



## IDAHO COUNCIL ON DEVELOPMENTAL DISABILITIES

### APPROVED MINUTES

### SUMMER QUARTERLY BOARD MEETING

**Thursday, July 16, 2015**

#### **MEMBERS PRESENT**

Ian Bott	Debra Parsons	TeRonda Robinson
Rebekah Casey	Natali Pellens	Charlie Silva
Dave Dekker	Stephanie Perry	Colleen Sisk
Julie Fodor	Lance Pounds	James Steed
Jacob Head	Joe Raiden	Denise Wetzel
Jason Helsley for Jacque Watson		
Steve Archibald for Jane Donnellan		

#### **JOINED AFTER BREAK**

Jenn Halliday and Raul Enriquez

#### **MEMBERS ABSENT**

Tisha Dillon and Kelby Selders

#### **GUESTS**

Rex Head

#### **STAFF PRESENT**

Toni Belknap-Brinegar	Bonnie Markham	Jean Weber
Laurie Lowe	Christine Pisani	Tracy Warren
Suzie Hanks		

**Council Meeting:** West Conference Room, JRW Building. The meeting was called to order by Debra Parsons, Council Chair, at 9:02 AM.

**Consent Agenda:** The Consent Agenda, consisting of the Draft Minutes from the April and May, 2015 meetings, the Chair Report, and the Executive Director Report, were sent to the Members on June 30, 2015. **Rebekah Casey moved to approve, Dave Dekker seconded. Motion carried.**

**Conflict of Interest:** Christine Pisani presented the conflict of interest policy. A new form must be completed annually for each member, not just at term appointment or renewal as has been done in the past. Discussion followed regarding definitions of

terms used in policy. Recommend by Julie Fodor, this should be clarified more and reviewed again. The policy does not specifically state that someone who is on a board for a related organization, such as SALN, cannot run for chair or vice chair. It probably should because the public perception could be unfavorable since there are fiscal contracts in place.

**Financial Report:** Jean Weber reviewed the financial report. Jean Weber explained all grants (revenues) and expenditures. There was clarification given to the Council by both Jean Weber and Christine Pisani about lost funding that was reverted back to the Federal government. Christine Pisani clarified that the money that the State Dept. of Ed has promised in the amount of \$15,000 will be reflected in the next fiscal year's budget. **James Steed moved that the financial report be accepted as written. Joe Raiden seconded. Motion carried.**

**Gifts, Talents, Skills:** All Council Members and Staff participated in the learning and recognition of each person's gifts, talents and skills. Council members and staff were asked to fill out a survey highlighting what each person feels are their gifts, talents and skills. The ones received have been included in a graphic that will be hung in the Council offices. Everyone who hasn't filled out a survey was encouraged to do so in order to have their information included.

**Membership Statute:** Tracy Warren presented Earlier in 2015 we realized the state and federal membership statutes were not in alignment. Council directed staff to draft new language to present to the legislature in 2015-16 session. State statute was vague in comparison to federal statute. **Jenn Halliday moved to accept new wording for presentation to legislature, Ian Bott seconded. Motion carried.**

Meeting recessed for lunch at 12:00.

Meeting reconvened at 1:15.

**Collaborative Work Group Discussion:** Small groups met to discuss the wide range of topics are being addressed by the CWG. It is necessary to narrow the focus of the issues so some meaningful work can be done. Focus Option 1. Dual Diagnosis Services, goal to develop recommendations on moving forward addressing adults with DD. Focus Option 2. Quality assurance in developmental disability services for adults, especially person centered planning and how it is or is not being utilized. Members broke into two groups to facilitate discussion of pros and cons of each option.

**Council Direction on Collaborative Workgroup Issue:** Full Council continued discussion on pros and cons of selecting one or the other. Both issues are important.

Regardless of which the CWG emphasizes, worthwhile work will be done. Voting was tied, 9 to 9. Recommendation to send referendum to the CWG for their determination. Council members indicated that they felt strongly that the CWG would not appreciate having the decision returned to them. **Issue tabled while advice sought from Jim Baugh, who is not at the meeting.**

### **Agency Reports**

- Vocational Rehabilitation, Jane Donnellan
- Division of Medicaid, Stephanie Perry
- Maternal & Child Health, Jason Helsley
- Commission on Aging, Raul Enriquez
- State Department of Education, Charlie Silva
- Center on Disabilities and Human Development, Julie Fodor

Agencies each provided a brief description of their agency's responsibilities and the impact on the DD community. Current initiatives that affect the DD community presented and discussed.

**Vice Chair Election:** Tracy Warren reported that there are two candidates for the position: Rebekah Casey and James Steed. **Rebekah Casey was elected as Vice Chair.**

**Public Meeting Adjourned at 4:30 pm.** Business meeting in recess until 9:00 am Friday, July 17<sup>th</sup>.

**Friday, July 17, 2015**

**MEMBERS PRESENT**

Ian Bott	Debra Parsons	TeRonda Robinson
Rebekah Casey	Natali Pellens	Dave Dekker
Stephanie Perry	Colleen Sisk	Kelby Selders
Julie Fodor	Lance Pounds	James Steed
Jacob Head	Joe Raiden	Denise Wetzel

Jason Helsley for Jacque Watson  
Steve Archibald for Jane Donnellan

**MEMBERS ABSENT**

Tisha Dillon and Charlie Silva

**GUESTS**

Rex Head

**STAFF PRESENT**

Toni Belknap-Brinegar	Bonnie Markham	Jean Weber
Laurie Lowe	Christine Pisani	Tracy Warren

Suzie Hanks

**Council Meeting:** West Conference Room, JRW Building. The meeting was called to order by Debra Parsons, Council Chair, at 9:00 AM.

**Announcements:** Natali Pellens reported she is resigning from the Council.

**Council Direction on Collaborative Workgroup Issue:** The discussion of the Collaborative Workgroup Vote. It was determined that the council chair, Debra Parsons, should not have voted unless there was a tie. Without her vote, there would have been no tie. **Debra Parsons rescinded her vote, so the CWG will be directed to work on Quality Assurance.**

**2016 Draft Council Work Plan & Budget:** Tracy Warren presented the 2016 Work Plan and Budget to Council. **Dave Dekker moved to accept plan, Jacob Head seconded. Motion carried.**

**Lance Pounds moved to accept budget, Jenn Halliday seconded, Dave Dekker and James Steed abstained from voting. Motion carried.**

**Development, Planning Activities for Five Year Plan:** Tracy Warren presented details on the steps Council Staff is currently taking to prepare for development of next five year plan, which is due to national council by August of 2016. To collect information from the community, each Council Member is being asked to conduct at least 4 in-

person interviews with an assortment of community members.

**Review Community Interviews:** All Council Members reviewed the format of the interviews is not exactly a questionnaire. The Council Member will make statements and request a response of “always, sometimes, never.” Interviews should take place in person, but arrangements can take place over the phone. Appears to take about 20-25 minutes.

**Set Council Meeting Dates:** Jean Weber led the planning of scheduling the dates of the Council meetings over the next year. January 28-29, April 27, 28, 29, July 21-22, October 27-28. **James Steed moved to accept these dates, Rebekah Casey seconded. Motion carried.**

**Council Meeting Evaluation:** Ian Bott, Council Member led a discussion of what went well and what needs improvement at the Council meetings.

**Rebekah Casey moved to adjourn, Dave Dekker seconded, motion carried. Meeting was adjourned at 11:30 pm.** The next meeting will be October 22-23, 2015.

