



Collaborative Work Group on Services for Adults with Developmental Disabilities Steering Committee

Friday, February 21, 2014
Meeting Notes

Participants

PRESENT: Jim Baugh, Bill Benkula, Trinity Nicholson, Art Evans, Katherine Hanson, Matt Wappett, Suzie Hanks, Christine Pisani, Marsha Bracke-Facilitator

ABSENT: Maureen Stokes

Steering Committee Agenda

- Work Plan Review
- Status and Reports on Work Plan Elements

Work Plan

- The Steering Committee reviewed the draft work plan as presented, confirmed it and communicated their end goal and process, and made some edits to schedule and elements. The Revised Work Plan is included as Attachment A.
- **PARTICIPANT SURVEY:** Suzie Hanks provided an overview of participant survey results, noting concerns about how truly representative the input was and how statistically sound the results. The group discussed the challenge of interviewing participants beyond the most independent, the fact that participants, parents and providers often don't recognize 'the system' of services, the idea that providers participating in the survey are likely to be those who do the best job, and the preponderance of responses from one provider specifically. Still, the group noted the process generated a body of good information and concluded with the following action items:
 - Suzie will prepare a summary report specifically to inform challenges and opportunities associated with employment for delivery to the Employment First Consortium;
 - Suzie will prepare a summary report specifically to inform challenges and opportunities associated with transportation for Christine to the Interagency Working Group on Public Transportation Systems;

- Suzie will prepare a summary report of themes to inform future work of the CWG;
- Suzie will identify, in that summary report, take-aways – lessons learned gleaned through the process for the CWG’s consideration;
- Art will review and pull information as appropriate and explore opportunities within the Medicaid system for securing information from participants with more/the most severe developmental disabilities to inform the group’s effort, bringing that information to the next meeting;
- Christine and Matt will talk about how to get information from the most severe population and bring those ideas to the next meeting;
- Christine will initiate the process of conducting a Quality Assurance/Safety survey in the spring.

It was suggested Medicaid training include talking about the business role and responsibility of Certified Family Homes to increase awareness.

- **SELF DIRECTION DEMONSTRATION:** Christine presented the draft Charter for the Self Direction Demonstration, to which a couple suggestions were made and a revised version, included as Attachment B. Art pointed out this demonstration is nothing new and nothing that can’t be done now; rather this is raising an awareness about the opportunity and generating the practice in a manner that allows the CWG to collect certain kinds of information about its effectiveness. In discussing the Charter and next steps, the group identified a number of questions to answer and processes to develop before moving forward.
 - Art will explore whether CMS will require each provider to be an FEA and what the restrictions are around being an FEA and a provider
 - Art will find out how far down community supports are tracked and funding broken down
 - Christine, Trinity, Art, Maureen, and Matt will develop an outreach plan
- **MANAGED CARE ORGANIZATION STUDY:** Katherine Hansen presented a draft white paper for the group’s review describing CWG’s interest in and study of a potential managed care organization. The document, confirmed to effectively community the group’s work and intent, is included as Attachment C.

Christine Pisani presented a draft proposal to send four people from Idaho to the State of Arizona to study Arizona’s MCO model with state personnel, advocates and participants (included as Attachment D). The group took some time in the meeting to document questions to ask the Arizona personnel (Christine maintained that list of questions separately). The group will travel April 30-May 2,

upon confirmation from Arizona personnel that they are also available those dates. In preparation for this trip, the group will follow-up with the following action items:

- Steering Committee members will review Arizona's website and submit questions to Christine by February 28, 2014;
 - Christine will schedule a conference call with Arizona staff to answer those key questions prior to the trip.
- **NEEDS ASSESSMENT:** Christine hasn't been able to get a response from Oregon to her questions about their needs assessment process. Maureen Stokes was the person most familiar with and who has contacts in Oregon. Consequently,
- Maureen will assume the lead for the action to secure and review Oregon practices with the group to inform the development of Idaho's conceptual model.
- **OTHER**
- Marsha will build out the Steering Committee meeting schedule through summer 2014.
 - Marsha will draft for Steering Committee review informing the full CWG of activities to date.