



Collaborative Work Group on Services for Adults with Developmental Disabilities

Wednesday, August 14, 2013, 9:00 am – 4:00 pm

**First Floor West Conference Room, Joe R. Williams Building, 700 W. State St.,
Boise**

Collaborative Work Group's Vision:

By 2016, adults with developmental disabilities living in Idaho enjoy the same opportunities, freedoms, and rights as their neighbors. They have access to a sustainable service system that provides quality, individualized supports to meet their lifelong and changing needs, interests and choices.

Values

- *Respect*
- *Safety*
- *Choice*
- *Quality*
- *Community Inclusion*

Meeting Outcomes:

1. Vision changed or reaffirmed
2. Consensus on how decisions are made
3. Scope of Work for near-term
4. Inputs on priorities in Scope of Work
5. Structure for future

PRESENT: Corey Makizuru, Art Evans, Marsha Bracke, Jason Lowry, Trinity Nicholson, Maureen Stokes, Katherine Hansen, Jim Baugh, Tom Whittemore, Noll Garcia (with Jason Spjute), John Chambers, Kristyn Herbert (with Mary Arndt), Jean Christensen, Bill Benkula, Joanne Anderson, Lisa Cahill, Tracy Warren, Marilyn Sword, Eva Blecha, Rep. Sue Chew

DRAFT MINUTES

Marilyn Sword called the meeting to order at 9:10 am. She reviewed the CWG values, meeting agenda and expected outcomes. Introductions were made, including Marsha Bracke who will be facilitating the work of the group under contract with the Council due to Marilyn's retirement effective September 30, 2013.

The notes from the May 7, 2013 meeting were reviewed and approved by consensus. The Vision Statement was reviewed for appropriateness and applicability after two years of CWG work. It was amended as follows:

By ~~2016~~ 2020, all adults with developmental disabilities living in Idaho enjoy the same opportunities, freedoms, and rights as their neighbors. They have access to a sustainable service systems that provides quality, individualized supports to meet their lifelong and changing needs, interests and choices.

Although the group had previously developed some operational guidance, they had not adopted a method for reaching decisions for recommendations. Marilyn presented the concept of a Fist to Five method for achieving consensus and this was adopted by the group. **See Attachment 1 for description of this process.**

In order to move the group toward achieving its vision (long-term), a discussion was held regarding what needs to be accomplished by January 1, 2014. In a round robin process, group members identified the following:

- Provide presentations to various constituency groups regarding CWG work, progress
- Develop a project plan with measurable objectives and timelines
- Present a plan to Medicaid administration to take on as a project
- Clarify the relationship/information between current system changes (e.g. managed care) and the CWG's work
- Include related services and systems in the overall timelines (it's not just Medicaid); provide interface points and a visual representation
- Identify outside system that affect success (justice system, education, natural supports, health care providers licensing and certification, etc.)

- Develop a clear message with information for members to share with stakeholder groups; allow adequate time to share and get feedback
- Develop a “lessons learned” document from other past systems change efforts (self direction, children’s redesign, and managed care for dental, transportation, behavioral health and dual eligibles).
- Develop a list of “pain points” from constituency groups (problems in the current system) and then use this as a checklist when developing system recommendations to see if those points have been addressed; also develop a list identifying what is working
- Outline/define the system we want = THE BIG PICTURE but also include specifics since that is where it becomes more challenging

In a discussion to prioritize the above into a scope of work for the next 4 months, Katherine presented a schematic that incorporated these items with many happening simultaneously.

ARRAY OF SERVICES		COMMUNICATION
<ul style="list-style-type: none"> • Lessons Learned • Paint Points/Successes • All Related Systems 	Develop a Project Plan	
Documents <i>Visual Timeline</i> <i>Lessons Learned</i> → <i>Pain Points/Successes</i>		

Jim provided information that he and Corey had developed on building an array of services from the ground up based on the whole person. **See Attachment 2 for details.** Jim also presented a schematic for this system. **See Attachment 3 for that visual representation.** This type of system would be focused on outcomes based on meeting needs instead of providing services. For it to be effective it would have to be

structured with real person-centered planning on the front end and effective quality outcome measures on the other end.

Employment First Consortium Update

The Idaho Employment First Consortium met and discussed the comments from the last CWG meeting. **Their revised recommendations can be found in Attachment 4.**

The IEFC would like to emphasize the following:

- It is critical to provide training for support brokers and service coordinators to ensure that employment is a fundamental and meaningful part of the planning discussion
- Ensure that discussion about employment takes place for everyone by not adding the words “for those with employment goals” to the language “all services and supports lead to specific employment outcomes”; people may not end up with employment goals, but employment needs to be part of the planning discussion and if there is not a goal for employment, why? Alternative language that may more accurately describe this concept is welcomed.
- Continue to support the chart of benefits that CMS indicates can be reimbursed by Medicaid (prevocational, supported employment – both group and individual, and career planning); although these services will be limited by the person’s budget, they provide greater flexibility to meet a person’s needs
- Continue to support changing statutory language that limits additional funds for budgets to be aimed at health and safety; this has resulted in lost work for some people. IEFC supports moving forward to make this change in the 2014 session. A strategy needs to be developed as to how this change will be brought forward (this needs to be added to the schematic that Katherine presented). Art indicated that if the law is changed, there needs to be guidance to Medicaid that provides parameters for additional individual budget funds to support employment.
- Currently VR funds may not be accessed for people who may need long-term supports without a way of guaranteeing those supports. If Medicaid could provide that, this would open up those front-end VR services to more people. It was suggested that a subcommittee of people who serve on both the IEFC and CWG be asked to work on this issue: Jean, Howard, Dina, Noll and Tracy
- October is Disability Employment Awareness month and a variety of activities are planned.

- Final report on research done by the Institute on Community Inclusion is available
- An IEFC Work Incentives Workgroup is compiling a list of trained benefits planners and counselors around the state
- Council and IEFC were selected as a member of the Employment Learning Community which provides TA to states on integrated employment

National Core Indicators (NCI) Project

The Administration on Intellectual and Developmental Disabilities (AIDD) is providing financial support to help states join the National Core Indicators Project to meet their goal of all states participating within 5 years. The AIDD Commissioner indicated that information was distributed to the state contacts with the National Association of State DD Services Directors and then they and the NCI project worked with the states to assist them to join. Idaho is not currently a member but Mary Lee Fay from NASDDDS will be available to come to Idaho this fall to talk with Medicaid about what it would take for Idaho to participate in 2014. The data collected using the NCI structure could be used to report Medicaid data to CMS.

Next steps

- **Management of the group** - Marsha Bracke will facilitate the group for the next few months.
- **Sharing information with & engaging others** – share information with your constituent groups, encourage members to look at the CWG webpage where meeting minutes are posted; will also be part of the work product by the end of the year
- **Enhanced role of the Steering Committee** – will be utilized in the development of the plan
- **Meeting outcomes were reviewed.**
- **Meeting dates** – Marsha will contact the Steering Committee regarding the next meeting which will be a half-day meeting; that will facilitate the following CWG meeting

Evaluation

Members evaluated the meeting with the following points emphasized:

- Like that we have more focus and direction/developing a plan with timeline

- Be aware of Medicaid redesign and its impact on what this group is doing
- Make sure we have a clear message targeted for legislators
- Need to have tools in hand to show the results of what we are doing
- Appreciate Jim's presentation on the work that he and Corey did focusing on what people need rather than array of services; appreciated his graphic of the system
- Like that we will have facilitation support
- Looking forward to having documents that list bulleted information for constituency groups
- Appreciate the opportunity to provide feedback via this evaluation

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