



Collaborative Work Group on Services for Adults with Developmental Disabilities

Minutes: May 7, 2012 – 9:00 a.m. to 3:35 p.m.

Present:

Work Group Members: Howard Fulk, Katherine Hansen, Tammy Perkins, Art Evans, Jean Christensen, Jason Lowry, Tom Whitemore, Dawn Sauve, Marilyn Sword, Jim Baugh, Maureen Stokes, Joanne Anderson, Eva Blecha, John Chambers, Kristyn Herbert and Mary, Noll Garcia and Wanda, Trinity Nicholson

Work Group Alternate Members: Christine Pisani, Leroy Smith, Corey Makisuru (a.m. only) Lisa Cahill (p.m. only)

Guests: Facilitator, Jana Kemp

Action Items – 12 items follow

What	Whom	When	Done
1. Collaborative Work Group structure document	Jana Kemp to Marilyn Sword	5/11/2012	✓
2. May 7 Minutes document	Jana Kemp to Marilyn Sword	5/11/2012	✓
3. List of 13 Waiver Services (DHW)	Jason Lowry to Marilyn Sword	5/14/2012	✓
4. Collaborative Work Group list updates; Steering Committee list	Marilyn Sword	5/14/2012 & ongoing	
5. Pro's and Con's document	Trinity Nicholson	5/14/2012 & ongoing	
6. DHW Division Contacts	Art Evans to Trinity Nicholson	5/14/2012	
7. DHW Website for sharing and tracking info	Art Evans to Marilyn Sword; each individual	May	

	checks this monthly for updates and for info on Administrative Rules		
<p>8. Education information that the group wants</p> <p>a. Research other states' structures</p> <p>b. Children's DD redesign update/CMS requirements</p> <p>c. Medicaid Authorities and Idaho options: 1905, 1915c, etc.</p> <p>d. What is Idaho's Negotiated Rule making process?</p> <p> i. How can we give input on Rules?</p> <p> ii. How can we give input into waiver changes?</p> <p>e. 13 Medicaid DD waiver services – what are they? What the options?</p> <p>f. Other States' eligibility criteria for DD services and level of care determination</p>	<p>Steering Committee to prioritize and schedule the information into meetings</p> <p>Handout from Jason Lowry</p>	May and ongoing	
9. Collaborative Work Group page on DD Council website	Marilyn Sword & Amanda Holloway	6/1/2012	
10. Plain language document on website	Marilyn Sword	6/2012	
11. Vision Statement draft refined	Steering Committee	Before June 18	
12. Values Statement draft refined	Steering Committee	Before June 18	
<p>13. Agenda items for next meeting</p> <p>a. Agree on Vision Statement (see draft below)</p> <p>b. Agree on Values Statement (see draft below)</p> <p>c. Agree on Collaborative Work Group Structure document</p> <p>d. Review Key Questions document from January 24, 2012 meeting</p> <p>e. Prioritize Actions for the Near,</p>	Steering Committee	Before June 18	

<p>Mid and Long Term action items identified May 7th</p> <p>f. Propose implementation plans</p>			
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Discussion Notes:

• Important Updates from Members

- Idaho Council on Developmental Disabilities (ICDD) – Marilyn Sword
 - Focus is upon systems change and advocacy.
 - In April, DD Council incorporated the Collaborative Work Group’s vision-creation goal into its Five Year Plan, enabling the availability of some funding to support the effort of this group.
 - ICDD can serve as the coordinating agency per the Council.
 - ICDD can fund a RFP for support work to happen for the Collaborative Work Group.
- Medicaid’s Development Disabilities Bureau – Art Evans
 - Role: Responsible for payment for 13 waiver services:
 - Residential Habilitation – Certified Family Homes and Supported Living
 - Nursing
 - Community Supported Employment
 - Personal Emergency Response System
 - Chore Service
 - Behavioral Consultation
 - Emergency intervention
 - Home delivered meals
 - Specialized Medical Equipment
 - Respite Care
 - Non-medical transportation
 - Adult Daycare
 - Consumer Directed Support
 - 1915i, 1915c waiver and other Federal Medicaid funding authorities
 - Timeframe realities also govern what can be done.
 - The Bureau can research and recommend policy to the Governor’s office.
- Office of the Governor – Tammy Perkins
 - Oversees Rule-setting by agencies and bureaus

- Just because our office is at the table, doesn't guarantee that our Administrative/Executive Branch can or will be able to get it done what the group would like.
 - Work Group Pro's and Con's working document - Trinity Nicholson
 - Trinity handed out a multi-page grouping of the ideas from two prior Collaborative Working Group meetings. (See separate document.)
- **Agreed on the following Steering Committee Roles and Members.**
 - Roles: Preparation of meeting agendas; ensure representation at meetings and in sub-work groups; guide the work of sub-work groups; and work with facilitator as needed
 - Members:
 - 1. Jim Baugh
 - 2. Art Evans
 - 3. Noll Garcia
 - 4. Katherine Hansen
 - 5. Trinity Nicholson
 - 6. Maureen Stokes
 - 7. Marilyn Sword
 - 8. Jason Lowry
- **Group Communication Agreements**
 - All members and alternates on the Collaborative Work Group list will receive emails and communications about Work Group meetings and the work of the group. The steering committee will keep members informed.
 - ICDD will put a Collaborative Work Group page on their website: minutes; meeting announcements and agendas; work group contact names/entity/email and/or phone; meeting handouts; useful documents relevant to the Work Group
 - All representative associations, groups or networks will share information with their members/contacts and some may choose to include Collaborative Work Group updates as an agenda item at their meetings.
 - We agree that documents should be written in plain, clear, respectful, simple language and formats. A "Plain Language" document will be shared with the group by Marilyn Sword.
 - Avoid partisan and political messages.
 - Guidelines for email communications:
 - Avoid irony and sarcasm because they can be misunderstood.

- Avoid profanity.
 - Consider whether to REPLY to one person or REPLY TO ALL
 - **Think before you send an email.** Consider how it might be understood. Rewrite if needed.

- **Values of/for the Collaborative Work Group on Services for Adults with Developmental Disabilities.** This list still needs refinement, shortening to 6 or so key values, and agreement from the Work Group members.
 - Choice
 - Consumer choice
 - Informed choice and options for where you live, work, and play
 - Everyone is Valued: fair treatment
 - Respect
 - Respect for individuals and provide assistance where needed
 - Respected
 - Try to understand
 - Listen to our rights, respect rights
 - Truth with respect
 - Respecting people as individuals
 - Collaboration and respect
 - Listen
 - People want to be heard
 - Listen to what is said and for what is needed
 - Protection
 - Of rights
 - Safety
 - Safe
 - Privacy and Safety
 - Health and Safety
 - Advocacy: Self and Group
 - Independent advocacy group
 - Self directed advocate
 - Self advocacy – being heard
 - Self advocacy
 - Opportunities
 - Meaningful Community Integration

- Inclusive/community integrated
 - People included in meaningful ways in their community
 - Inclusion in community
 - Active in the community
 - Access to vote
 - Meaningful Work Options
 - living wage for work in communities
 - Quality: qualified and supported provider system with ongoing best practice education
 - System delivery
 - Improve quality and safety
 - Sustainable: not just cheap.
 - Variety of resources tapped to provide services.
 - Dignity
 - Appropriate Supports
 - Accessible
 - Individualized
 - The right supports are individualized. Move from trying to fix people to supporting people to live their lives.
 - A system that supports the individual in an individualized manner from birth to death.
 - Coordinated
 - Commitment, Remember why we do this.
- **Vision for Idaho Adults with Developmental Disabilities Service System.**

The following items grew from the preceding Values discussions and lengthy discussion of visions tied to the Pro's and Con's document categories. The following four drafts now need to be crafted into the Vision for the Collaborative Work Group to make recommendations and begin implementing changes.

 - **Vision Draft 1:** All adults with disabilities have access to quality and reliable care(services?) needed to live independently; opportunities to work toward financial independence; and having the supports needed to enjoy the same freedoms and liberties of all citizens.
 - **Vision Draft 2:** By 2016, have an individualized program that is easy to access and understand, well-coordinated, sustainable, and consistent with a variety of supports based on informed choices.

- **Vision Draft 3:** The Idaho adult service system for people with developmental disabilities provides individualized supports which allow them to experience freedom and liberty by 2020.
- **Vision Draft 4:** A **coordinated, QUALITY** service delivery system for adults with developmental disabilities that promotes **continuous lifelong opportunities**, unique to each **individual** that is sustainable through a **variety of resources!** By 2016.
- Prior to getting to these four drafts (done by four sub-groups during the May 7th meeting), the following Vision ideas were offered.
 - Vision is What we want to see (a tangible/measurable result) by what Date and that Inspires us to achieve it.
 - **Vision....common themes**
 - Everyone valued
 - Person-centered
 - Respect
 - Quality
 - Choice/variety
 - Access
 - Integration
 - Flexibility – system, provider, person receiving supports/services
 - Sustainable
 - Individualized
 - **Early vision statement drafts**
 - People with disabilities are part of any/all communities. They have the support they need to live, learn, work, and play with everyone else.
 - Sustainable life-long services that respect uniqueness of each individual and promote opportunities for quality, healthy, and safe life.
 - **Vision – Rules and Regulations**
 - Marriage would not affect financial means
 - Better pay would increase access of providers
 - Security in knowing services won't be cut in the future (individual budgets or system cuts)

- Individual budgets are adequate to implement person-centered plans
- System ensures and enables fiscal responsibility by all partners
- Services have adequate funding to be sustainable. Service providers be good, quality, effective and capable.
- **Vision – Eligibility**
 - People with developmental disabilities who “need” a service or support are “eligible” for the service or support
 - A system flexible enough to adapt to any individual, to meet their needs, wants and desires.
 - All adults can access services that they need and want without having to jump through hoops.
- **Vision – Our Values are Seen in Action**
 - People with developmental disabilities have the right and opportunity to take reasonable risks.
 - Everyone has reliable transportation to go where they need and want to go.
 - People with developmental disabilities have the opportunity to have their voices heard in meaningful ways and forums.
 - The system provides support and incentives for real community inclusion/integration.
 - Raise quality on service delivery
 - People with developmental disabilities have the supports they need to experience freedom and liberty.
 - System allows everyone to help people with disabilities. Quality education for natural supports.
 - Self-advocates are true stakeholders in the design, implementation, and oversight of service systems.
 - The rights of people with developmental disabilities are protected and respected.
 - People with developmental disabilities have the ability to be a valued member of the community.
 - Have a system that accurately identifies people with needs. A system that looks at total person and allows choices.

- Individuals are successful by their standards, and set by them.
- People who provide support for adults with disabilities are valued and respected. They receive adequate training and pay for the work they do.
- **Vision – Service Delivery**
 - The service delivery system would be easy to understand and find services/resources
 - Independent advocacy group
 - Transport for all services
 - Understanding the consequences and costs of not providing quality supports. i.e. corrections involvement, psychiatric hospitalizations, homelessness.
 - Maintain health and safety
 - The system can respond to crises promptly and effectively.
 - People with developmental disabilities have supports which ensure their health and safety.
 - Actually helps people achieve goals.
 - People with developmental disabilities have effective supports suited to their needs and abilities.
 - A system of service that is as dynamic as the people they serve. A system that allows providers the flexibility to provide what the individual wants.
 - Honors choice and is sustainable.
 - A system that encourages personal fulfillment and services that are customized to the person they serve.
 - Person centered planning process allows a service system that provides for individualized system that supports choice, sustainable, health and safety, and quality services.
- **Vision – Residential**
 - Variety of settings
 - Respect individual choice
 - A system that allows you to live where you choose
 - Various options for various needs – both provider and client choice

- No matter where you live in Idaho, supports are accessible and available.
 - Allows people with disabilities to live in their communities.
- **Vision – Work**
 - Working would not hinder people from living
 - Allows people to have meaningful work
 - Everyone works who wants to
 - Variety of settings
 - Respect individual choice
- **Action Items identified for Near Term, Mid-term and Long Term**
 - Near Term – Now through 2013
 - Implement a component of supports that is flexible, open and not prescribed (in terms of a specific activity)
 - Education of Legislature about supports/services, their value and information about other state systems
 - Collaborative Work Group continues
 - Research other states structure for using a variety of resources to sustain the system
 - Restore services act cut by HB260
 - Eliminate redundant eligibility determinations (1 for waiver services and 1 for ICFs)
 - Change authority(how Medicaid pays for something) for state plan services
 - Mid-term – 2013 – 2016
 - Collaborative Work Group continues
 - Simplify eligibility determination process
 - Look at alternatives to the SIB-R and the current budget tools
 - Adopt an Employment First set of policies
 - Revise/improve the individual setting process. Budget based on plan.
 - Integrate support services outside of therapy (intro the values of self-direction to traditional services)
 - Collaboration of Dept and providers to develop supports for services. Look at other states.

- Create 1915i supports & services for adults that are lifelong, individualized, and quality
 - Long Term – Beyond 2016
 - Raise earned income caps
 - Choice and needs are evaluated and met
 - Quality direct support staff: wage; benefits; training; values.
 - Collaborative Working Group continues
 - Apply what we learn from other states on accessing a wide variety of resources to build a more sustainable system
- **Jargon** page. During the meeting, a flipchart of jargon was kept so that we can all learn what the various terms and phrases really mean. This will be helpful to use in every Work Group meeting. From today's meeting:
 - ICDD – Idaho Council on Developmental Disabilities
 - ACCSES – a non-profit DD service provider association
 - SALN – Self-advocate leadership network
 - IDAPA – the Idaho Administrative Procedures Act which established the Idaho Rules process and that the Rules are enforceable as law
 - A&D waiver – Aged and Disabled waiver
 - SNF – Skilled Nursing Facility
 - RALF – Residential Assisted Living Facility
 - FACS – Family and Community Services
 - ICF/ID – Intermediate Care Facility for People with Intellectual Disabilities

