

Draft Membership Committee Spring Meeting Minutes

Thursday, April 25, 2013

**West Conference Room, Joe R. Williams Building
700 W. State Street, Boise, Idaho 83702**

MEMBERS PRESENT

Colleen Sisk (Chair), Jane Donnellan, Alison Lowenthal, Jacquie Watson, Shiloh Blackburn, TeRonda Robinson

STAFF PRESENT: Tracy Warren

CALL TO ORDER

Colleen called the meeting to order at 9:50 a.m.

- Welcome and Introductions; Perfection of Agenda

APPROVAL OF JANUARY 2013 MEETING MINUTES

Committee reviewed the minutes from the January 2013 meeting.

Shiloh Blackburn moved to approve the minutes from the January 2013 Membership Committee meeting; Alison Lowenthal seconded. Motion carried.

MEMBER APPLICATIONS FOR 2013

- Review member applications/resignations
 - Committee members reviewed Council member applications for reappointment from Raul Enriquez, Jacquie Watson, Joe Raiden, Ritchy Cardwell, and Denise Wetzel.
 - The committee then reviewed and discussed new member applications from 3 people with developmental disabilities and 7 parents. Members discussed information from applications and notes from interviews that were conducted with all applicants. The group used a ranking form to prioritize recommendations. A list of recommendations to fill 3 open self-advocate positions and 3 parent positions was finalized.
 - Tracy will prepare the materials for the recommendation packet with all the applications to be sent to the Governor's Office for appointment.

- Discuss process for Chair nomination/elections
 - The group discussed the process for the Council chair election that we do each spring. Colleen will make the announcement during the full Council meeting. Nomination forms will need to be turned in to Colleen by tomorrow morning. Only parents and self-advocates can be nominated. The election for Council Chair will be held Friday, April 26, 2013 during full Council meeting. If there is only one nomination, then the candidate can be elected Chair by unanimous consent. The nomination would then go to the Governor's Office for appointment

MEMBER TRAINING

- New Member Orientation will be held the day before the regular meeting on July 24th. Committee members are encouraged to participate if possible. All Council members will be invited to participate as well and usually one or two join in.
 - Tracy will send the current new member orientation handout to committee members for review.
- The committee discussed future training topics for the summer meeting when we have new members. It was decided to do a training on communication and body language and include ideas about how we can create a welcoming environment where all members feel comfortable participating fully.
- We will also have time on the agenda for some team building and “get to know you” activities during the full Council meeting and at the summer barbecue. Group suggested incorporating body language and communication tips and practice into all activities.

MEETING EVALUATIONS

- Committee reviewed member meeting evaluations from January.

WRAP UP

- Review action items
- Future agenda items: may discuss Council position make-up: review federal and state law and Council policies.

ADJOURN

Meeting was adjourned at 11:35 a.m.