

IDAHO COUNCIL ON DEVELOPMENTAL DISABILITIES

2011 Summer Meeting

Thursday, July 21, 2011 – Friday, July 22, 2011

Council Office, 700 West State Street, Boise, ID 83702

MINUTES

Thursday, April 27, 2011

<p>Call to Order</p>	<p>James Steed called the meeting to order at 8:30 a.m.</p> <p><u>Council members present:</u> Jim Baugh, Toni Belknap-Brinegar, Shiloh Blackburn, Dona Butler, Justin Caggiano, Ritchy Cardwell, Jean Christensen, Jacquie Daniel, Raul Enriquez, Julie Fodor, Jo Lynn Garrison, Kelly Hall, Jenniffer Halladay, Debra Parsons, Joe Raiden, TeRonda Robinson, Colleen Sisk, James Steed, Joni Sullivan, Paul Tierney, Denise Wetzel</p> <p><u>Council members absent:</u> Dave Dekker, Jane Donnellan</p> <p><u>Guests:</u> Howard Fulk (for Jane Donnellan), Raul Enriquez (for Commission on Aging), Rachel Raiden, Beau Stiles (YLF Coordinator), Corinna Stiles, Kara Gillmore (Intern)</p> <p><u>Staff present:</u> Marilyn Sword, Amanda Holloway, Tracy Warren, Christine Pisani, Shane Carlton</p> <p>Sign-in/out sheets were distributed.</p>
<p>Introductions</p>	<p>Introductions were made for the benefit of new members.</p>
<p>Approval of Minutes from April 2011 Meeting</p> <p>➔</p>	<p>Council reviewed the minutes from the April 2011 meeting.</p> <p>Dona Butler moved to approve the minutes as written; second by Debra Parsons. Motion carried.</p>
<p>Chair's Report <i>James Steed</i></p>	<p>James reported that Larry Fries is in intensive care at Bingham Memorial Hospital in Blackfoot. He went in for surgery yesterday morning and they didn't get a chance to do the surgery. They put him under and his heart stopped. They did compressions and were able to get his heart going again. He is in stable condition now. We will keep everyone posted.</p> <p>ADA is coming up next Tuesday the 26th. We are going to be giving out the Kento Award to an individual in the Pocatello area who has helped to involve people with disabilities. This year's award is being presented to Johnny and Melissa Fisher, the parents of a child with a developmental disability. They have</p>

	<p>spearheaded an effort to build an accessible playground in Pocatello. They have half of the money raised so far. They have gotten the community really involved in this effort. Channel 6 in Pocatello is on board and has done commercials on inclusion. James will try to get a copy of the commercial to show at the next Council meeting.</p> <p>James participated in Relay for Life. His team raised \$1,000.</p>
<p>Financial Report <i>Amanda Holloway</i> →</p>	<p>Amanda presented the financial report and contracts report.</p> <p>Jim Baugh moved to accept the reports; second by Joni Sullivan. Motion carried.</p>
<p>Explanation & Member Selection of Committees</p>	<p>Marilyn gave an overview of three committees and their responsibilities:</p> <ul style="list-style-type: none"> • <i>Governance Committee</i> - review and revise the Policies and Procedures and bylaws at least every 2 years. Review conference funding requests. Lead responsibility for Executive Director Evaluation and hiring. • <i>Membership Committee</i> - Council attendance issues, new member recruitment and orientation, nominations of officers; recommendations for Council training. • <i>Public Policy Committee</i> – review public policy issues; draft position statements; develop legislative slate; can be very time intensive and requires quick response by members, particularly during the legislative session. Recommendations from the public policy committee come to the full council for discussion and approval. <p>Discussed committee selection form and Council members picked first and second choices for a committee they would serve on for one year.</p> <p><i>Public Policy:</i> Jean Christensen, Kelly Hall, Jim Baugh, Jenniffer Halladay, Denise Wetzel (Chair), Paul Tierney, Ritchy Cardwell, Joe Raiden (staff: Christine, Amanda)</p> <p><i>Governance:</i> James Steed, Dave Dekker, Raul Enriquez, Joni Sullivan, Dona Butler (Chair), Jacquie Daniel, Julie Fodor (staff: Marilyn)</p> <p><i>Membership:</i> TeRonda Robinson, Jo Lynn Garrison, Jane Donnellan, Toni Belknap-Brinegar, Shiloh Blackburn, Debra Parsons (Chair), Justin Caggiano, Colleen Sisk, (staff: Tracy, Shane)</p>

<p>Meet in Committees (See separate committee minutes for details)</p>	<p>Council Committee meetings (concurrent) 10:30 am to 11:30 am</p> <ul style="list-style-type: none"> - Governance - Membership - Public Policy
<p>Video Presentation</p>	<p>Council members watched the video “Departing Rosewood” from the Maryland DD Council.</p>
<p>Review, Discuss & Approve 5-year Plan</p>	<p>Council members received a copy of the five-year strategic plan. Staff reviewed the proposed goals and objectives for the plan. Specific discussion on the plan:</p> <p>Objective 1.1: The Council will gather baseline data on classroom inclusion of people with developmental disabilities in year one of the plan. The Council will use this baseline in determining activities to meet objective 1.1. Public comment received suggested a wording change to read <i>“at least (3) schools with one in the mid to north region and one in the Southeast region of the state.”</i> Staff felt that the current language does not limit us to doing just one school. In selecting a school, it was recommended that the Council select a school that has some enthusiasm about inclusive education.</p> <p>From public comment, it was also suggested that we add <i>“inclusive education in at least (1) licensed childcare center.”</i> There are licensing and other requirements at the state and local levels that could present difficulties. Staff is concerned about spreading ourselves too thin. We can look at this objective a couple of years into the plan and see if we have the capacity to expand the objective to include child care centers. It is recommended that we keep the objective language as written.</p> <p>Objective 1.4: This objective is in place to make sure that there are resources embedded in the plan so that the Council can continue to be at the table for important policy decisions such as Children’s Redesign and Employment First.</p> <p>Objective 1.5: Staff suggest a language revision on this objective to read: <i>“Increase the quality of support staff by providing or supporting training that builds the skills and knowledge of up to 200 direct support staff each year.”</i> The intent is not increasing the number of support</p>

<p>Explanation & Member Selection of Work Teams <i>Continued</i></p>	<p>following work groups:</p> <p>Education: Denise Wetzel, Jo Lynn Garrison, Kelly Hall, Julie Fodor, Jenniffer Halladay (staff: Amanda)</p> <p>Employment: Justin Caggiano, Raul Enriquez, Jean Christensen, Paul Tierney, Jane Donnellan, Dona Butler (staff: Tracy)</p> <p>Capacity Building & Public Awareness: Jacquie Daniel, James Steed, Jim Baugh, TeRonda Robinson, Colleen Sisk, Debra Parsons (staff: Marilyn)</p> <p>Leadership Development: Ritchy Cardwell, Joe Raiden, Toni Belknap Brinegar, Joni Sullivan, Shiloh Blackburn, Dave Dekker (staff: Christine)</p>
<p>Work Team Meetings</p>	<p>Work Team Meetings (concurrent) 3:30 pm to 4:30 pm</p> <ul style="list-style-type: none"> - Education - Employment - Capacity Building and Public Awareness - Leadership Development
<p>Adjourn</p>	<p>Meeting adjourned at 4:30 p.m.</p>
<p>FRIDAY, July 22, 2011</p>	
<p>Call to Order</p>	<p>James Steed called the meeting to order at 8:30 a.m.</p> <p><u>Council members present:</u> Jim Baugh, Toni Belknap-Brinegar, Shiloh Blackburn, Dona Butler, Justin Caggiano, Ritchy Cardwell, Jean Christensen, Jacquie Daniel, , Julie Fodor, Jo Lynn Garrison, Kelly Hall, Jenniffer Halladay, Debra Parsons, Joe Raiden, TeRonda Robinson, Colleen Sisk, James Steed, Joni Sullivan, Paul Tierney, Denise Wetzel</p> <p><u>Council members absent:</u> Dave Dekker, Jane Donnellan</p> <p><u>Guests:</u> Raul Enriquez (for Commission on Aging), Rebecca Fadness (H&W), Darcy Nesar (H&W), Art Evans (H&W), Donna Farmer (Easter Seals)</p> <p><u>Staff present:</u> Marilyn Sword, Amanda Holloway, Tracy Warren, Christine Pisani, Shane Carlton</p> <p>Sign-in/out sheets were distributed.</p>

<p>April 2011 Minutes Ammendment</p> <p>→</p>	<p>In the Full Council Minutes for April 2011 on Page 4 and 13, it shows Julie Fodor as absent. She would like the minutes to reflect that Trina Balanoff was representing CDHD and not attending as a guest as she is currently listed.</p> <p>Denise Wetzel moved to approve the minutes as amended; second by Dona Butler. Motion carried.</p>
<p>Committee Reports/Recommendations</p> <p>→</p>	<p>Consumer Leadership: Shiloh gave the CLC report. They discussed the Facebook group that Amanda set up for the group. It has been a good way for them to keep up on Council business. They discussed reviewing the five-year plan as a group. They also discussed the recommendations that were made to the Public Policy Committee in April regarding guardianship.</p> <p>The Caucus reviewed the meeting packet so that everyone could be up on Council business to be presented over the next couple of days.</p> <p>Joe took a moment to share his experience as a small business owner and employer.</p> <p>Governance: Dona reported for the Governance Committee. Dona was elected chair of the Governance Committee.</p> <p>The committee had its first conference funding request of this fiscal year. The request was to attend the Idaho Association of the Deaf Biennial Conference. The request was for \$375 but the committee only approved \$355 because the requester wanted the Council to pay membership dues and the committee did not feel that that was appropriate. We learned this morning that the conference has been cancelled so those funds are still available.</p> <p>The committee talked about the Employment First Grant that the Council will be applying for. Six grants will be funded nationally.</p> <p>Sunday, during the National Associations meeting, there will be a vote on recommendations that the Councils had about the reauthorization of the DD Act. Tracy will attend that meeting for the Idaho Council.</p> <p>Membership: Debra Parsons reported for Membership. Debra was elected chair of the Membership Committee. The committee discussed the evaluation forms from the New Member Orientation. Comments were positive. People did not feel as overwhelmed this time. Tracy will be reworking the evaluation form and will send it out to the committee members.</p>

Committee Reports/Recommendations

Continued

The committee decided that they would like to do a little more training throughout the year on topics of interest. They discussed having handouts or demonstrations on how to talk with legislators, how to testify and providing sample letters to legislators. There was also a recommendation that we need to work with the media and get them to represent us a little more accurately.

Public Policy: Christine Pisani reported for Public Policy. Denise Wetzel was elected the committee chair. After approving the minutes, the committee spent a good amount of time talking about the way we are trying to collect information about the impact to individuals with mental health diagnosis, dual diagnosis and developmental disabilities as a result of the HB 260. The Council is working with a PhD student who appeared as a concerned citizen who is working on research and is interested in adults with developmental disabilities. She came forward and said that she would like to do some work around what was happening in Idaho. She has volunteered to do interviews around the state with individuals with developmental disabilities to determine the impact HB 260 has had on their lives.

The committee also talked about a letter that was sent to Superintendent Luna regarding the Safe and Supportive Schools rules. The letter was sent on June 13th asking him to please reconsider reconvening the stakeholders group around Safe and Supportive Schools. This groups was looking at aversives, seclusion and restraint within the school system for all students. Richard Henderson is expecting to meet with Superintendent Luna in August to ask about moving forward on Safe and Supportive Schools. Idaho has also been waiting on guidelines from the feds before moving forward.

The committee also discussed the proposal from the Consumer Leadership Caucus to review guardianship statutes and to look into adding language that requires guardians to complete a background check. It is not currently a requirement under either of the two titles on guardianship. Christine has been reviewing other states' legislation and talking to other Councils about what they are doing. A meeting is scheduled for August 4th with Representative Burgoyne who has agreed to sponsor this. Jim Baugh, Kelly Hall, a representative from the Idaho Supreme Court, Darcy Nesser from FACS, Chuck Halligan with Mental Health and Chad Jacobs with Adult Protection will be

<p>→</p>	<p>participating.</p> <p>Ritchy Cardwell moved to accept the committee reports; second by Joe Raiden. Motion carried.</p>
<p>Election of Council Vice-Chair and Consumer Rep</p> <p>→</p>	<p>Nominees for Vice-Chair: Jo Lynn Garrison, Denise Wetzel and Shiloh Blackburn. Jo Lynn declined. Denise Wetzel was elected Vice-Chair.</p> <p>Nominees for Consumer Representative: Justin Caggiano, Shiloh Blackburn, and Joe Raiden. Joe Raiden was elected Consumer Rep.</p>
<p>Update on Children’s Services Redesign/DD Benefits</p> <p><i>Rebecca Fadness, Darcy Nesar, Art Evans</i></p>	<p>Rebecca Fadness and Darcy Nesar from FACS and Art Evans, Bureau Chief of the DD Bureau in Medicaid presented an update on Children’s Redesign. See attached PowerPoint handout and supplemental information.</p>
<p>Impact on Adult DD Services Changes from HB 260</p> <p><i>Jean Christensen</i></p>	<p>Jean Christensen presented an update on HB 260. See attached PowerPoint handout and supplemental information.</p>
<p>Review Progress on 2010 Plan</p>	<p>Education:</p> <p>A letter was sent to Superintendent Luna about the Safe & Supportive Schools Task Force.</p> <p>School districts alternative to graduation: The Graduation Guidance Work Group met twice and is moving forward in creating some guidelines and materials about graduation options for students with developmental disabilities. A timeline to go along with these materials will be developed soon. This will be information that students, families, teachers and others can use when planning for graduation of a student in addition to meeting Idaho achievement standards and passing the test that goes along with that.</p> <p>Inclusive Educational Practices: The Inclusive Education Award was presented to the South Junior High Junior Varsity Volleyball team and their coach. The Education Work Group discussed continuing this and promoting and reaching out to more people. Marilyn presented the award at an end of the year school-wide award ceremony.</p> <p>Information and training on transition issues: This has been met through activities over the last five years. In the last quarter, the Youth Leadership Forum was held; a report will be presented</p>

Review Progress on 2010 Plan

Continued

at the fall meeting.

As part of the Graduation Guidance Work Group we've learned through the Secondary Transitional Council that people don't feel that they have enough information about what can happen to a student as they leave high school. Teachers tell us that they don't have a lot of the information they need that would be helpful in doing good transition planning. We are putting together a resource guide around what is available in Idaho, what are the options, where to get information on universities, colleges and vocational programs. We developed a survey for any organization, program or entity that provides any kind of vocational or educational training for students as they leave high school. A link to the survey is on the Council's website.

Employment: This has been met 20%. We have continued to support Disability Mentoring Day activities. In the last quarter, Caldwell held a DMD activity. We have all the reports and evaluations from that event.

Community Supports:

Participant Directed Services Training: This has been met. In the last quarter, another PCP training was conducted. The face-to-face training was in Boise. There were 12 class participants. Raul Enriquez was one of the participants that received the training. A draft report on the project is due on August 1.

Powerful Tools for Caregivers Training: Toni and Jo Lynn worked together to put on a training in McCall. Classes were also held in Nampa and Idaho Falls and Idaho Falls is about to start a second six-week session next week.

Neighbor-to-Neighbor Project: This is another PCP project. The project hooks up individuals with disabilities with volunteers who help them make long lasting connections in the community. There are two coordinators, one in Boise and the other in the Emmett area. In the next two months, hopefully they will have made 12 matches. Neighbors are matched with individuals who have similar personalities and understand what the neighbor wants to do and then plan activities to do these things and make community connections.

Participant Directed Services: Council staff has been attending Children's Services Redesign Committee Meetings.

Improve Quality of Direct Support Staff: This was met in the first quarter of this year with our support for the Human Partnerships Conference. We plan to support this conference again this year in October.

Review Progress on 2010 Plan

Continued

Cross Cutting:

Provide Information to Public about People with Disabilities:

In the last quarter, we have provided information to the public about people with developmental disabilities using the Council web site and Facebook.

Informing Policymakers: This was met primarily during the legislative session. In the last quarter, a letter was sent to the Department of Education asking them to consider looking for a Vocational Rehabilitation Administrator who values inclusive employment. The Council also sent a letter to the Centers on Medicare and Medicaid commenting on their notice of proposed rulemaking on changes to Medicaid rules that promote community integration. Although there were minor concerns with this, we saw it as a positive step in the right direction.

Conference Funding: We have had no funding request for all of the federal fiscal year to this point. A request was just approved Bt Governance Committee but it was learned this morning that the conference had been cancelled.

Plan Coordination & Oversight: This is met by staff updating Council members on plan activities and progress at the quarterly meetings.

Housing: There are two housing objectives, one on a multiple housing unit and one on home ownership training. These were being staffed by Ron Enright prior to his retirement in December. Staff has not moved forward with these objective due to lack of staff resources. Paul Tierney serves on a committee with a HUD representative that is willing to help us put something together.

Paul will be getting contact information to Marilyn so that she can discuss options with HUD.

Quality Assurance:

Self-Direction: We had a presentation at the last Council meeting by Tim Gerlitz, who was representing the Quality Assurance Committee for Self-Direction. We will be following up with some information that he is sending to Christine and Jim about critical incident reporting.

Self-Determination: Over the past quarter, Christine has been working with SALN and CPI. CPI hosts a conference every October and has asked SALN to recommend topics on self-advocacy. The topics that were recommended by SALN are:

- Dating, Relationships and Sex
- Parenting with a disability.



<p>Review Progress on 2010 Plan <i>Continued</i></p>	<ul style="list-style-type: none"> • End of Life Decisions, Living Wills <p>These topics were forwarded to Richelle Tierney at CPI. We will be working with her to determine which topics will be presented and who the presenters will be. The conference will be held October 13-14, 2011 in Boise.</p> <p>SALN met in Pocatello on May 3-5. Most of the discussion at that meeting was around their 3-year plan and helping them get ready to move toward being an independent organization. By October SALN will no longer be a project of the Council.</p> <p>The Pocatello Chapter hosted the state call on May 12th. SALN distributes a quarterly newsletter written by members. Each chapter takes turns providing articles for the newsletter. The Nampa, Pocatello and Moscow chapters continue to meet monthly. Groups in Idaho Falls and Boise continue to meet monthly and are both working to create chapters.</p> <p>Transportation: We provided funding for the coordinator position for the AmeriCorps grant that the SILC administers. This project brought people with developmental disabilities to the table at a time when the public transportation system in Idaho was being reworked. The final year of the 3-year grant is ending this September. We are hopeful that some of the work that they are doing can be taken over by the Community Transportation Association of Idaho. We will not be working on transportation in our new plan but Marilyn will continue to sit on the Idaho Mobility Council as required in law.</p>
<p>Set Meeting Dates for 2012</p>	<p>Jan 26th – 27th, back up - Jan 19th – 20th April 26th – 27th, back up - April 19th – 20th July 19th – 20th, back up - July 26th – 27th October 25th – 26th, back up October 18th – 19th</p>
<p>Agenda Items for Next Meeting</p>	<ul style="list-style-type: none"> • Report on the Youth Leadership Forum • Activity and training by the Membership Committee on speaking with legislators and testifying. (Role Play) <p>Next meeting will be held October 27-28th with CLC on the 26th.</p>
<p>Meeting Evaluation</p>	<p>Meeting evaluations were passed out and collected at the end of the meeting.</p>
<p>Adjourn</p>	<p>Adjourned at 11:50 a.m.</p>