

Council Meeting Minutes

Idaho Council on Developmental Disabilities

Thursday, October 25, 2012 - 8:30 am – 5:00 pm

West Conference Room, Joe R. Williams Building

700 W. State Street, Boise, Idaho

MEMBERS PRESENT

Jim Baugh, Shiloh Blackburn, Dona Butler, Ritchy Cardwell, Jean Christensen, David Dekker, Raul Enriquez, Jo Lynn Garrison, Jenniffer Halladay, Debra Parsons, Joe Raiden, TeRonda Robinson, Colleen Sisk, Joni Sullivan, Paul Tierney, Jacquie Watson, Denise Wetzel

MEMBERS ABSENT

Toni Belknap-Brinegar, Jane Donnellan, Julie Fodor, Alison Lowenthal

GUESTS

Pam Blackburn, Acena Dekker, Howard Fulk (for Jane Donnellan), Trina Balanoff (for Julie Fodor), Courtney Butler

STAFF PRESENT

Marilyn Sword, Amanda Holloway, Tracy Warren, Christine Pisani, Shane Carlton

MEET IN COMMITTEES

Committee meetings (concurrent) 8:30 a.m. to 10:30 a.m.

(See separate committee minutes for details)

- Membership
- Public Policy
- Governance

WORK TEAM MEETINGS

Work Team Meetings (concurrent) 10:45 a.m. to Noon

- Education
- Employment
- Capacity Building and Public Awareness
- Leadership Development

FULL COUNCIL CALL TO ORDER

Denise Wetzel called the meeting to order at 12:00 p.m. A video from the Georgia DD Council on their Real Communities Initiative was shown during lunch.

ANNOUNCEMENTS

It was announced that nominations for Consumer Representative are being accepted. Tracy and Colleen have the nomination forms for those who need them.

Council member self assessment forms can be turned in to either Tracy or Colleen.

APPROVAL OF MINUTES

The Council reviewed the minutes from the July 2012 Council meeting.

Dave Dekker moved to approve the July 2012 meeting minutes; Debra Parsons seconded. Motion carried.

CHAIR'S REPORT

Denise is a support broker but has not had a client until recently. She is now working with someone doing family direction. The work is interesting but there is a steep learning curve. Region II has about 20 families doing family direction.

Denise has been working on the Executive Director's evaluation that she will be presenting tomorrow at the end of the meeting.

Denise attended the Western States DD Network Summit held in Boise September 19-21.

In November Denise and Christine will fly to Chicago to attend the National Learning Collaborative on Community Engagement training facilitated by John McKnight. The focus of the training is to explore community building and investing in ideas that are not standard in the field of developmental disabilities.

DIRECTOR'S REPORT – Marilyn Sword

Marilyn has been largely focused on the Western States DD Network Summit that was held in Boise September 19-21. There will be a report on the summit later in the meeting.

In August, Marilyn presented the Community Inclusion Award to the Caldwell YMCA. Scott Curtis and his staff run a great program. Jeri Hyslop, who made the nomination, was at the presentation with her daughter. The YMCA has invited us to come back and present the award again in the first part of November at their board meeting.

Since the beginning of this calendar year, Marilyn has spent a lot of time working with the Collaborative Work Group on Adult DD Services. The group is a consortium of providers, agencies, advocates, self-advocates and policy makers that are looking at the adult DD services system. The group recognizes that services are changing and are looking at ways to provide well researched information about the direction we would like to see services go in Idaho. A steering committee guides the group and the group is divided into the following four committees (Individual Budgets, Quality Assurance, Medicaid Authorities, Array of Services and Funding Authorities). The committees have met and have developed a set of questions that will be used to solicit information from nine other states. Marilyn will be sending out a letter next week to the DD Council Director and DD Services Program Director in each of the nine states letting them know that a member of the research group will be contacting them and asking for their support in the research effort. The research group will be meeting November 13th to research as a group and again at the beginning of December. The group intends to present a short report to the germane committees in the legislature about the work that is being done. The report will also include information from the Employment First Consortium.

The Consortium for Idahoans with Disabilities (CID) is working to formalize its organizational structure. Jim Baugh is the President of the CID, Inc. Board. The Consortium has a legislative subcommittee that has developed legislative toolkits to be used by members of CID, the Idaho Association of Developmental Disability Agencies (IADDA) and others to educate legislative candidates about issues around Medicaid, DD and behavioral health.

CID will be doing Disability Advocacy Day trainings in November and December. The training dates and locations are:

- November 10th in Idaho Falls at the Eastern Idaho Technical College
- November 17th in Coeur d'Alene at the Harding Center
- December 1st in Twin Falls at St. Luke's
- December 8th in Boise at the Capitol Building Auditorium

This year's topics will include Medicaid managed care, Medicaid expansion, communicating with your legislators, testifying and telling your story. The events are held on Saturdays and are free for anyone

FINANCIAL REPORT – Amanda Holloway

Amanda presented the financial position report and the contract report.

Jim Baugh moved to accept the financial position report and contract report as presented; seconded by Joni Sullivan. Motion carried.

COMMITTEE REPORTS/RECOMMENDATIONS

Membership Committee – Colleen Sisk

Committee members discussed member training and reviewed some tools that Tracy put together that will be used during the training later today.

The Council currently has two self-advocacy vacancies. Face-to-face connections work well when recruiting self-advocates and parents. The Membership Committee would like Council members to assist with some targeted recruiting of individuals who would be able to meet the responsibilities of being a Council member. Recruitment brochures, time commitment flyers and Council applications are available for those members to take some back to their communities to assist in recruiting. The committee brainstormed how to find new self-advocates that are not already tied into the DD Network. There may be some recruitment opportunities at the CPI conference next week due to the self-advocacy sessions being presented there.

Tracy has only received 7 self-evaluations back from Council members. There are blank copies available to those that still need to complete their evaluation. Tracy will be compiling the information from the evaluations and the Membership Committee will be using this information in determining future Council member trainings.

Committee members discussed the biography forms that Council members have filled out. They would like to print a booklet with member biographies put together by the next new member orientation. This has been put on hold during current recruitment for the two vacancies.

The committee will be accepting nominations for Consumer Representative until tomorrow morning before the election.

Public Policy Committee

Joe Raiden was elected chair of the Public Policy Committee.

Disability Advocacy Day at the Capitol will be Thursday, January 24th. This is the week before our Council meeting. The thought was to have Disability Advocacy Day one week and to have the Council members meet with legislators the next week to give new legislators the most exposure to disability related issues.

The legislative slate will be presented later.

Consumer Leadership Caucus – Joe Raiden

CLC reviewed the proposed legislative slate that the full Council will review today. They had some questions about the criminal history background checks for guardians and conservators and about managed care.

Governance Committee – Debra Parsons

There were no conference funding requests to review at this meeting. Amber Blalock, who received Council funds to attend the 2012 International Child Amputee Network Conference, will provide a report to the Council tomorrow.

Marilyn and Denise reported on the Western States DD Network Summit. The video that was shown at lunch on Georgia's Real Communities Initiative was one of the topics presented at the summit.

The committee discussed the evaluation of the Council Executive Director. The Council will discuss this tomorrow in Executive Session. Marilyn did some research for the committee on staff input into evaluations of Council Directors. The committee discussed those findings and the advantages and disadvantages of having staff input, particularly if there are problems. This will be an ongoing issue of discussion for the committee and may require further changes to Council policies and procedures.

Every two years, the Governance Committee is required by Policy 103 to review the Council By-Laws and Policies and Procedures to see if changes or updates are needed. The Governance Committee went through these with the following recommendations:

Bylaws:

- Remove the word “State” on page one in the title and in Article II. The Council uses the title Idaho Council on Developmental Disabilities.
- In Article V (Council Meetings), Section 4 (Quorum and Action), remove the words “of those members present” in the second sentence. As it is currently written, the quorum defined in the second sentence conflicts with the definition of quorum in the first sentence (simple majority of members).
 - Jim did not feel that the words “of those members present” should be struck. A quorum should be a simple majority of the Council membership but in the event that you have a quorum that is less than the total Council, you need to be able to take action with less than the majority of the total Council. The current wording allows the Council to take action on business without a simple majority. Striking the wording as proposed would limit the Council’s ability to do business without a simple majority of all Council members. The Council would always have to have 12 people voting to do business.
 - Marilyn responded that the Council needs to have a quorum (12 people) to conduct business. If you have a majority of that quorum (7 people) conducting business, then you have too few people conducting Council business.
- In Article VI (Council Membership and Organization), Section 3 (Council Committees), remove the word “three (3)” before Life Goal workgroups and, at the end of the same sentence, add the words “to support the plan.” The number of workgroups can vary from plan cycle to plan cycle depending on the activities in the plan and how they are divided up. This allows flexibility in the number of work groups to adapt to the plan.
- Also in Article VI, Section 4 (Council Life Goal Workgroups), delete the word “three (3)” before workgroups in the first sentence. This aligns with the previous change.

Jo Lynn Garrison made a motion to accept the Governance Committee recommendations, including striking the wording “of those members present” from Article V Section 4 of the by-laws; Jenn Halladay seconded. Motion failed 7-9.

Jim Baugh made a motion to accept all proposed changes to the by-laws except the change to Article V Section 4; TeRonda Robinson seconded. Motion carried 14-0; Jo Lynn Garrison and Jenn Halladay abstained.

Policies and Procedures:

Policy 103 (Council Operations):

Section P, subsection 2, Poor Attendance (top of page 6): Change the first sentence as follows:

A member shall be reviewed for continued membership if ~~two(2) or more consecutive absences of 8 hours or more occur at Council of Council sponsored meetings~~ s/he is absent 16 hours or more annually (July-June) for quarterly Council meetings.

Numbering needs to be corrected for the subsections of this policy as it includes two Section 2's.

- Dave Dekker asked if it is possible for the Council to designate one self-advocate position to represent SALN under Policy 103 Section A Number 9? This does not mean the addition of an additional Council member but to designate one out of the five self-advocate slots to be a representative of SALN's choosing.
- Jim suggested that the Governance Committee work with the Consumer Leadership Caucus to draft policy language to allow SALN to select its representation without changing the makeup of the Council. The policy can specify that the representative from SALN must be a self-advocate.

Policy 104 (Standing Committees and Workgroups):

Page 2, last section, COUNCIL LIFE GOAL WORKGROUPS

Delete the word “three (3)” before workgroups in the first sentence. Strike the final sentence which currently reads: “No workgroups shall have more than eight (8) members.” If there are more than 3 workgroups, the size of each will decrease. If there are less that 3, the size of each will increase. Therefore, eliminate the reference to the number on each workgroup.

Policy 105 (Council Officers):

Section A, subsection 6: The committee recommended striking the words “*and vote totals*” in the second sentence. The committee agreed that all that is important is for the members to know who won, not what the vote totals are.

Policy 106 (Council Meetings):

Section E (STANDING COMMITTEES AND WORKGROUPS) This paragraph references workgroup “chairs”. Workgroups sometimes select lead members but not really chairs. Since workgroups are really the mechanism by which progress toward goals in a specific area are discussed, there is usually no agenda. Instead, staff uses the quarterly reports as a guide for that discussion, sharing progress information and gathering input. Also, lead staff for a committee works with the Chair to develop the agenda. The Executive Director does not participate in the development of committee agendas for any committee other than Governance.

Marilyn presented the following substitute language for that section:

All committee agendas shall be developed by the respective committee chair and staff person. Chairs should seek committee input in the development of the agenda.

Work groups function as a forum for discussing progress toward specific plan goals and activities and providing an opportunity for members to give input into strategies and activities. Quarterly reports shall serve as a guide for those discussions rather than developing a separate agenda.

Workgroups may select a member to lead the discussion or may defer to the assigned staff person.

The committee felt this more accurately reflected the operations of the work groups. There was discussion about separating this into 2 sections, one dealing with committees and one dealing with work groups but it was ultimately left as one.

Section I (MINUTES AND DISTRIBUTION)

The committee felt that notes from work group discussions, while valuable, did not rise to the same level of importance as minutes and that it would not really be appropriate to post these on the Council website. Any recommendations from a work group go to a committee or the full Council for action. Minutes for workgroups are also not required in By-Laws.

Changes recommended:

1. Strike reference to “*or Workgroup*”.
2. Add the words “*Council or committee*” between “any” and “meeting”.
3. Strike reference to “*or Workgroup*”.
4. Strike reference to “*or Workgroup*”.

After these changes were made, the committee recommended striking the words “*and workgroup*” in the first sentence of Section F. MOTIONS. Dona also identified a typographical error in the last sentence of Section J. That sentence correctly reads: “*If not, a conference call may be may be used to include all members.*”

Policy 108 (Ends and Executive Limitations):

Page 2, Section 4.f. To be consistent with other changes made by the committee, it was recommended that “Workgroup Chairs” be replaced with “workgroup representatives” since there may not be chairs.

Policy 109 (Executive Director Evaluation Process):

Based on historical practice that director evaluations have often not been done annually, Marilyn asked the committee if they wanted to change that to reflect current practice. After a lengthy discussion of the evaluation process and the pro’s and con’s of moving away from an annual process, the committee decided to keep the evaluation yearly but to change the timing. To reflect that, as well as discussion of incorporating compensation recommendations (if appropriate and fundable), the committee recommended the following changes:

Section 6. Change the timing of completing the evaluation to following the “*third (3rd)*” quarterly meeting instead of the 4th. This will allow new Council members to have been on the Council at least 3 meetings before they have to participate in an evaluation of the director.

Section 10. Change to read “Evaluation Report *is prepared, including a compensation review.*”

Section 11. Changed to read “Evaluation Report, *including the Executive Director’s response and recommendations, is submitted to the Council for acceptance at the fourth (4th)* quarterly meeting.” This would be instead of the first quarterly meeting as is currently the wording.

Paul Tierney moved to accept the proposed changes to the Policies as recommended by the Governance Committee; seconded by Ritchy Cardwell. Motion Carried.

Paul Tierney made a motion that the Governance Committee and the Consumer Leadership Caucus work on amending the language to Policy 103 to allow for SALN representation on the Council; seconded by Jim Baugh. Motion carried.

Dona Butler moved to accept the committee reports; Shiloh Blackburn Seconded. Motion Carried.

REVIEW AND APPROVAL OF LEGISLATIVE SLATE – Christine Pisani

PRIORITY ONE -- LEADING THE WAY: ICDD will take a leadership role on these activities.

Proposed Legislation for Criminal History and Background Checks for Conservators and Guardianship of Adults with Developmental Disabilities

The Council has been working for the past two years with Representative Burgoyne and other stakeholders to draft legislation that requires guardians and conservators to have a completed criminal history and background check at the time of filing their petition with the courts for guardianship or conservatorship.

PRIORITY TWO -- LENDING SUPPORT: ICDD may choose to lead on some issues, or may follow the lead of others.

Managed Care

Managed care is where states are moving to in order to pay for health care services and long-term services and supports. Idaho's Medicaid system is working toward a managed care system for people with mental health issues and for people who are dually eligible (eligible for Medicare and Medicaid). The ways services are accessed, what services are available, how and who provides services, how quality is measured, and who gets served will all be a part of a new managed care service system. There are many issues with the change to managed care that require attention by the Council. Here are just a few:

- The process to move to managed care is moving very quickly

- There is limited knowledge, experience, and staff resources to hold managed care organizations accountable, ensure the health and safety of participants, evaluate quality, and make improvements over time.
- The use of invalid and unreliable assessment data to come up with the capped rate for each member in a managed care program puts participants at risk of receiving inadequate and inappropriate services and supports.
- Carving out high cost services (institutional services) makes it impossible for states to lower costs. Taking the most expensive support option out of the budgeted costs for a managed care organization not only will decrease any savings that might happen, but it will also open the door for managed care organizations to funnel individuals who have high cost support needs to institutional services, since this would not impact costs to them. This will increase the numbers of people provided support in the most costly support option.
- What happens to existing community-based service organizations?

There are many service systems involved in supporting people with disabilities to live safe, healthy, inclusive, and meaningful lives. Vocational Rehabilitation (VR), public housing, and public education, are just some of those services outside of Medicaid and Medicare. Coordination between all of the agencies is important for successful outcomes. Collaboration between VR, public education, and Medicaid are especially important to support the long term supports and services necessary for young people to achieve their employment goals.

Medicaid Expansion

Medicaid expansion has to do with the implementation of the Affordable Care Act. Originally, the Affordable Care Act required all states to expand their Medicaid eligibility to include households that have an income of less than 138% of the federal poverty level. The majority of the people in Idaho who would become eligible for Medicaid are below the federal poverty level.

The Supreme Court ruled that the Medicaid expansion could not be made mandatory. If states accept the Medicaid expansion, the federal government will pay 100% of the peoples' medical claims for the first three years. The amount the federal government pays will after that will gradually

drop to 90% over a four year period and then it will stay at 90%. States can opt in or out any time.

The medical care for the population covered by the expansion is currently paid for by county indigent funds and the state's catastrophic health care fund. The catastrophic health care fund comes from Idaho tax dollars and is not matched by any federal funds. According to the best estimates, about \$57 million a year would be saved to the county indigent funds and the catastrophic health care funds and about \$11 million a year from the state funded mental health programs for people with severe and persistent mental illness that don't qualify for Medicaid.

Sexual Abuse and Exploitation of Vulnerable Adults

In the 2012 legislative session, improvements were made in Senate Bill 1337, relating to the sexual exploitation of a child, and the bill passed. However, section 18-1505 B, Sexual Exploitation of a vulnerable adult, within the same act was not addressed. When Senator Bart Davis asked why improvements were not made within the same act to protect vulnerable adults, the representative for the Fraternal Order of Peace Officers, stated "it wasn't on their radar." Senator Davis stated he would like to see this act include improvements to the protections of vulnerable adults. Jim Baugh said in his opinion there are big differences between vulnerable adults (which is broadly defined in code) and children. They were thinking about applying the same language to vulnerable adults, but it is not necessarily appropriate for adults.

The Fraternal Order of Peace Officers is planning to work on section 18-1505 B, Sexual Exploitation of a vulnerable adult. They have made contact with the Council to participate in the development of draft legislation.

Revenue and Taxation

Revenue: The Idaho Constitution requires the state to have a balanced budget. This means that the amount the legislature appropriates (approves to spend) for state government cannot be more than the amount that they expect the state will take in money in the form of taxes, fees and other revenue. Over the last few years, the legislature has been very conservative in setting estimates of what they expect the state to make in revenue. This has resulted in budget reductions which, in turn, can mean cuts in services. When the state looks at what actually has come in as revenue at the end of the state fiscal year (June 30), it is often more than estimated. This "surplus" is then put back into the state general fund or

goes into a state “rainy day” fund that can be saved or used for whatever purpose the state decides. In fiscal year 2012, Medicaid was cut by \$35 million in state funds to balance the budget. When the books were closed on that year, there was a surplus. None of that surplus went back into Medicaid. It went to education, tax cuts for Idaho citizens (grocery tax credit) and the rainy day fund.

This is a practice that requires monitoring and input into the legislative process at strategic times. Although it does not deal with advocating for specific services, it can have a great impact on what happens with services.

Taxation: There is legislation being discussed for the 2013 session that will repeal (remove) the personal property tax for businesses. Personal property taxes are a critical source of funding for local government and for schools. The proposed legislation (we have not yet seen a draft) would remove \$129 million from county coffers. In response, the counties would have to dramatically cut services like fire, police, parks and schools. Or they would have to raise taxes in other ways but there are currently some legal limitations on how much they can increase property taxes. Or they could come to the state and ask for money from the state to replace those funds. If that were to happen, any programs or services that are not mandated by law would be at risk of being cut in order to give the money to the counties. This includes many services to people with disabilities.

This legislation is being promoted by the Idaho Association of Commerce and Industry (IACI) and has support among legislators who favor reducing taxes and the size of government. The Council has been participating in Partnerships for Idaho’s Future, a coalition of education, social service and child welfare advocates that is gathering information in opposition to this effort. This coalition and its member organizations will be working to educate policymakers about the harmful effects of this property tax cut.

Restoring Service Cuts

Since 2010, the legislature has made cuts in services that people with developmental and other disabilities depend on. In the 2012 legislature, one of those cuts – preventative dental services for adults – was partially restored. Effective July 1, 2012, those services again became available but only to people on the DD and Aged and Disabled (A&D) waivers. The Council had advocated for restoring these services to all adults and has had ongoing conversations with the Dental Association to encourage them

to do so as well. They intend to pursue this in 2013 within the scope of what JFAC will support.

Also in 2012, the legislature passed language that removed the restriction on people with dual diagnosis being able to get both developmental therapy and psychosocial rehabilitation (PSR) services, depending upon their needs. This restoration was also effective July 1, 2012, but there are concerns that it is very difficult for people to get both services. Although Health and Welfare allows people to have both Developmental Therapy and Psychosocial Rehabilitation (PSR), people have to pay for PSR out of their individual DD budgets. Since PSR costs more and many people already have low budgets, this is a problem. These barriers should be removed in order to fully implement the intent of the legislature to restore these services.

Other services for adults have been cut as the result of law changes. Vision, audiology (hearing), and podiatry (foot care) services have been cut. Limitations on the amount or scope of other services have been put into place. It is important that policymakers know the financial and human cost of limiting or eliminating some of these therapies and preventative services and the value to the state of restoring them.

PRIORITY THREE -- KEEPING TRACK: ICDD will watch legislation, answer questions to the Council, and provide clear information and recommendations.

Futile Care

The Idaho Medical Association (IMA) has confirmed that they intend to introduce a bill to change the definition of “futile care” in the Idaho code from the one adopted last year (S1348aa) which revised provisions relating to health care providers who are not willing to go along with the desires of patients and those given permission to consent for them and to prevent decisions to deny food, fluids or non-futile, life preserving medical treatment to dying patients without the patient’s consent. We do not know what changes they are proposing, however they have agreed to share that draft with us when it becomes available.

Jo Lynn Garrison moved to accept the legislative slate as presented; Dave Dekker seconded. Motion carried.

TRAINING AND ROLE PLAY ON THE LEGISLATIVE PROCESS AND WHERE TO GO FOR INFORMATION – Tracy Warren

Tracy reviewed the following PowerPoint modules on voting with Council Members:

- How to register to vote
- What happens at the polls
- Identification needed to vote

Tracy reviewed the Communicating with Legislators PowerPoint presentation with Council members. Council members received a handout with a sample call script to use when contacting legislators.

Tracy reviewed the Elevator Speech – 4 Easy Steps to Promote Our Organization handout. The handout provides steps to follow to help Council members promote the Council and its mission. Council members paired up and started looking through the questions and thinking about what words they would use to describe the council and what the council does.

Council recessed for the day at 4:42 p.m.

**Idaho Council on Developmental Disabilities
Friday, October 26, 2012 - 8:30 am – Noon
West Conference Room, Joe R. Williams Building
700 W. State Street, Boise, Idaho**

MEMBERS PRESENT

Jim Baugh, Toni Belknap-Brinegar, Shiloh Blackburn, Dona Butler, Jean Christensen, David Dekker, Raul Enriquez, Jo Lynn Garrison, Jenniffer Halladay, Debra Parsons, Joe Raiden, TeRonda Robinson, Colleen Sisk, Joni Sullivan, Paul Tierney, Jacquie Watson, Denise Wetzel

MEMBERS ABSENT

Ritchy Cardwell, Jane Donnellan, Julie Fodor, Alison Lowenthal

GUESTS

Pam Blackburn, Acena Dekker, Howard Fulk (for Jane Donnellan), Trina Balanoff (for Julie Fodor), Courtney Butler

STAFF PRESENT

Marilyn Sword, Amanda Holloway, Tracy Warren, Christine Pisani, Shane Carlton

CALL TO ORDER

Denise Wetzel called the meeting to order at 8:37 a.m.

ELECTION OF CONSUMER REPRESENTATIVE

Dave Dekker was nominated for Consumer Leadership Representative.

Colleen Sisk moved to elect Dave Dekker as the new Consumer Leadership Representative by unanimous consent; Jean Christensen seconded. Motion carried.

REPORT FROM THE DD NETWORK SUMMIT

The Council hosted the 2012 Western States DD Network Summit September 19th-21st at the Hampton Inn – Downtown Boise. Marilyn shared the agenda and photos from the summit.

Prior to the start of the summit, DRI and the Council hosted a breakfast at the JRW Building so that representatives from state agencies and the Governor's Office could hear from the Commissioner about what is going on in Washington D.C. and how things are changing. There was some dialogue about what is happening here in Idaho and the need to collect data to show the impacts of changes to Idaho's service system.

Sharon Lewis, the Commissioner of the Administration on Intellectual and Developmental Disabilities in Washington D.C., gave the opening remarks at the summit. Her remarks were cautious; things have definitely changed across the country and in Washington. She reported that we need to be able to really demonstrate the impact and outcomes of what we do and communicate that well to policy makers and others. Councils across the country need to get the word out to the larger policy community about the importance of Councils and although we have been around for 35 years, our work is far from done. Policy leaders need to be educated on what things might look like if we didn't have Councils pushing things forward.

Lee Vorderer, Human Services Research Institute in Cambridge, Massachusetts, presented information on a framework that she has developed (Route to Success) that is useful in managing the activities in strategic plans in a way that is connected to the other stakeholders in the

communities. This presentation was followed by small group discussions of how we could use this framework in our own states and programs. The Washington State Council is intending to use this method to monitor their five year plan implementation. We may want to look at this in the future.

Thursday began with a panel presentation, that included Noll Garcia and Shiloh Blackburn, about the Envisioning the Future Summits that were held in May in Seattle. These events were sponsored by AIDD. Council members heard from Idaho's delegation at the last Council meeting in terms of what was said at the summit in Seattle.

A second panel presentation of representatives from DD network agencies (including Christine Pisani and Olivia Lebens from the CDHD) discussed what the protection and advocacy agencies, DD Councils and the University Centers were doing to support individual and organizational self-advocacy in their states.

Thursday afternoon included breakout sessions on managed care (Ric Zaharia, a consultant who has worked on managed care in Colorado, Utah and Arizona, presented on Arizona's managed care system), customized and supported employment (Cary Griffin from Griffin-Hammis Associates in Montana) and engaging the next generation of self advocates. The employment and the managed care presentations were repeated and there was a self-advocacy presentation on engaging self advocates of differing cultures.

On Friday, Eric Jacobson from the Georgia DD Council presented on community asset development. Small groups then discussed how we could make that work in our communities and how we could reach out to non disability entities and expand our vision and our reach. No decision was made regarding a location or date for the next summit. Commissioner Lewis is very supportive of this kind of approach to conferences instead of big national conference. This was more accessible to people because it was small and allowed for more interactive discussion.

Tracy Warren, Eva Rooks from the Washington Council and Beth Kessler from the Oregon Council are working on the evaluations from the workshops and then of the overall summit. The evaluation report will be presented at the winter Council meeting. There were 72 people in attendance.

REPORT FROM AMBER BLALOCK – International Child Amputee Conference

Amber Blalock requested conference funds to attend the 2012 International Child Amputee Network Conference. Amber showed a PowerPoint presentation outlining what she learned at the conference.

APPROVAL OF 2013 ANNUAL WORK PLAN AND DRAFT BUDGET

The 2013 annual work plan reflects the same goals and objectives that were approved in July in the full five-year plan that was submitted to ADD with the addition of some strategies that will be used to meet those objectives. The Council reviewed the 2013 Annual Work Plan.

Dave Dekker moved to approve the 2013 annual work plan and draft 2013 budget as presented; Debra Parsons seconded. Motion carried.

COUNCIL SELF EVALUATION

Tracy reviewed the Council Evaluation Form with Council members. Staff will compile the results from the evaluation forms received and present a report at the next Council meeting. Members are asked to mail completed forms by the end of next week. Members will be evaluating the Council annually during the first quarter meeting.

FUTURE AGENDA ITEMS

Council Evaluation Summary

Evaluation of the Western States DD Network Summit

Update to legislative slate (as needed)

Meet with legislators

ADRC Presentation – Raul Enriquez

Report on National Learning Collaborative on Community Engagement – Christine Pisani & Denise Wetzel

Employment First fact sheet

Collaborative Work Group on Adult DD Services report

Member role play – Discussing issues with legislators

Report from January 24 Disability Day at the Capitol.

Report on the Disability Advocacy Day trainings, and the results of the election, including leadership decisions

COUNCIL MEMBER REPORTS

Joni Sullivan – Joni son is now on self-direction and is in his own apartment and doing well.

Dona Butler – Dona is no longer with the court clerk's office. She is now the Mental Health Court Coordinator and the Veteran's Court Coordinator for Canyon County.

Toni Belknap-Brinegar – Toni has gone through the family direction training.

Jo Lynn Garrison – Tracy has relayed to Medicaid how difficult it is for families to take a week off from work to come down and get signed up for family directed services. We have our budget; we just don't have a plan done. I have turned everything over to my husband because he comes to Boise on a weekly basis anyway. It is very challenging for people that don't live near the main offices.

Paul Tierney – Paul wanted to inform the Council about the need for internships for public policy students at Boise State. If the Council is interested in having an intern work on a project, staff can call Greg Hill with BSU's Public Policy Department.

EXECUTIVE DIRECTOR'S EVALUATION (Executive Session)

Jim Baugh moved that the Council go into executive session to discuss the Executive Director Evaluation; Paul Tierney seconded. Motion carried.

Council staff left the room while the Council members discussed the Executive Director evaluation.

ADJOURN

Meeting adjourned at 11:53 a.m.