



**Idaho Council on Developmental Disabilities
FALL QUARTERLY BOARD MEETING
JRW Building, 700 W. State Street, Suite 119
East Conference Room
November 6-7, 2018**

Draft AGENDA AT A GLANCE

Tuesday, November 6, 2018

- 9:00** **Welcome, Introductions, Review Ground Rules, and Agenda Review/Changes, Ian Bott, Council Vice-Chair**
- 9:15** **ACTION*: Consent Agenda**
 - a. Draft minutes July 26, 2018 Council Meeting
 - b. Executive Director Report
 - c. Proposed ICDD Trauma Informed Care Position Statement
- 9:30** **ACTION*: Financial Report, Christine Pisani, Executive Director**
- 9:45** **Conflict of Interest, Tracy Warren, Council Staff**
- 10:10** **Year End Project Report, Christine Pisani, Executive Director**
- 10:30** **Break**
- 10:45** **DD Network Statewide Advocacy Coalition Contractor, Gary Sandusky**
- 11:15** **Facilitation of Community NOW! Contractor, Marsha Bracke**
- 11:45** **Council Photo**
- 12:15** **Discussion of Contract Outcomes (Lunch Provided)**
- 1:30** **Cultural Broker Contractor Presentation, Griselda Camacho**
- 2:15** **Break**
- 2:30** **ACTION*: Draft 2021 Work Plan**
- 3:00** ***"Blessings of Liberty"* - Viewing of film brought to you by the Idaho DD Network**
- 3:45** **Council Discussion of Film & DD Network Legislative Event**
- 4:30** **Adjourn**

Wednesday, November 7, 2018

- 8:15** **Welcome**, Ian Bott, Council Vice Chair
- 8:30** **Proposed Changes to Idaho’s Landlord Tenant Laws****, Mike Witry, General Counsel, Intermountain Fair Housing Council
- 9:30** **Proposed Changes to the Guardianship Statute****, Cameron Gilliland, Deputy Director, Family and Community Services, Dept. of Health & Welfare
- 10:30** **Walk and Talk**
- 11:00** **Proposed Statute Amendment to the Battery Against Healthcare Workers****, Jim Baugh, Executive Director, DisAbility Rights Idaho
- 11:45** **Council Recognition of Steve Millward and the Certified Family Home staff for excellent work on behalf of Spanish speaking families**
- Preparing for Legislative Visits – homework review** (Lunch provided)
- 12:45** **Proposition 2 Medicaid Expansion****, Jim Baugh, Executive Director, DisAbility Rights Idaho
- 1:45** **ACTION*: DD Council Priorities for Policy Slate**
- 2:15** **Member Reports or Discussion of DisAbility Rights Idaho SWITC Report**
- 3:05** **Meeting Evaluation**
- 3:15** **Adjourn**

Next Council Meeting February 7-8, 2019

***Items in green are considered “ACTION ITEMS” that may require a decision or a vote by membership.**

**** Topics to be considered by members to be part of the ICDD 2019 policy slate.**

The mission of the Idaho Council on Developmental Disabilities is to promote the capacity of people with developmental disabilities and their families to determine, access, and direct the services or supports they need to live the lives they choose, and to build the communities’ ability to support their choices.

Council Chair Report

Background Information:

The Council Chair provides a report each quarter about their activities as a representative of the Council.

Recommended Action:

Review the report and contact the Council Chair with any questions.

Council Chair Report – James Steed

Dear Council Members,

I apologize for not being there with you this Council meeting, but as of this date (10/15/2018), three weeks ago I was in the Intensive Care Unit. I was advised by many of my friends and family to stay back and do therapies that I receive 3 hours per day. If I leave the facility and come to the Council meeting, I would lose my ability to receive therapies I need to become a stronger person and a better Chair for you all in the long run.

Between the July meeting and now, I have done the following:

- I've been on the phone weekly with the Executive Director about Council business. I was unable to attend the Conflict Resolution class in August due to a transportation mix-up with Salt Lake Express. I'm scheduled to take the class in January 2019.
- There was an issue brought to the Executive Director's attention by Liz Woodruff at Close the Gap that the Freedom Foundation was using pictures of people with disabilities in an article and on their website and my photo was among them (<https://idahofreedom.org/wp-content/uploads/2018/07/IFF-Medicaid-6-28-18-ppt-1.pdf>, see page 14). I was asked to specifically respond to the use of my photo without my consent. As the Council's Chairman I chose not to respond because it may put the Council in a difficult position because people may question me about my personal position on Proposition 2 (which is on the ballot this November). As you all know, the Council cannot take a position on matters such as Proposition 2, but we can provide education about how expanding Medicaid may or may not affect individuals with developmental disabilities. In other words, if we are representing ourselves as

Council members, we cannot say to someone to specifically “vote for” or “vote against” anything related to ballot initiatives.

I would like to thank the Council’s contractors: Gary Sandusky, Marsha Bracke, Bruce Anderson and Griselda Camacho, for their work to move the Council’s 5-Year Plan forward. We have some additions to the procedures that need to be reviewed, so Toni will be asking for an ad hoc Governance Committee to be formed. I hope some of you will volunteer to be on that committee.

During meeting, you will all decide the Council’s legislative slate. All I can say to you is let’s move mountains and mole hills! I am looking forward to seeing you all in February. Sincerely, *James*

Consent Agenda

Background Information:

The Consent Agenda contains items that require a vote by the Members. If there are items on the Consent Agenda a Member wishes to discuss before that vote a Member may make a motion to move the item to the Business Agenda.

Recommended Action:

Review and approve the Consent Agenda:

- July 26, 2018 Regular Summer Meeting Minutes
- Proposed ICDD Trauma Informed Care Position Statement
- Director Report

Idaho Council on Developmental Disabilities SUMMER QUARTERLY BOARD MEETING - July 26, 2018

Draft Minutes

Thursday, July 26, 2018

10:05am Call to order

Council Members Present

Ian Bott

Jessica Rachels

Rebekah Forster-Casey

Colleen Sisk

Natali Pellens

Jim Baugh

Emily Petersen

James Steed

DR (Danielle Reff)

Carly Saxe

Jacquie Watson

Holly Giglio

Nanna Hanchett

Kristie Oakes

Joe Raiden

Valerie Hurst

Kevin Bittner (left at 11:25am)

Julie Fodor (joined at 10:40am)

Jacob Head (joined at 11:32am)

Art Evans (joined at 11:40am)

Staff

Christine Pisani

Tracy Warren

Laurie Lowe

Marieke Edwards

Toni Brinegar

Guests

Karen Streagle (for Charlie Silva)

Members Absent

Korynne Donehey

Claudia Suastegui

The Chair asked DR to read the meeting ground rules.

Introduction of new members: DR – a self-advocate, Valerie Hurst – a parent.

Changes to agenda – move the Vice-Chair report to earlier in the agenda. Approved.

Council Chair Report

The Chair, James Steed presented his report verbally. James traveled to the National Association of Councils on Developmental Disabilities conference in Washington DC and to Capitol Hill to meet with policymakers. Proposes new culture, for Council operations and relations/communications between members. Members work through chair related to issues and conflicts. Have all members speak up in meetings. Have member reports during meeting to know each other as a team. James shared his contact information and he will send to all members through email.

Vice Chair election announcement.

Consent Agenda:

Draft meeting minutes from the April 26-27, 2018 Council meeting, Executive Director's report, FY2019 Work Plan, and the Council Policy Governance Procedures, were in the packet and reviewed on the pre-Council meeting conference on April 24th.

- DR moved to accept the April minutes as presented.
Joe Raiden seconded. Motion carried.

Financial Report

The financial report was sent to all members via email.

Christine Pisani explained the current financial report.

Nanna Hanchett noted discrepancy in column E – total State/Federal Funds and \$931,179 is the corrected balance.

- Holly Giglio moved to approve the financial report as corrected.
Nanna Hanchett seconded. Motion carried.

FY2019 Proposed Work Plan Budget

Christine presented the proposed budget for the FY2019 work plan.

- Jim Baugh moved to accept the work plan budget as presented.
DR seconded the motion. Motion carried.

Council Nonpartisan Requirements

Sheryl Matney presented information about our federal law and regulatory requirements related to our advocacy work. DD Act final rule – Broadened “Advocacy Activity” guidance.

Educating policymakers - program instructions are on ITACC Help website at

<https://itacchelp.org/>

Non-partisan is an important component.

Official positions taken as a full body on issues or topics. As individuals you may have your own positions and may be partisan, but as a full body we represent our positions in a non-partisan way. A full and fair description of an issue that allows the policymaker to make their own decision. It is not asking them to tell what their position is, or will be. Take a position with an unbiased attitude, consider there may be other positions, and be neutral. Discuss advantages and disadvantages and compare other solutions.

What if a Council member opposes a position that the Council has taken on an issue? Sheryl – It is the responsibility of all members to accept the vote and position the Council, as a full body, has taken. Members should represent the position of the Council when speaking to policymakers as a representative of the Council. Sheryl shared an example from a different state where this became too difficult for a member, the positions of the Council did not fit

with their values/views. In that case, the member decided to resign their position on the Council.

Question/example – when you run into a legislator in the community and they ask you about your thoughts on an issue, you don't know what 'hat' they think you are wearing. So it is best if you identify in your answer something like "As a citizen in your district, I think..."

On social media (like Facebook), you are probably not speaking as a member of the Council, but as an individual and individual disability advocate. However, it is good to check to see if you are representing yourself as a Council member in your comments. Then you want to make sure you are engaging in non-partisan advocacy. Question – should members create a separate "professional page" in addition to their personal page/social media? Jim – members are not authorized to create a "professional" or "official" Council social media page. The Council has its own Facebook page.

Election of Council Vice-Chair

Ian Bott spoke to his nomination to be Vice-Chair of the Council. He shared about his experience and his desire to fill this officer position.

No other nominations were put forward. The Chair asked for a motion.

- Jim Baugh asked for unanimous consent to elect Ian Bott Council Vice-Chair if there are no objections.

There were no objections. Ian Bott was elected Vice-Chair of the Council.

Quarterly Council Meeting Dates

Next meeting date has already been set as November 6-7, 2018.

Discussion of proposed 2019 meeting dates as noted in the meeting packet.

Three sets of fall 2019 meeting dates were discussed. Proposed October 22-23 for the fall meeting in 2019.

- DR moved to accept all proposed dates for 2019 meetings.
Emily Peterson seconded. Motion carried.

Agency Reports

Idaho State Dept. of Education, *Karen Streagle* - Informational document that Karen followed was sent to members.

Disability Rights Idaho, *Jim Baugh* – New national protection and advocacy program has been awarded to DRI which involves a review of Social Security Administration (SSA) representative payees. A representative payee is a person or entity (organization) who is appointed to control the money that SSA sends to an individual when it is determined the individual cannot manage or control the money themselves. There are many organizational representative payees in Idaho. Representative payees have to follow specific rules. Some

payees do not follow the rules and there have been abuse and monetary exploitation by payees. DRI will be able to nominate payees to be reviewed.

DRI has been investigating systemic problems at the Southwest Idaho Treatment Center (SWITC) facility that have led to abuse and neglect. DRI will be submitting a report from the investigation to the Idaho Department of Health and Welfare at the end of August and it will be shared with policymakers and others.

Idaho Division of Vocational Rehabilitation, *Nanna Hanchett* – Nanna provided an overview of the program with members. The informational document that she followed in her presentation was sent to members.

Division of Medicaid, *Art Evans* – Medicaid is continuing to work on Community NOW project. Plan to implement person-centered planning services, de-bundling Residential Habilitation, doing transportation differently and other changes. Working with providers on rate methodologies related to cost survey.

Children's services moving into State Plan from the current waiver and work is being done on those services and provider levels. Changing funding structure for family directed services – proposed a flat budget for everyone, but have decided to back up and revisit how budget structure will work. Suggesting individualized budgets based on need for children's intervention services and then get state plan services ("i" benefit package). Vineland assessment tool will be used instead of SIB-R and the Supports Intensity Scale (SIS) will be used to determine need. Rules will be published in October for public comment.

Division of Maternal and Child Health, *Jacquie Watson* – Overview of program that is intended to support the health of mothers and children. Activities include funding for specialty pediatric clinics, training for providers to identify and serve special health care needs, screening for infants for certain conditions and connection to care, financial support for children who have certain diagnosis to help pay for medical costs.

Program updates: CMV public education campaign materials have been created, a website launched, and social media campaign. Distributed via email to childcare centers, churches, schools and other entities that serve very young children.

Newborn screening includes a new condition – heart defects in babies. Starting July 1st all newborns are being screened for heart defects.

Contract with IPUL to enhance education and navigation services to families, increase training to parents and professionals, and provide consultation to Division of Maternal and Child Health program.

Center on Disabilities and Human Development, *Julie Fodor* - working on CDHD annual report and new grant opportunity. State Dept. of Education funded Special Education

Supports Technical Assistance (SESTA) program had successful conference. Developing and planning for 4 more trainings through SESTA. Piloting student and data about behavior coaching model done in schools for teams who work with students who have behavior difficulties or experience low incidence disabilities. Hired a new director of programs for Idaho STARS project – Melissa Kris. Cari Murphy has been hired as an Associate Director to manage business operations.

Working with partners, including ICDD, to develop a grant proposal to the Administration on Community Living for a 5-year Living Well project focused on improving the monitoring of quality in Home and Community Based (HCBS) services. Grant would support and enhance the work of Community NOW. Proposal will be submitted this week and award notification will happen in September 2018.

Next meeting is November 6-7, 2018. Agenda includes presentation of possible legislative issues and policy.

- DR moved to adjourn the meeting.
Valerie Hurst seconded. Motion carried.

Meeting adjourned at 1:06pm

DRAFT Position Statement on Trauma-Informed Care

The Idaho Council on Developmental Disabilities supports increasing opportunities for, and protecting the civil rights of, people with developmental disabilities. These rights include the right to live, develop, and fully participate in society; the right to be treated with dignity and respect; the right to live free from mental, physical, or emotional harm; the right to procedural safeguards and informed consent; and the right to be free from discrimination.

The Council understands that:

People with developmental disabilities are at significantly higher risk to experience abuse and neglect than the general population; they suffer 2.5 to 10 times the abuse and neglect of non-disabled peers. Furthermore, it is estimated that more than 90% of adults with developmental disabilities experience sexual abuse within their lifetime.¹

If a person who has experienced trauma does not receive the needed supports, they suffer further damage.² People with developmental disabilities may engage in potentially harmful coping strategies, like aggressive behavior and other behavioral problems due to feeling unsafe. The consequences of these behavioral problems often perpetuate the trauma; for example, being physically restrained may be re-traumatizing for someone who has experienced physical abuse.

The Community NOW! final report³ stated that “there is inadequate training and support for the unique needs of adults with I/DD and mental health support needs”. One of the recommendations is to “provide services that appropriately meet the needs of adults with a dual diagnosis (mental health and I/DD)”, by creating “capacity for direct service providers to provide trauma-informed care”.

Therefore, it is the position of the Idaho Council on Developmental Disabilities that:

1. A trauma-informed approach is necessary to support individuals with developmental disabilities who have experienced trauma. Trauma-informed care is a person-centered approach that understands and incorporates the biological, psychological, neurological, and social impact that trauma has on a person.
2. In order for a program, organization, or system to be trauma-informed:
 - All people at all levels of the organization or system need to have a basic realization about trauma and how trauma can affect individuals, families, groups, organizations, and communities.

- People in the organization or system need to be able to recognize the signs and symptoms of trauma in clients, families, staff, and others involved with the system;
 - The organization or system needs to respond to trauma by fully integrating knowledge about trauma into policies, procedures, and practices;
 - The organization or system needs to actively resist re-traumatization by recognizing how organizational practices may trigger painful memories and re-traumatize clients with trauma histories.⁴
3. To support people in building resiliency (the capacity to recover from difficulties and overcome adversity), a trauma-informed approach needs to ensure individuals feel safe, connected and in control at all times. For service provider organizations and direct support professionals examples are provided as to how trauma-informed approaches may be implemented into the daily life events of individuals.
- Providers and support staff need to ensure individuals feel safe. Perceived safety relates to the physical environment, but also to housemates, having a specific schedule and routine, and receiving information about any upcoming changes.
 - In order for individuals to feel connected, direct support professionals need to build positive relationships with clients. Furthermore, individuals need to be encouraged and supported to participate in social groups and build relationships.
 - Individuals' strengths and experiences need to be recognized and build upon, so they are in control. Individuals need to have a voice in meetings, have choices, and be able to plan for the future.
4. Developing a trauma-informed approach requires change at multiple levels of an organization, including training of staff, changes in the physical environment, changes in written policies and protocols, and quality assurance. These changes are necessary to ensure that people with a developmental disability who experienced trauma receive the care they need to build resiliency and overcome their trauma.
1. Valenti-Hein D, Schwartz LD. *The Sexual Abuse Interview for Those with Developmental Disabilities*. Santa Barbara, CA: James Stanfield Company; 1995.
 2. Marcal S, Trifoso S. *A Trauma-Informed Toolkit for Providers in the Field of Intellectual & Developmental Disabilities*. New York: Center for Disability Services; 2017.
 3. Community NOW! Workgroup. *Service and Support Recommendations from Community NOW!* Boise, ID; 2017.
 4. Substance Abuse and Mental Health Services Administration. *SAMHSA's Concept of Trauma and Guidance for a Trauma-Informed Approach*. HHS Publication No. (SMA) 14-4884. Rockville, MD; 2014.

Council Executive Director Report

Summary of Council Director Activity July through September November 6, 2018

- **July 2-6, 2018**

- Meeting with Gary Sandusky RE: Statewide Coalition
- Planning meeting for Living Well Grant
- Review and prepare to chair quarterly Community Care Advisory Council
- Work on film
- Prepare information to be presented at summer Council meeting
- Prepare for and confirm congressional meetings
- Support Coalition members for Boise's Community Conversation
- Meeting with Office of Performance Evaluation staff RE: SWITC Study
- Prepare new member orientation materials
- Call with Council Chair

- **July 9-13, 2018**

- Attend national conference
- Attend Council Chair training
- Attend AIDD Fiscal Training
- Meet with Council Chair to Prep for Congressional visits
- Prepare information for the Living Well Grant
- Meet with Senator Risch and staff
- Meet with Senator Crapo's staff
- Meet with Representative Simpson's staff
- Work on film

- **July 16-20, 2018**

- Living Well Grant Planning Meeting
- Prepare information for the Living Well Grant
- Provide consultation on Disparity Resource Guide Georgetown UCEDD
- 2019 Budget planning meeting
- Work on film
- Recruited new members to the Coalition
- Support Coalition members for Boise's Community Conversation
- Council meeting Prep
- Meeting with staff from Close the Gap and Gary Sandusky
- Attend monthly Consortium for Idahoans meeting

Attend and support Coalition members Boise Community Conversation Meeting with Gary Sandusky RE: Statewide Coalition

Work on film

Meeting with Susan Stumph to discuss improving the cultural competence of services to families and children

Call with Council Chair

- **July 23-27, 2018**

Meeting with Council Chair – Council meeting Prep

Pre-Council phone call meeting

Chair Community Care Advisory Council

Call with Noah Seidel WA State Ombudsman Office

Work on film

New Member Orientation

Council meeting

Post staff Council meeting

Meeting with Office of Performance Evaluation staff RE: SWITC Study

- **July 30-August 3, 2018**

Vacation

Work on film

- **August 6-10, 2018**

Vacation

Meeting with Director Geddes RE: Partners Program

Phone meeting with AIDD Federal Officer for On-Site Puerto Rico DD Council

Compliance Review

Call with Council Chair

Meeting with Court and Crisis Team Dual Diagnosis training

Work on film

Work on financial transactions

- **August 13-17, 2018**

Call with Matt Wappett, Director, Utah State University and Libby Oseguera, Director, Utah DD Council to prep for consultation to the Utah DD Network

Travel to north Idaho with Molly Kafka, ACLU staff

Meetings with families and self-advocates in Orofino and Moscow

Meeting with Moscow SALN members

Meeting with DD Network Partners and Gary Sandusky

Work on financial transactions

Call with Julie Brown, Contractor for Dual Diagnosis Training

Meeting with Mental health counselor regarding vicarious trauma training for staff

Call with Council Chair
Review and edit reports
Attend Idaho Coordinated Response meeting

- **August 20-24, 2018**

Monthly staff meeting
Revise sub-grant with Gary Sandusky with an additional year of contract work
Work on financial transactions
Call with Council Chair
Community NOW! Core Team Meeting
Dry run with Coalition members for Nampa Community Conversation
Call with TA Institute for planning guidance
Meeting in Salt Lake City with Utah DD Network members to provide consultation
Meeting to provide consultation to new Utah DD Council Director
Work on financial transactions
Work on film

- **August 27-31, 2018**

Monthly staff meeting
Meeting with Court and Crisis Team Dual Diagnosis training
Work with contracts division to get sub-grant with Gary Sandusky in place for an additional year of contract work
Work on financial transactions
Call with Council Chair
Community NOW! Core Team Meeting
Dry run with Coalition members for Nampa Community Conversation
Call with TA Institute for planning guidance
Prepare for on-site compliance review for Puerto Rico DD Council
Vicarious Trauma Staff Training
First meeting of Task Force for Serving Spanish speaking families
Work on film

- **September 3-7, 2018**

Consortium for Idahoans with Disabilities Strategic Planning meeting
Host adults with I/DD to review Vineland Assessment tool
Provide Council information for Health & Welfare's publication: Facts, Figures, and Trends
Review materials and prepare for on-site review of PR DD Council
Call with federal officer RE: PR On-Site Review
Meet with Dan Sola, Council Budget Analyst
Work on financial transactions

- **September 10-14, 2018**
 - Visit sites in CDA for potential film screening in spring
 - Host Julie Brown training in Coeur d'Alene
 - Call with Council Chair
 - Call with TA Staff to prep for PR On-Site Review
 - Work on financial transactions
 - Prepare for on-site compliance review for Puerto Rico DD Council
 - Call with federal officers to prepare for review for Puerto Rico DD Council
 - Work on film
- **September 17-21, 2018**
 - Puerto Rico On-Site Compliance Review
- **September 24-28, 2018**
 - NEMT Stakeholder Meeting
 - Meeting with Coordinator for Idaho Coordinated Response Team
 - DD Network Meeting regarding the advocacy coalition
 - Work on financial transactions
 - Meet with Dan Sola, Council Budget Analyst
 - Center on Disabilities & Human Development quarterly meeting
 - Call with Council Chair
 - Work on Film
 - Council meeting prep
 - Attend Nampa Community Conversation
 - Meeting with JFAC members and MTM (non-emergency medical transportation)
 - Contractor RE: MTM contract

Financial Report

First Quarter – Federal Fiscal Year 2019

Background Information:

A financial statement reflecting our fund balance and the amount spent to date in this Fiscal Year will be presented at the Council meeting. The Council operates on a federal Fiscal Year (Oct. 1- Sept. 30). The Council is responsible for overseeing and approving the budget.

Recommended Action:

Review and approve the financial report that will be distributed at the meeting.

Notes:

Member Conflict of Interest Annual Disclosure Statement

Background Information:

The Idaho State Council on Developmental Disabilities is comprised of representatives of agencies, service providers, people with developmental disabilities, family members, and interested persons from all areas of Idaho. Council members may be involved with more than one board, organization, association, or business that is part of the developmental disability service community. There may be times when this organization is, or would like to be, involved with Council activities and projects through a contract or other agreement. Because this may lead to real or potential conflicts of interest, the Council establishes a policy to give direction to the Council members to prevent conflict of interests.

Purpose

Every year each Council member must complete and sign a Conflict of Interest statement that publicly discloses any organizational membership, employment, or other relationship that may receive a financial gain because of their membership on the Council. Conflict of interest will be discussed during the meeting.

What do we do with the information?

We are required to keep this information in each member's file. If any issue came up around a possible conflict of interest we would be able to refer to this document.

Recommended Action:

Complete the Conflict of Interest form, sign it, and give it to Tracy. If your situation changes at any time during the year, please let us know so that we can have you update your disclosure statement.

Notes:

CONFLICT OF INTEREST

The Idaho State Council on Developmental Disabilities is comprised of representatives of agencies, service providers, people with developmental disabilities, family members, and interested persons from all areas of Idaho. Because the disability community in Idaho is relatively small, Council members may be involved with more than one board, organization, association, or business that is part of the developmental disability service community. There may be times when this organization is, or would like to be, involved with Council activities and projects through a contract or other agreement. Because this may lead to real or potential conflicts of interest, the Council establishes a policy to give direction to the Council members to prevent conflict of interests.

Any conflict of interest by a Council member is not allowed. A **conflict of interest** occurs when an action or decision by a Council member allows the Council member or a person from the member's household or a business the Council member or a member of their household is involved with, to get a financial benefit from the Council. A **financial benefit** can be from payment for services, payment of travel costs (that are not part of Council member responsibilities), purchase of goods or equipment kept by the member/family/business, and other things.

However, it is not considered a conflict of interest or remote interest when the financial benefit arises out of the following:

1. Member is involved with a business or occupation or affiliation required by law to be a member of the Council (example: Disability Rights Idaho, Center on Disability and Human Development); *or*
2. A member's official action that would affect a class (group) that includes the member or someone from their household or business (example: Council member who is a person with a developmental disability can vote on a Council policy agenda that includes work to increase employment services for people with developmental disabilities.)

Remote Interest

It may be determined that the Council member has a **remote interest** in a contract if

- a) the member is an unpaid officer of a nonprofit corporation that contracts with the Council, *or*
- b) the member is an employee or agent of such corporation and he or she is paid wages or salary from the corporation, *or*
- c) the member is a landlord to, or rents space from, an organization that contracts with the Council (example: Council member owns a building that rents space to ABC organization that is getting money from the Council. If ABC loses the contract, the

landlord may not get rent payments).

If a member has a remote interest in a contract, even though it is not a direct conflict of interest, the member must not participate in the discussion or vote on the issue and must declare their remote interest. It is the policy of the Council that any Council member who has a remote interest, conflict of interest, or a conflict of interest for which an exception applies, must not influence or attempt to influence any other Council member to vote to award the contract in question.

Some members will have expertise and knowledge that should be considered in the overall planning and discussion of Council business. Council members can be involved in these activities except as outlined in 2.b (on next page):

1. Each year, Council members shall disclose in writing a statement of their affiliations and of all conflicts of interest, including those which are uncertain or potential. Such statement must list any association with individuals or organizations-that might benefit from activities and decisions of the Council. This includes any contracts with the Council that the Council member or member of the person's household has an association. They must also list any upcoming grants or contracts they might bid on.
2. If a Council member, or a member of the Council member's household, or a business with which the Council member or member of the person's household is associated, anticipates applying for a contract, the Council member shall:
 - a. Disclose in writing to the Chair their interest in bidding for a specific contract and this shall be recorded in the minutes; and
 - b. Abstain (remove themselves) from the development and approval of bid details/specifications, review of submitted bid proposals, or the awarding and monitoring of a contract; and
 - c. Participate in a competitive bid process, alongside other applicants, that is based on the quality and ability of the proposal to meet the bid specifications (requirements) and be low bid based upon the scope of the proposed activities; and
 - d. Abstain (remove themselves) from voting on the award of the contract. If the review team recommends that a contract be awarded, the full Council must make the final decision to award the contract.

Each Council member must tell the Chair about instances where it is unclear whether a conflict of interest or a remote interest exists and if it was properly reported. In such cases, the Chair will direct the Executive Director to review the potential conflict with the Office of the Attorney General to determine (a) whether a conflict exists, and (b) if so, what to do about it.

NEPOTISM: No Council member or their spouse, sibling, parent or child may be employed by an organization or entity that gets Council funds if that member, spouse, sibling, parent, or child is paid for services or activities because of getting Council funds.

The purpose of the Conflict of Interest Statement on the following page is for you to declare that you do not have a conflict between your private interests and your responsibilities as a member of the Idaho Council on Developmental Disabilities. A conflict of interest arises when an action or decision by a Council member creates a financial benefit to that Council member or person from that member's household or to a business that the member or someone from their family is associated.

Council Member Disclosure Statement - Possible Conflict of Interest

This statement will protect you, the signer and the Council from adverse criticism because of a business dealing or relationship where a possible known or unknown conflict of interest exists. The following questions should show conflicts so that we can plan a resolution that may avoid any embarrassing situations.

Having received and read the Conflict of Interest policy my answers to the following questions are as follows:

- 1) I represent that I (check one)

DO *or* DO NOT

own or hold any form of ownership interest in a company or other business which does business with or has a grant from the Idaho Council on Developmental Disabilities.

- 2) I further represent that I (check one)

HAVE *or* HAVE NOT

accepted any payments, gifts, or entertainment from anyone that either does business with or reasonably could anticipate doing business with the Idaho Council on Developmental Disabilities.

- 3) I further represent that I (including any member of my family) (check one)

DO *or* DO NOT

have a relationship with any persons or firms which: (A) do business directly or indirectly with the Idaho Council on Developmental Disabilities or (B) may benefit from activities and decisions of the Council.

- 4) Please disclose on the back of this page all organizations in which you serve in a board or directorship position.

If you answer "I do" or "I have" to any of the above numbered questions, please explain in full at the end of this form by referencing that number.

It is understood that my answers include relationships which I have directly or which might benefit me directly. For example, if my husband or wife is employed by a business with interests in Council activities, I will be expected to reveal that fact in my answer.

My signature below is an acknowledgment that, in my opinion, no conflict of interest exists between myself and the Idaho Council on Developmental Disabilities except as I have indicated on this disclosure form. I have also reported any organizations or associations with which I am involved which may create a conflict of interest in the future.

I certify that the information given is true, to the best of my knowledge and belief, and that I will promptly report any future change in my situation which might produce conflict of interest.

Name (please print)

Street Address City Zip

Signature/Stamp Date

Organizations and Associations

Organization	My Role/Title

Explanation of Possible Conflicts:

Year End Project Report

Background Information:

The Council operates on the federal calendar that runs from October 1st, through September 30th. At each fall Council meeting staff provide a year-end update on the status of work completed to address the five-year plan goals. The Council concluded the second year of our five year plan September 30, 2018. A short presentation will be provided on project highlights from the year.

In addition to the quarterly progress report that staff compiles for members, presentations will be made by the individuals on contract with the Council. Contractors will provide their perspective on the work they have completed this past year. This will also provide a better understanding of the Council funds used to accomplish our five year plan goals.

Presentations will be made by the following individuals on contract with the Council:

- **Mr. Gary Sandusky, DD Network Statewide Advocacy Coalition**
- **Ms. Marsha Bracke, Facilitation of Community NOW!**
- **Ms. Griselda Camacho, Cultural Broker**

Recommended Action:

Listen. Ask questions. Be brilliant!

Notes:

Proposed 2021 Annual Work Plan

Background Information:

The Administration on Intellectual and Developmental Disabilities (AIDD) is having Councils follow a new schedule and process for submitting annual work plans along with annual Program Performance Reports. This year the Council must submit the FY2021 work plan at the same time we send in our 2018 PPR.

Each year Council staff develops a one-year work plan based on the goals and objectives in the Council's five-year strategic plan. The annual plan guides the Council's activities for that year and includes project activities intended to help the Council meet its goals. Annual work plans for fiscal years 2019, 2020 have been presented, discussed, and approved by Council members.

Recommended Action:

Review the draft annual plan for FY2021. We will discuss then members will vote to approve as presented or with changes if proposed during the meeting.

Notes:

DRAFT 2021 Annual Work Plan**October 1, 2020 to September 30, 2021****Year Five of the Five-Year Plan**

Goal 1: Adults with intellectual/developmental disabilities experience improved quality in Home and Community Based Services

Objective 1.1

Recruit and support individuals with intellectual/developmental disabilities and family members, to participate in collaborative stakeholder meetings to review and define Home and Community-Based (HCBS) developmental disability services and develop state quality indicators by October 2020 that will affect ongoing quality assurance activities for HCBS.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- Provide information to policymakers at the state and federal level about the importance of Medicaid Home and Community-Based Services
- Work with Living Well partners to develop quality assurance activities and make recommendations for system improvement aligned to quality indicators
- Conduct HCBS follow-up study

Objective 1.2

Working with the Idaho Department of Health and Welfare, service providers, individuals with disabilities and families, develop and implement a plan for organizational change and support staff development in person centered practices by September 2021.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- Work with Living Well partners to implement direct support professional development plan based on person centered practices and identified quality indicators
- Survey agency clients (people with I/DD) based on quality indicators

Objective 1.3

Work with individuals with disabilities, their families, and other partners on systems change and policy development so that by July 2021, people with intellectual/developmental disabilities have access to Medicaid person-centered planning (PCP) services provided by trained, qualified PCP specialists by July 2021.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- Develop policy and system infrastructure for PCP services through the Community NOW initiative
- Help recruit/identify people to be trained as PCP facilitators
- Support PC Thinking training to stakeholders
- Inform policymakers and other stakeholders about best practice in a person-centered planning and services

Objective 1.4

Work with the Idaho Department of Health and Welfare to build capacity in mental health services available to individuals who experience the dual diagnosis of mental illness and intellectual/developmental disability by July 2021.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- Work with IDHW to develop system infrastructure and policy for implementation of services to support people with dual diagnosis
- Collaborate with IDHW to plan additional support staff training opportunities
- Review quality assurance data and survey individuals about experiences with services

Goal 2: Youth and young adults with intellectual/developmental disabilities transition from school into an adult life that includes competitive integrated employment, community engagement, and full citizenship.

Objective 2.1

Each year of the plan, provide/support education and training for families, teachers, and other team members, to increase the number of youth/young adults with intellectual/developmental disabilities who experience a gift-focused and strength-based assessment and planning process.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- Work with partners to support Supported Decision-making training and activities
- Conduct secondary transition survey with students and family members
- Provide Core Gift training in additional areas and promote to school districts
- Provide education to families, youth and young adults about advocacy/self-advocacy in transition planning and employment
- Support Cultural Broker activities in educating Latino/a families, youth and young adults about advocacy/self-advocacy in transition planning and employment

Objective 2.2

By September 2021, increase the percentage of youth/young adults with intellectual/developmental disabilities that achieve competitive integrated employment in the community by working with Workforce Innovation and Opportunity Act partners and Medicaid to implement best practice in customized employment.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- Work with WIOA partners to educate students and family members about setting employment goals and the benefits of a customized employment model
- Review effectiveness of Idaho Pre-Employment Transition Services by reviewing outcome data and/or surveying families and students about outcomes
- Review effectiveness of IDVR Customized Employment Services by reviewing outcome data and/or surveying families and students about outcomes

Goal 3: Leaders with intellectual/developmental disabilities are engaged with other people with disabilities and families in a statewide coalition that has a strong, collective voice on policy issues and systems change.

Objective 3.1

Build the capacity of individuals and parents to advocate, lead, and mentor others by providing leadership development and advocacy training to adults with intellectual/developmental disabilities and parents of children with intellectual/developmental disabilities.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- **Promote and prepare for 2022 Partners in Policymaking program**
- **Implement self-advocacy training for people with disabilities planning their services done by trainers who have I/DD, recruit trainers**
- **Establish peer mentoring model, recruit mentors and coordinator**

Objective 3.2

By September 2019, establish a statewide, culturally diverse coalition of people with disabilities and families who have been trained and are supported each following year of the plan to advocate at the local and state level on policy issues.

Activities

Year 5 (Oct 1, 2020 – Sept 30, 2021)

- **Work with contractor to support activities of the statewide policy coalition.**
- **Support a Coalition member in a fellowship focused on local community organizing**
- **Provide information to coalition members about policy issues and opportunities to participate in systems change efforts.**
- **Meet with DD Network Partners quarterly to review progress and explore additional strategies to strengthen self-advocate leadership in Idaho**
- **Ongoing outreach to Latino community in Eastern Idaho about policy involvement**
- **Cultural Broker mentoring of interested individuals in policy advocacy**

Idaho Living Well Grant

Background Information:

The Center on Disability and Human Development at the University of Idaho submitted a successful proposal for a Living Well Grant from the federal Administration on Community Living. The Council, DisAbility Rights Idaho, Idaho Self-Advocate Leadership Network – Moscow Chapter, and the Dept. of Health & Welfare are partners with the CDHD in the purpose and work plan of the grant

Julie Fodor will share about the grant.

Idaho Living Well Project

What:	A grant funded through Administration on Community Living (ACL)
Why:	<ul style="list-style-type: none"> To help states improves Home and Community Based Services Support and extend the work of Community NOW
How:	Incorporate Community NOW recommendations into five year work plan
Outcome	<p>Increase the number of adults with disabilities directing their own lives, free from abuse, engaged in their communities, and satisfied with the care and supports they receive.</p> <p>Create a culturally, linguistically, competent service system that is accessible across all communities and types of people in Idaho.</p>
Goal- 3 parts	<ol style="list-style-type: none"> 1. Build a self-advocate led health and safety monitoring system designed to protect adults living in HCBS settings. 2. Create a career pathway to ensure that service providers support individuals in ways aligned with person-centered practices and self-determination. 3. Provide training so individuals have the tools to advocate, protect, and guide their own lives.
STEP 1	<p>Convene steering group to create a realistic action plan and to monitor progress</p> <ul style="list-style-type: none"> DD Council Disability Rights Idaho

	<ul style="list-style-type: none"> • Center on Disabilities and Human Development • Health and Welfare-Division of Medicaid • Self-Advocates, SALN • Senoras
STEP 2	<p>Convene Community NOW</p> <ul style="list-style-type: none"> • Review Community NOW recommendations and Living Well plan • Revise plan as suggested • Finalize a five year action plan
STEP 3	<p>Create work groups</p> <ul style="list-style-type: none"> • Quality Assurance Monitoring and Reporting • Self-Advocate Train the Trainer • Direct Support Staff Career Pathway • Direct Support Staff Training
STEP 4	Evaluate outcomes
STEP 5	Create a blue print of Idaho's Living Well Program

POLICY ISSUE:

Proposed Changes to Idaho's Landlord Tenant Laws

Background Information:

Mike Witry, General Counsel for Intermountain Fair Housing Council will present information about anticipated legislation that proposes changes to Idaho statute that would make it easier for landlords to evict tenants and more difficult for tenants to request repairs.

Recommended Action:

Listen. Ask questions. Be brilliant!

Notes:

POLICY ISSUE:

Proposed Change to Guardianship Statute: Using the Evaluation Committee for Assessment of Competency to Stand Trial

Background Information:

Current statute (Title 18, Chapter 2) requires a Developmental Disabilities Evaluation Committee consisting of a Doctor, Psychologist, and Social Worker to evaluate and recommend to the court the need for a guardian or civil commitment. However, current law at Idaho Code 18-211 is unclear about the use of the Evaluation Committee for assessment of competency to stand trial. Current court practice differs from jurisdiction to jurisdiction. Some jurisdictions are using an Evaluation Committee to determine competency while others rely on a single psychologist to make recommendations to the court regarding an individual's competency to stand trial.

This legislation clarifies the law by requiring an evaluation committee to make recommendations regarding competency aligning it with the other statutes and assuring that the evaluation is completed by committee members who are specially qualified by training and experience in the diagnosis and treatment of persons with a developmental disability.

Recommended Action:

Listen. Ask questions. Be brilliant!

Notes:

Statement of Purpose

Current statute requires a Developmental Disabilities Evaluation Committee consisting of a Doctor, Psychologist, and Social Worker to evaluate and recommend to the court the need for a guardian or a civil commitment. However, Idaho Code §18-211 is ambiguous regarding the utilization of the Evaluation Committee for the assessment of competency to stand trial. Interpretation and application of the statute varies from jurisdiction to jurisdiction. Some jurisdictions rely on an Evaluation Committee to determine competency while others rely on a single psychologist to make recommendations to the court regarding competency. This legislation clarifies the law by requiring an evaluation committee to make recommendations regarding competency, thus aligning it with the other statutes and assuring that the evaluation is completed by committee members who are specially qualified, through training and experience, in the diagnosis and treatment of persons with a developmental disability.

Fiscal Impact

The fiscal impact of the legislation will be minimal as the cost of utilizing an Evaluation Committee is more expensive than the cost of utilizing a psychologist. The addition of the physician to the committee will likely cost about \$1000 for the evaluation. Last year there were an estimated 18 DD Competency Evaluations that only utilized a psychologist. This would be an estimated \$18,000 cost spread through the state to the courts who pay for this evaluation. There is an additional cost to the county for the physician on the evaluation committee as defined in IC 66-402 (7). The costs of examination shall be paid by the defendant if he is financially able. The determination of ability to pay shall be made in accordance with chapter 8, title 19, Idaho Code. DHW provides the social worker to all evaluation committees but does not bill the counties for DHW time. It is projected there will be 16 additional cases per year resulting in:

- 1) Counties already cover the cost of the psychologist this would not change
- 2) The counties would cover the physician cost and at \$1,000.00 per assessment would result in \$16,000.00 added statewide across all counties.
- 3) DHW additional costs would be 6 hours per assessment X 16 assessments at 50.00 an hour, would be an additional cost to DHW of \$4,800.00
- 4) CPCS is funded by a federal block grant with 50% GF and 50 Federal match.
- 5) Overall a \$2,400.00 cost to general funds

TITLE 18 CRIMES AND PUNISHMENTS

CHAPTER 2

PERSONS LIABLE, PRINCIPALS AND ACCESSORIES

18-211. EXAMINATION OF DEFENDANT -- APPOINTMENT OF PSYCHIATRISTS AND LICENSED PSYCHOLOGISTS -- HOSPITALIZATION -- REPORT. (1) Whenever there is reason to doubt the defendant's fitness to proceed as set forth in section [18-210](#), Idaho Code, the court shall appoint at least one (1) qualified psychiatrist or licensed psychologist or shall request the director of the department of health and welfare to designate at least one (1) qualified psychiatrist or licensed psychologist to examine and report upon the mental condition of the defendant to assist counsel with defense or understand the proceedings. The appointed examiner shall also evaluate whether the defendant lacks capacity to make informed decisions about treatment. The costs of examination shall be paid by the defendant if he is financially able. The determination of ability to pay shall be made in accordance with [chapter 8, title 19](#), Idaho Code.

(2) Within three (3) days, excluding Saturdays, Sundays and legal holidays, of the appointment or designation, the examiner shall determine the best location for the examination. If practical, the examination shall be conducted locally on an outpatient basis.

(3) If the examiner determines that confinement is necessary for purposes of the examination, the court may order the defendant to be confined to a jail, a hospital, or other suitable facility for that purpose for a period not exceeding thirty (30) days. The order of confinement shall require the county sheriff to transport the defendant to and from the facility and shall notify the facility of any known medical, behavioral, or security requirements of the defendant. The court, upon request, may make available to the examiner any court records relating to the defendant.

(4) In such examination any method may be employed which is accepted by the examiner's profession for the examination of those alleged not to be competent to assist counsel in their defense.

(5) Upon completion of the examination a report shall be submitted to the court and shall include the following:

- (a) a description of the nature of the examination;
- (b) a diagnosis or evaluation of the mental condition of the defendant;
- (c) an opinion as to the defendant's capacity to understand the proceedings against him and to assist in his own defense;

(d) an opinion whether the defendant lacks the capacity to make informed decisions about treatment. "Lack of capacity to make informed decisions about treatment" means the defendant's inability, by reason of his mental condition, to achieve a rudimentary understanding of the purpose, nature, and possible significant risks and benefits of treatment, after conscientious efforts at explanation.

(6) If the examination cannot be conducted by reason of the unwillingness of the defendant to participate therein, the report shall so state and shall include, if possible, an opinion as to whether such unwillingness of the defendant was the result of mental disease or defect.

(7) The report of the examination shall be filed in triplicate with the clerk of the court, who shall cause copies to be delivered to the prosecuting attorney and to counsel for the defendant.

(8) When the defendant wishes to be examined by an expert of his own choice, such examiner shall be permitted to have reasonable access to the defendant for the purpose of examination.

(9) In addition to the psychiatrist or licensed psychologist, the court may appoint additional experts to examine the defendant.

(10) If at any time during the examination process, the examiner has reason to believe that the defendant's alleged incompetency may be the result of a developmental disability and the matter has not already been referred to an evaluation committee for review, the examiner shall immediately notify the court. The court shall then appoint an evaluation committee, or shall order the department of health and welfare to designate, within (2) business days, an evaluation committee consistent with subsection (7) of section 66-402, Idaho Code.

(11) If the defendant lacks capacity to make informed decisions about treatment, as defined in section [66-317](#), Idaho Code, the court may authorize consent to be given pursuant to section [66-322](#), Idaho Code. If the defendant lacks capacity to make informed decisions as defined in subsection (9) of section [66-402](#), Idaho Code, the court may authorize consent to be given pursuant to sections [66-404](#) and [66-405](#), Idaho Code.

(12) If the defendant was confined solely for the purpose of examination, he shall be released from the facility within three (3) days, excluding Saturdays, Sundays and legal holidays following notification of completion of the examination.

POLICY ISSUE:

Proposed Statute Amendment - Battery Against Healthcare Workers

Background Information:

H657 – Protecting Idahoans with Mental Illness from Unwarranted Felony Prosecutions

Idaho Code §18-915C creates a special felony status and enhanced penalty of up to 3 years in prison for simple battery against a health care worker. A simple battery includes striking a person but it also includes any “intentional, unlawful touching”.

Physical attacks that cause “great bodily harm” are Aggravated Battery (§18-907), and are already felonies with penalty of up to 15 years in prison. As a practical matter §18-915C only applies to batteries that do not result in great bodily harm. The enhanced penalty in §18-915C provides protection for hospital workers who are sometimes subjected to mistreatment by patients who are seeking drugs or get angry about waiting too long in hospitals and emergency departments.

Unfortunately, the law is also being used against people with serious mental illness who are either seeking admission to a health care facility for mental health treatment or are in a psychiatric facility already. People who are delusional or experiencing manic episodes are not in control of their behavior, and are not in touch with reality. They are not deterred by enhanced penalties and will act out based on their distorted perceptions of reality regardless of the consequences.

The consequences of being convicted of a felony under §18-915C are very serious for people with mental illness. They already face huge challenges in finding housing, and employment. A felony record makes these challenges impossible to overcome for many people with serious mental illness. This leads to homelessness, lack of treatment, crisis and often arrest.

It is commonly agreed that Idaho needs to move people with mental illness out of our jails and prisons and into treatment. The effect of this law has been the opposite, moving people out of mental health facilities and into jail.

DisAbility Rights Idaho has received reports that the Southwest Idaho Treatment Center (SWITC), Idaho State Hospital North, and several private mental health facilities have used this statute to cause the arrest and detention of their patients in local jails, even when the person has been previously found incompetent to stand trial. Protections in jury instructions about criminal intent, and pretrial findings of incompetence are not a protection against arrest, detention and trauma for the patient. These cases seldom go to trial. The statute is used in these cases as leverage for plea bargains and as a tool to increase the level of police response.

House Bill 657 would stop this unintended and counterproductive use of the statute while preserving its intended purpose.

Recommended Action:

Listen. Ask questions. Be brilliant!

Notes:

POLICY ISSUE:

Medicaid Expansion

Background Information:

Proposition 2 is a ballot initiative that will be an item for Idaho voters on the November ballot. If passed, Idaho will amend their state Medicaid plan to expand Medicaid eligibility to certain people.

Idaho would amend Chapter 2, Title 56, Idaho Code by adding a section that would direct the state to amend its state plan to expand Medicaid eligibility to certain persons and to provide that the Dept. of Health and Welfare is required and authorized to take all actions necessary to implement the provisions of the section.

The change to state law would help more than 62,000 Idahoans access healthcare. These are working Idahoans who make less than \$17,000 a year as an individual, or a family of three earning less than \$29,000 per year. They work in jobs that don't offer healthcare insurance and they make too much to qualify for Medicaid.

A PowerPoint presented by Jim Baugh is part of the Appendix to this packet.

Recommended Action:

Listen. Ask questions. Be brilliant!

Notes:

Legislative Action Recommendations: Setting Priorities for the 2019 Legislative Session

Background Information:

Council members will receive further information about possible issues for the Council to work on during the 2019 legislative session. The full Council will discuss all issues and prioritize them to create legislative action recommendations. Presentations will be made about the following topics by individuals well informed on the policy issues.

Issues:

1. **Proposed Changes to Idaho's Landlord Tenant Laws**, Mike Wintry, General Counsel, Intermountain Fair Housing
2. **Proposed Changes to Idaho Guardianship Statute**, Cameron Gilliland, Deputy Director, Family and Community Services, Department of Health & Welfare
3. **Proposed Changes to Idaho Statute on Battery Against Healthcare Workers**, Jim Baugh, Executive Director, DisAbility Rights Idaho
4. **Medicaid Expansion**, Jim Baugh, Executive Director, DisAbility Rights Idaho

How the Council Sets Priorities for Legislative Issues

The Council has three levels of involvement in legislative issues.

Priority One -- Leading the Way:

ICDD will actively promote, oppose, influence, and advocate for programs and policies that impact people with developmental disabilities and their families.

ICDD will take a leadership role on these activities, and will use these ways to do so:

- Educating Policymakers
- Grassroots advocacy
- Working with others
- Media
- Other activities, as needed
 - Past example: Criminal History Background Checks for Guardians and Conservators Legislation – Council drafted legislation to require prospective guardians and conservators to undergo a criminal history background check. We worked with legislative services to create the bill

and a sponsor Legislator to carry the legislation. Staff created plain language fact sheets and promoted the issue with stakeholders, associations, and partners. Staff and Council members met with legislators about the issue and then staff testified in support of the bill during hearings (the bill passed and became law in 2013).

Priority Two -- Lending Support:

ICDD will work closely with people with developmental disabilities, parents, disability partners, coalitions, and others to promote legislation that is helpful -- and will work against harmful legislation to -- individuals with developmental disabilities and their families. ICDD may choose to lead on some issues, or may follow the lead of others, but in general will use these ways to do so:

- Active Coalition Participation (i.e., serving on committees, signing on to coalition efforts, forwarding coalition information)
- Watch Legislation
- Communicating with Council Members
- Communicating with Policymakers
- Communicating through social media and web-site
- Action Alerts
- Past Example: Sign Language Interpreter Licensing – Council members heard a presentation from the Council for the Deaf and Hard of Hearing (the sponsor) about their legislation. Staff drafted plain language versions of fact sheets and informed Council members who met with legislators about the issue. Staff presented testimony in support of the bill for both germane committee hearings. (bill passed and became law in 2017).

Priority Three -- Keeping Track:

ICDD will closely watch legislation and have a voice on issues of interest to the disability community. ICDD will watch legislation, answer questions to the Council, and provide clear information and recommendations.

- Past Example: Futile Care Legislation – in 2013 the Idaho Medical Association introduced legislation to change the definition of “futile care” in Idaho code. The ICDD Public Policy Committee was informed about the issue and recommended monitoring the legislation. Staff tracked the bill’s status during the session and informed members and stakeholders through ICDD legislative updates.

Member Reports

Background Information:

This time is set aside on the meeting agenda for individual members to give a short report about their activities as Council members, related to disability issues, and in their home communities during the last quarter.

Recommended Action:

Come to the meeting prepared to give a short summary of your activities over the past quarter. Listen to other members reports and ask questions if you have them.

Notes:

4th Quarter Progress Report

Background Information:

The Council has a number of objectives and activities in the current annual plan. Some are part of large projects and some are ongoing smaller efforts. This is an opportunity to share the highlights of progress on our plan goals during quarter four of this year – July 1st through September 30th.

Fourth Quarter Progress Report

July 1 – September 30, 2018

1.1 HCBS DD Services Quality Assurance

Objective Goal Individuals with intellectual/developmental disabilities and family members have the information and support needed to meaningfully participate in Home and Community-Based developmental disability services stakeholder meetings and to develop quality indicators.

Progress:

Educating Policymakers about Medicaid Services

In three Community Conversations, legislators and candidates were educated about Medicaid services and how they impact the lives of Idahoans with disabilities (see 3.2 for more information).

DD Services Assessment Documents and Process – Linguistic Competence

In July, Spanish-speaking parents received information about the proposed changes to the DD Children's program. Six ladies provided feedback to be submitted to the Dept. of Health and Welfare's public comment procedure. The main issues that came up in this meeting were as follows: 1) Spanish-speaking families do not understand the diagnosis their child has received from a medical doctor and how the diagnosis is going to impact their child long-term; 2) Materials about the DD Children's program are not easily accessed in Spanish and if they are translated, the language used is too technical; 3) Often the spouse does not understand their child's disability and is not supportive of outside therapies; 4) The DD service system is very complex and hard to understand. All of the ladies agreed there should be a book or directory written in simple terms showing them how to navigate the DD service system (both children and adult). In general, more

culturally sensitive trainings for parents are necessary for children of Spanish-speaking parents to receive the early intervention services that they need. The full comments were submitted and received by the Department on July 23rd.

The first collaborative meeting to address how children of Spanish-speaking families are being served in Idaho. In attendance: Family and Children's Services supervisors and their Spanish-speaking case managers, Idaho Parents Unlimited, the Council's Cultural Broker and Council staff. The diverse group agreed to hold meetings every other month to share information and find a solid path to a more accessible DD Children's system so that children receive what they need to be successful.

Program changes in education for Certified Family Homes – Linguistic Competence

CFH providers have been forced to take the "Assistance with Medication" class that is geared towards healthcare workers working in hospital and nursing facility settings with nursing oversight. This is a drastically different work setting than a CFH. The new "Basic Medications Awareness" class is being revised from curriculum when DHW staff provided this training to CFH—before it moved to the Career & Technical Education program within the State Department of Education. Once the curriculum is developed, the Cultural Broker and Program staff member must then reach out to the local colleges and universities to ensure that they will have opportunities for individuals to take this class in their native language. At the same time, we will be following up with CFH Unit to ensure that the CFH trainings (the next step in certification) are offered either in Spanish or translation is available.

1.1 - Outcomes/Work Products:

- Public comment to the proposed changes to the DD Children's program
- Collaboration with FACS and IPUL to help DD Children's services become more accessible for Spanish-speaking parents
- Revised Basic Medications Awareness class for CFH providers

1.2 Best Practice in Services and Supports

Objective Goal Increase the use of best practice in providing direct services that are based on quality person-centered practices through organizational change and training for direct support staff.

Progress:

Staff participated in the development of the Living Well grant proposal that includes training, professional development activities and planning for a career ladder for direct support staff. The proposal was funded and work will begin in quarter one of FY2019.

1.2 - Outcomes/Work Products:

- Living Well grant proposal was funded

1.3 Person-Centered Planning Services



Objective Goal People with intellectual/developmental disabilities have access to Medicaid person-centered planning (PCP) services provided by trained, qualified planning facilitators.

Progress:

Person-Centered Planning Model for Idaho

Follow up from the June meeting of the full Community NOW! membership was slow over this quarter. The Core Team met in September to discuss next steps and confirm commitments from partners. Medicaid and IDHW administrators made suggestions to extend the timeline for implementing Community NOW! recommendations because of staff resources issues and policy development timeline requirements. Core Team members discussed narrowing our focus to be able to achieve success in specific priority areas of the implementation plan.

PCP Implementation Workgroup members reviewed materials from the June meeting which included feedback/input from individuals with I/DD, family members, service providers, and others.

Staff worked with facilitation contractor to prepare for an Implementation Workgroup meeting to be held on October 2nd. Staff prepared materials and made support arrangements for the individual with I/DD who sits on the Implementation Workgroup to ensure his full participation.

1.3 - Outcomes/Work Products:

- Shared vision on next steps in PCP implementation
- Materials for Implementation Workgroup meeting

1.4 Services for People with Dual Diagnosis

Objective Goal People who experience dual diagnosis of mental illness and developmental/ intellectual disability have access to mental health services from skilled service providers.

Progress:

Education in best practice serving people with dual diagnosis.

Julie Brown, Ph.D. provided a three-day workshop to 51 mental health clinicians on September 11-13, 2018 at North Idaho College in Coeur d' Alene. The first day of training started with a video of 2018 Partners in Policymaking graduate Mia Homeister, who had written a rap about her experiences in institutions as a person with a dual diagnosis. Attendees completed a pre-survey and a post-survey, and half of the attendees felt more prepared to serve people with a dual diagnosis after the training.



A follow-up survey was conducted among the attendees of Julie Brown's training in Pocatello that took place in June 2018. Preliminary results show that the majority intends to serve more people with a dual diagnosis. One participant commented: "It has increased the amount of energy I give to helping individuals with a dual diagnosis manage their reactivity."

1.4 - Outcomes/Work Products:

- 51 clinicians received Skills System training
- Clinicians who attended the previous training are using new skills in serving people with a dual diagnosis

2.1 Secondary Transition

Objective Goal Increase the number of children and youth who experience a gift-focused, strength-based, person-centered transition planning process.

Progress:

Strength-based Planning - Core Gift Assessment

A sub-grant was awarded to a contractor to support expansion and enhancement of the Idaho Core Gift Project through technical assistance to teachers and facilitation of a communication strategies working group. ICDD staff provided a presentation to 10 Youth Leadership Forum delegates in July on the basics of Medicaid health programs and Social Security Income and other public benefits. ICDD staff provided a presentation on secondary transition and resources to over 35 FACS care managers. ICDD staff participated in planning for the State Transition Planning Institute and attended the quarterly meeting of the Idaho Interagency Council on Secondary Transition.

Supported Decision-Making

Presentations on Supported Decision-Making were planned for two new audiences - school teachers and special education teams and family members/guardians and people with I/DD.

Educating Families about Planning for Transition

The Las Señoritas group has met twice this quarter and continues to plan for the 2019 Spanish Parent Conference. The Council's Cultural Broker solidified a promise from the keynote that came in 2015 (Sandra Caldera) because the community has asked for her to return. Preliminary numbers for her honorarium have been obtained and a Notation of Agreement will be drafted in the coming months. Cultural Broker hosted a meeting where she invited other people outside of Las Señoritas group to gain support for the conference.



The Council's Cultural Broker continues to receive calls from families in crisis. One family, gave testimony during a meeting about the difficulty that she has had with her son who has now transitioned out of children's services. Grass-roots organizing and individual attention continues to be the most effective method in reaching families in the Treasure Valley. Another family that the Cultural Broker has been working with for more than 2 years finally is going to receive SSI for their daughter who has a dual diagnosis. This will allow her to apply for Medicaid and then be able to receive the medication and therapy she needs.

2.1 - Outcomes/Work Products:

- Sub-grant awarded to contractor
- Presentations on Supported Decision-Making planned
- Latino families are obtaining services for their children

2.2 Customized Employment

Objective Goal Increase the number of youth and young adults with I/DD who achieve integrated community employment.

Progress:

Information about Employment for Youth and Families

Work was completed by GHA to produce Spanish-language versions of the Idaho "SSA and Work" animated videos. The ICDD Cultural Broker reviewed draft videos for accuracy and provided input.

Customized Employment and System Change Advocacy

Council staff participated in conference call meetings to hear updates from local teams on progress in working with students through the Discovery process. ICDD staff participated in a meeting of key partners, service providers and other stakeholders about the Idaho Extended Employment Services (EES) program and long-term supports for employment. Outcomes of this meeting include feedback and input about desired outcomes for future systems change and policy efforts related to Vocational Rehabilitation and Medicaid services and support for long term job coaching and other employment-related services.

New working groups were formed including a group focused on quality assurance in both programs related to planning and monitoring services that is facilitated by ICDD staff. The QA workgroup held one meeting this quarter and discussed desired core competencies of professionals supporting individuals in the workplace. Information and recommendations developed during the Council's Employment First Initiative were brought forward for review by this new group

2.2 - Outcomes/Work Products:

- Progress towards production of Spanish-language videos; review by ICDD Cultural Broker
- Shared vision for Extended Employment Services program
- New working groups including a QA workgroup

3.1 Partners in Policymaking

Objective Goal Build the capacity of individuals and parents to advocate, lead, and mentor others by increasing their leadership and advocacy skills.

Progress:

Partners in Policymaking

Program Specialist made phone calls or met face-to-face with all 2018 Partners graduates regarding their final projects and communicated that a follow-up survey would be coming to them in November. All or most have either started or completed their final projects.

Program Specialist worked with DHW contracts department to solidify an agreement to host Partners at Springhill Suites off of Parkcenter Blvd in Boise for the 2019/2020 Partners program.

PIP recruitment materials were updated and the 2019 applications placed on the Partners web page. There has been active recruitment of one self-advocate in Boise as well as information to Spanish-speaking families through contractor, Griselda Camacho. There is at least one bi-lingual self-advocate from Caldwell interested in applying.

Partners in Policymaking has been included in the Statewide Systemic Improvement Plan in the Infant/Toddler program. This means that program-wide, the Infant/Toddler program within the Dept. of Health and Welfare Family and Children's Services division will assist in actively recruiting families of young children into the Partners program. A meeting will be held next quarter with program supervisors to develop a plan for active recruitment.

3.1 - Outcomes/Work Products:

- Agreement to host 2019/2020 Partners at Springhill Suites
- Updated recruitment materials, including Spanish materials
- Partners included in Statewide Systemic Improvement Plan



3.2 Idaho Advocacy Coalition

Objective Goal Establish a statewide coalition of people with disabilities and families who advocate at the state and local level on policy issues.

Progress:

Coalition Building and Awareness Events

Community Conversations took place in Boise (with three legislators and one candidate), Twin Falls on (with three legislators and one candidate) and Nampa (with four legislators and three candidates). The intent of these gatherings was to educate Idaho legislators and those running for office about how block granting Medicaid at the federal level would affect Idahoans. ICDD contractor, Gary Sandusky, provided outreach, written materials and support for all but the Nampa conversation (because he was in Washington DC that week).



At all three conversations, elected officials and candidates commented about the increase of their knowledge about (1) block granting at the federal level and (2) Medicaid services and how families and adults use them to help them be independent.

Parents and self-advocates participating felt heard by the decision-makers, for the most part. There were a few decision-makers who did more talking than listening, but overall, stories were heard. Although these three were in the southern area of Idaho, there are plans in place to have conversations with the northern Idaho legislators.

3.2 - Outcomes/Work Products:

- Ten legislators and five candidates educated

