



Idaho Council on Developmental Disabilities
WINTER QUARTERLY COUNCIL MEETING
JRW Building, 700 W. State Street, East Conference Room
February 6-7, 2020 APPROVED Meeting Minutes

Thursday – February 6, 2020

Council Members:		
Art Evans - absent	Emily Petersen	Deedra Hunt - absent
Carly Saxe	La Donna Tuinstra	Adrienne Seamans
Charlie Silva	Ian Bott	Michael Sandvig
Claudia Suastegui	Jacob Head	Nanna Hanchett
Colleen Sisk	Julie Fodor - absent	Natali Pellens
Amy Cunningham	James Steed, CHAIR	Valerie Hurst
Alan Hansen - absent	Danielle Terry Reff (DR), VICE CHAIR	
Staff Members:		
Christine Pisani	Melissa Morales	Tracy Warren
Richelle Tierney	Marieke Edwards	Trisha Hammond
Guests:		
Kimberlee Hall, HR Rep	Ryan Waddell	Marilu Moreno
Nikki Ambuski	Edgar Zuniga	Lana Gonzales
Shane Facer	Junior Lazaro	Toni Brinegar
Griselda Camacho	Gary Sandusky	Nick Wyatt
Anhiah Selene	Robin Wyatt	Kristyn Herbert
Becky Bailey	Shari Gomez	Mary Arndt
Jeffrey Nelson	Naomi Pylican	

Welcome, Introductions, Ground Rules, and Perfection of Agenda

James Steed, Council Chair, called the meeting to order at 9:04am. James shared the names of members who would be absent and who would be late to the meeting. He introduced new staff member, Richelle Tierney.

DR read the ground rules. James announced that we will have an election for Council chair at the April meeting. James also announced that he would be leaving Idaho in late spring to move to Utah to be near family.

Executive Director Evaluation

Kimberlee Hall, Human Resources representative, presented information to Council members about the Executive Director evaluation for this year. She discussed the link to the evaluation survey that was sent to Council members.

Review of process for the day. Council members will be joined by Advocacy Coalition members to learn last minute details on policy issues and prepare for legislative visits.

Overview of Legislative Issues

Richelle Tierney presented information on **Expedited Eviction**.

Tracy Warren presented information on the **Extended Employment Services Program Statute**.

Prepare for Legislative Visits

Council members and Advocacy Coalition Members practiced speaking about the issues before heading to the Statehouse to meet with their legislators.

Friday – February 7, 2020

Council Members:		
Art Evans	Emily Petersen	Deedra Hunt - absent
Carly Saxe	La Donna Tuinstra	Adrienne Seamans
Charlie Silva	Ian Bott	Michael Sandvig
Claudia Suastegui	Jacob Head	Nanna Hanchett
Colleen Sisk	James Steed, CHAIR	Natali Pellens
Amy Cunningham	Julie Fodor - absent	Valerie Hurst
Alan Hansen	Danielle Terry Reff (DR), VICE CHAIR	
Staff Members:		
Christine Pisani	Melissa Morales	Tracy Warren
Richelle Tierney	Marieke Edwards	Trisha Hammond
Guests:		
Kimberlee Hall, HR Rep	Jeffrey Nelson	Nikki Ambuski
Robin Greenfield – for Julie Fodor		

Welcome

James Steed, Council Chair, called the meeting to order at 9:00am.

Executive Session – Update on Salary Research

Action: Begin Executive Session

- Art Evans moved for the Council to go into Executive Session
- Danielle Reff ‘DR’ Seconded.
- Motion passed. Council members discussed the issue.

Action: Ending Executive Session

- Emily Petersen moved for the Council to come out of Executive session.
- Ian Bott seconded.
- Motion passed.

Member Reports on Legislative Visits

Council Members reported on their individual legislative visits.

Consent Agenda

The Council discussed the consent agenda, heard the Chair Report reviewed fall Council meeting and special meeting minutes from last quarter and the Executive Director report.

Suggested correction to fall meeting minutes: page 36 in packet, mid-page under *Questions*. The first answer under the first question on that page – the last sentence should read “The Council can weigh in favor of the motion if they want the tool finished sooner.”

ACTION: Consent Agenda

- Danielle Reff ‘DR’ moved to accept the consent agenda with change to minutes as noted.
- Emily Petersen seconded.
- Alan Hansen abstained. Motion passed.

Financial Report

Council staff, Trisha Hammond, presented the quarter one financial report to members. Explained that ICDD was able to rollover Idaho Living Well (ILW) grant funds not spent last year into the budget for this year. Our main DD Act federal grant had been provided in allotted installments because Congress had not determined the budget to Councils. However, three days ago we received the remainder of annual budget.

Question about how funding set aside for Jenn Gallup would be used. Tracy explained that Dr. Gallup would move forward on next steps identified in her final report to the Council based on the research project she did last year on communication strategies for individuals who experience communication challenges participating in interviews and assessments.

Christine explained that an independent journalist, Jill Kuraitus, is under contract to write articles to help us educate the public about Council priorities and issues.

ILW grant funds will be used for a Person-Centered Thinking Training contract. This future contract is now in the request for proposals process with possible vendors.

Question about how the Idaho Governor's holdback is affecting the Council. This year (1% holdback) we set aside \$1900 and next year (3% holdback) it will be \$3600. The holdbacks significantly affect the larger agencies we work with on projects. For example, the Idaho Dept. of Health and Welfare (IDHW) had helped to fund the Marsha Bracke contract for facilitation of Community NOW meetings. We have had to cut back on the contract and currently her facilitation activities are only funded through June 30 of this year.

Members requested to have accurate information about where we are at with the budget – how much is spent, how much still coming in – at a point in time. This would better enable them to make decisions about personnel expenditures. Kimberlee Hall will be reaching out to get additional ICDD financial information and provide that to members. Trisha offered that we could invite Dan Sola, IDHW financial specialist for ICDD, to come to the April meeting. Members would like to get a more detailed balance sheet of Council budget status.

ACTION: Financial Report

- Danielle Reff 'DR' moved to accept the financial report as presented.
- Ian Bott seconded.
- Motion passed.

Annual Performance Report and State Plan Update

Marieke Edwards reported that the Council's 2020 annual workplan update and the annual Program Performance Report for FY2019 were submitted to the Administration on Community Living in December. From the report satisfaction survey data: 97% of self-advocates reported satisfied with activities and 95% of family members were satisfied. Those indicating not satisfied were Certified Family Home providers who stated that they were expecting a different kind of training (CNOW education tour). People with developmental disabilities and family members from 33 different counties were involved in Council activities, 18% of those from rural counties.

Membership Recruitment Update

Tracy Warren provided an update about membership recruitment. A table was included in the packet that shows our members who will need to re-apply

because their term is ending in July, the vacancies we currently have in the position of person with a developmental disability and family member, and the vacancies we will have soon for the positions of local, non-profit organization, non-governmental local agency, and person (or immediate family member) who is living in, or has lived in, an institution. The following members volunteered to serve on an adhoc membership committee that will review applications and interview applicants: Valerie, Natali, DR, Colleen, and Adrienne.

Website Updates

Trisha Hammond reported on changes to the Council website. The Council is required to have its website updated and aligned to the new state standards. She worked with Access Idaho who updated our website at no cost. Information and content from previous webpages are the same and we are updating all project information in the near future. A great new feature is the ability to have the website webpages content translated into different languages.

Five-Year Plan Development Discussions

Christine Pisani and Marieke Edwards presented a schedule of activities for the next 18 months to develop the Council's next five-year plan. She described the role that Council members play in plan development and ways they can help us do outreach and get public input into the plan. Focus group meetings will be scheduled around the state with member involvement in local areas.

Staff will develop a Comprehensive Review and Analysis that helps inform the public about the status of things in Idaho for people with intellectual/developmental disabilities. It also provides an explanation and background of why the Council chooses certain priorities to address in the strategic plan. Consider state partners we can work with to affect change – adding to our limited resources.

Focus group map was presented. It includes meetings in rural areas – to get that perspective. Three locations will include Spanish interpreters, one location – Caldwell – will be implemented in Spanish. Focus groups will occur in April-June 2020. Council members were asked for their input on the locations presented and suggestions for any changes.

Alan recommends moving the McCall focus group to Riggins. Because Riggins has not been thought of for events. Will check to see of possible population of people with disabilities in that location. LaDonna talked about getting Rep. Moon involved for her area of constituency. James suggested doing something with the

reservation in Fort Hall instead of Pocatello. The Fort Hall event center is right off the highway (MM80). Art will look up numbers of individuals living in those areas.

Christine asked members from the local areas to help us find low cost or no cost venues that are accessible and welcoming and later to help advertise the meetings. Most venues should be able to hold at least 50 people.

Claudia offered to see if the Caldwell YMCA could host an event. Valerie and LaDonna volunteered to help with the Treasure Valley and Emmett focus group meetings to find locations. Carly will help Valerie with the Treasure Valley. Natali and Colleen volunteered to help with Coeur d'Alene or Post Falls. Jacob said he would help with Rexburg and may help with Twin Falls. Jacob will see if BYU Idaho could host. Suggestion to check with Northwest Nazarene University or College of Western Idaho for possible meeting rooms. DR will help with Boise. Boise School District has new training rooms. Charlie will get information about the focus group schedule and locations to Special Education Directors. Eastern Idaho Technical College in Idaho Falls has been helpful for past events. West Ada School District has facilities. Mike will help with finding dates for meetings in East Idaho, willing to travel to far south rural areas. Amy said that Disability Rights Idaho can help with Fort Hall and Southeast Idaho. Nikki will help with Mountain Home – Valerie may be able to drive there depending on the date. The Center on Disabilities and Human Development can help with Moscow location.

Alan asked if Zoom video conferencing could be used for people who can't come to a focus group location in person.

Marieke shared the public survey is under development and asked for member input.

Suggestion for demographic data points would include: person with a developmental disability, family, service provider, guardian, interested citizen, etc.

Other priority areas to include: housing (assistance finding housing), appreciating direct support professionals (reinforcing support staff in residential habilitation services).

Suggestion to send an email to Council members so they can include detail areas under categories.

Make sure it doesn't look like a government survey. Use plain language in survey and not system or government terms that don't have meaning to the average citizen. Please enhance directions inside the survey. Could print cards with QR code for survey. Help people fill out survey at focus group meetings. Request that Council

members help us with ideas to get surveys to more individuals. Utilize social media to send out survey. YouTube video on importance of and how to do survey.

Survey will be available to be filled out by the public from April to June 2020. During same time of focus groups.

Quarterly Progress Reports

Council staff presented highlights from the Quarterly progress reports.

A meeting of the Quality Assurance Monitoring workgroup is scheduled in March.

Art Evans reported that IDHW and Vocational Rehabilitation collaborated on a cost survey for Community Supported Employment (CSE) providers. The findings of the cost survey indicated an increase to the Medicaid CSE rate to be comparable rate with the Vocational Rehabilitation rate. IDHW was ready to include the increase as a budget line item but could not because of the required state agency holdbacks. However, CSE service providers are meeting with Joint Finance and Appropriation Committee members about the funding.

Advocacy Coalition is working on issues including the new discussions about states choosing to block grant Medicaid services under a new waiver authority released by the Center on Medicare and Medicaid Services.

Announcements

On May 5th a cultural competence training will be hosted for Community NOW members and Council members are invited and will be supported to attend.

ABLE Account Technical Assistance trainings will be held in Southeast Idaho – dates are listed in the packet.

Youth Leadership Forum (YLF) is accepting applications from youth with disabilities around Idaho to be a YLF delegate and attend the week-long training on Boise State University campus this June. The deadline for applications is April 4th.

ACTION: Adjourn Meeting

- Danielle Reff 'DR' moved to adjourn the meeting.
- Michael Sandvig seconded.
- Motion passed, meeting was adjourned at 3:25pm.