

## **DRAFT Meeting Minutes**

### **Winter Quarterly Council Meeting**

**Thursday, February 9, 2023**

**9:00 am – 4:00 pm Mountain Time**

**Joe R. Williams Building, East Conference Room**

**700 W State St., Boise 83702**

### **Attendees**

#### **Council Members Present**

Ian Bott

Janice Carson

Michael Case

Jennifer Johnson

Maria Juarez

Rochelle Larsen

Mike MacGuffie

Marilu Moreno

Natali Pellens

Emily Petersen

Danielle Reff – DR

Michael Sandvig

Carly Saxe

Adrienne Seamans

Karren Streagle

Stephanie Walters

Nicholas Wyatt

Edgar Zuniga

#### **Council Members Absent**

Amy Cunningham

Jenna Garrett

Deedra Hunt

#### **Staff Present**

Marieke Edwards

Trisha Hammond

Christine Pisani

Miguel Juarez

Richelle Tierney

Jill Smith

#### **Presenters**

None

## Guests

Nina Spiro, Spanish Language Interpreter

Alma Lopez, Spanish Language Interpreter

Erin Miller, Financial Specialist, Sr., Idaho Department of Health and Welfare

Will Wallace, Idaho Council on Developmental Disabilities, Contractor

## Minutes

### Welcome, Introductions, Ground Rules, and Perfection of Agenda

DR Reff, Council Chair, called the meeting to order at 9:00 AM.

Guests were welcomed and guidelines were reviewed.

Natali Pellens, Vice Chair, reviewed the ground rules for meeting protocol.

### Presentation: Review of Legislative Issues, Richelle Tierney, Policy Analyst

Richelle Tierney presented an update about the Crisis Improvement Project – START Model. START stands for Systemic, Therapeutic, Assessment, Resources, and Treatment. START is a nationally recognized crisis prevention and intervention model for people with intellectual and developmental disabilities and mental health needs.

Richelle provided updates on “Keeping Track” legislative priorities (level 3.) These include Medicaid Expansion, Voting, and Adult Protection Rules and Statute.

Richelle shared updates on “Lending Support” legislative priorities (level 2.) These include the Office of Performance Evaluation (OPE) Direct Support Workforce Study in Home and Community Based Services and proposed legislation regarding The Maternal Morbidity Review Committee sunset date. Richelle requested Council guidance on the level of monitoring staff should provide regarding the START Model.

### ACTION: Voting Priority on START Model

- Edgar Zuniga moved to support the START Model development as a Priority One (1): Leading the Way.
- Mike MacGuffie seconded.
- Motion failed.

**ACTION: Voting Priority on START Model**

- Jen Johnson moved to support the START Model development as a Priority Two (2): Lending Support.
- Nick Wyatt seconded.
- Motion passes.

**Presentation: Review of Legislative Packet and 2022 Annual Report, Richelle Tierney, Policy Analyst**

Richelle Tierney led a review of the Legislative Packet and Council 2022 Annual Report. This packet provided fact sheets and Council information members could use if asked questions about the Council or legislative priority areas.

**Presentation: Review How to Create Your Story & Role Play Legislative Visit, Richelle Tierney, Policy Analyst**

Richelle Tierney reviewed the Issue Story Outline designed to help Council members craft a short, direct and individualized discussion with their Legislator. Council members worked together to practice their stories.

**Working Lunch: Review Council Homework, All Council Members**

Richelle Tierney provided a review of materials and legislative activities scheduled for today. Council members shared their appointment schedules and collaborated with each other to ensure all members who were meeting with Legislators would have the support they needed. Staff were assigned to support Council members throughout the afternoon. Council members were reminded to complete their legislative visit reports by 4 pm today.

Meeting will resume at 9:00 AM, Friday, February 10.

**Friday, February 10, 2023**

**9:00 am-3:30 pm Mountain Time**

**Joe R. Williams Building, East Conference Room**

**700 W State St., Boise 83702**

**Attendees**

**Council Members Present**

Ian Bott	Mike MacGuffie	Carly Saxe
Janice Carson	Marilu Moreno	Adrienne Seamans
Michael Case	Natali Pellens	Karren Streagle
Jennifer Johnson	Emily Petersen	Stephanie Walters
Maria Juarez	Danielle Reff – DR	Nicholas Wyatt
Rochelle Larsen	Michael Sandvig	Edgar Zuniga

**Members Absent**

Amy Cunningham  
Jenna Garrett  
Deedra Hunt

**Staff Present**

Marieke Edwards  
Trisha Hammond  
Christine Pisani  
Miguel Juarez  
Richelle Tierney  
Jill Smith

**Presenters**

Hope Mills, Human Resources, Department of Health & Welfare

**Guests**

Alma Lopez, Spanish Language Interpreter  
Nina Spiro, Spanish Language Interpreter

## Minutes

### Welcome, Introductions, Ground Rules, and Perfection of Agenda

DR Reff, Council Chair, called the meeting to order at 9:04 AM.

Guests were welcomed and guidelines were reviewed.

Natali Pellens, Vice Chair, reviewed the ground rules for meeting protocol.

### Consent Agenda

- a. Draft Meeting Minutes: October 27-28, 2022
- b. Executive Director Report
- c. Chair Report
- d. Vice Chair Report

Christine Pisani, Executive Director, provided a report on her activities during the last quarter.

DR Reff, Council Chair, provided a report on her activities.

Natali Pellens, Vice Chair, reported on her quarterly activities.

Typographical errors in the October Council Meeting Draft Minutes were identified and corrected.

### **ACTION: Consent Agenda**

- Karren Streagle moved to accept the proposed amended consent agenda.
- Nick Wyatt seconded.
- Motion passed.

### **Presentation: Financial Report, Trisha Hammond, Financial Analyst**

Trisha Hammond presented the financial report from Fiscal Year Quarter 1.

### **ACTION: Financial Report**

- Michael Sandvig moved to approve the Financial Report as presented.
- Emily Petersen seconded.
- Motion passed.

### **ACTION: Enter Closed Session**

- Jen Johnson moved to go into Closed Session for discussion regarding the Executive Director Evaluation.

- Mike MacGuffie seconded.
- Motion passed.

## **Presentation: Executive Director Evaluation Process, Hope Mills, Idaho Department of Health and Welfare, Human Resources**

### **ACTION: Exit Closed Session**

- Edgar Zuniga moved to exit Closed Session.
- Jen Johnson seconded.
- Motion passed.

### **ACTION: Executive Director Review Decision**

- Ian Bott moved to provide a rating of Exemplary for Christine Pisani, Executive Director.
- Nick Wyatt seconded.
- Motion passed.

## **Working Lunch: Review of Legislative Visits, All Council Members**

Council members reported on their visits with Legislators.

## **Presentation: Quarterly Progress Report – Marieke Edwards, Research Analyst**

Marieke Edwards and all staff presented an overview of staff project activities for Fiscal Year Quarter 1.

## **Member Reports**

Carly Saxe, Michael Case, Bureau of Developmental Disabilities, Division of Medicaid, Adrienne Seamans, and Karren Streagle, State Department of Education shared their member reports.

## **Council Meeting Evaluation**

Marieke Edwards, Research Analyst, provided the Council Meeting evaluation to members.

## **ACTION Adjourn**

DR Reff, Council Chair, entertained a motion to adjourn the meeting.

- Mike Sandvig moved to adjourn.

- Edgar Zuniga seconded.
- Motion to adjourn passed at 3:16 PM.