



Fall Quarterly Council Meeting

Thursday, October 24, 2024, 9:00 am - 4:00 pm (MDT)

Joe R. Williams, 700 W. State St. Boise 83702, East Conference Room

- 9:00 am Welcome, Interpretation, Guest Introductions, Review Guest Protocol, and Agenda Review/Changes - Adrienne Seamans, Council Chair
- 9:15 am Review Ground Rules - Carly Saxe, Vice Chair
- 9:20 am Setting Legislative Priorities Review - Richelle Tierney, Policy Analyst
- ABE Proposed Legislation
 - Direct Care Workforce
 - Guardianship Proposed Legislation
- 9:30 am Proposed ABE Legislation, Jami Davis - Idaho State Independent Living Council
- 10:30 am Break
- 10:45 am Direct Care Workforce Shortage - Our Care Can't Wait Members, Apprenticeship Model – Elaine Zabriskie, Workforce Development Council
- 12:15 pm Council Member Networking (Lunch Provided) - Recognize Council Leaders (DR and Marilu)
- 1:30 pm Proposed Guardianship Legislation – Amy Cunningham, Disability Rights Idaho
- 2:00 pm Break
- 2:15 pm **ACTION ITEM*: Determine Policy Priorities**
- **Proposed ABE Legislation**
 - **Direct Care Workforce Shortage**
 - **Guardianship Proposed Legislation**

- 2:45 pm Next Steps for 2025 Legislative Session and Review Legislative Prep Homework - Richelle Tierney, Policy Analyst
- 3:15 pm Membership Update - Jill Smith, Program Specialist
- 3:30 pm Member Roles - Adrienne Seamans, Chair
- 4:00 pm Break until tomorrow

Friday, October 25, 2024, 9:00 am - 4:00 pm (MDT)

Joe R. Williams, 700 W. State St. Boise 83702, East Conference Room

- 9:00 am Welcome, Interpretation, Guest Introductions, Review Guest Protocol, and Agenda Review/Changes - Adrienne Seamans, Council Chair
- 9:10 am Review Ground Rules - Carly Saxe, Vice Chair
- 9:15 am **ACTION ITEM*: Consent Agenda** - Adrienne Seamans, Council Chair
 - a. **Draft Meeting Minutes: July 18-19, 2024**
 - b. **Executive Director Report**
 - c. **Chair Report**
 - d. **Vice Chair Report**
- 9:40 am **ACTION ITEM*: Financial Report** - Mona Engelbrecht, Financial Specialist
- 10:00 am Break
- 10:15 am Five-Year Plan Proposed Survey - Marieke Edwards, Research Analyst
- 10:30 am Changes at the Idaho Division of Vocational Rehabilitation – Judy Taylor, Interim Administrator, Idaho Division of Vocational Rehabilitation
- 11:15 am Council Photo
- 12:00 pm Member Reports (lunch provided): Janice Carson, Edgar Zuniga, and Maria Juarez
- 1:15 pm Executive Director Evaluation Discussion - Dwayne Davis, Human Resources, Department of Health & Welfare

- 1:30 pm KW Lawsuit Update and Special Master - Megan Anderson, Attorney for the Department of Health & Welfare and Ritchie Eppink, Attorney for the Class Members
- 2:30 pm Questions about Year-End Report - Adrienne Seamans, Chair
- 2:45 pm Council Meeting Evaluation - Adrienne Seamans, Chair and Carly Saxe, Vice-Chair
- 3:00 pm **ACTION ITEM*: Adjourn**

***ACTION ITEMS require a decision or a vote by membership.**

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Council. Time frames designated on this agenda are approximate only. The Council will continue its business if an agenda item is resolved in less than the allotted time.

The mission of the Idaho Council on Developmental Disabilities is to promote the capacity of people with developmental disabilities and their families to determine, access, and direct the services and supports they need to live the lives they choose, and to build the community's ability to support their choices.

DRAFT Meeting Minutes

Summer Quarterly Council Meeting

Thursday, July 18, 2024

9:00 am - 4:45 pm Mountain Time

**Joe R. Williams, 700 W State St., East Conference Room
Boise 83702**

Attendees

Council Members Present

Sara Bennett

Janice Carson

Randi Cole

Amy Cunningham

Jenna Garrett

Jennifer Johnson

Andrew Mills

Marilu Moreno

Emily Petersen

Danielle Reff – “DR”

Michael Sandvig

Carly Saxe

Adrienne Seamans

Edgar Zuniga

Council Members Absent

Deedra Hunt

Maria Juarez

Michael Case

Mike MacGuffie

Newly Appointed Members: Erica Powell, Mona Zucker, Kevin Swearingen

Staff Present

Christine Pisani

Marieke Edwards

Mona Engelbrecht

Miguel Juarez

Jill Smith

Richelle Tierney

Will Wallace

Presenters

Stephanie Perry, Idaho START Program Director, Health and Human Services Project Manager, Division of Early Learning and Development, Department of Health and Welfare

Hayley Helm, Clinical Team Lead, Division of Early Learning and Development, Department of Health and Welfare

Sarah Allen, Developmental Disabilities Supervisor, Department of Health and Welfare

Felicia Bates & David O'Neal, Project Facilitators, National Center for START Services

Guests

Amanda Morales, Bureau of Developmental Disability Services, Idaho Department of Health and Welfare

Diana Oparnica, Idaho START Coordinator; Division of Early Learning and Development, Department of Health and Welfare

Russell Salyards, Division of Early Learning and Development, Department of Welfare

Ruth Brown, Idaho Public Television

Minutes

Welcome, Introductions, Ground Rules, and Perfection of Agenda

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:05 AM.

Guests were welcomed and guidelines were reviewed.

Marilu Moreno, Vice Chair, reviewed the ground rules for Council meeting protocol.

Consent Agenda

- a. Draft Meeting Minutes: April 26-26, 2024
- b. Executive Director Report
- c. Chair Report
- d. Vice Chair Report

Christine Pisani, Executive Director, shared her executive director report on activities this past quarter.

Danielle “DR” Reff, Council Chair, provided her Chair report on activities this past quarter.

Marilu Moreno, Vice Chair, reported on her quarterly activities.

*ACTION: Consent Agenda

- Michael Sandvig moved to accept the consent agenda as presented.
- Andrew Mills seconded.
- Motion passed.

Financial Report: Mona Engelbrecht, Financial Specialist

Mona Engelbrecht, Financial Specialist presented the 2024 Federal Fiscal Year financial report. She shared updates on our spending and the likely need to request a no cost extension by August 15, 2024.

*ACTION: Financial Report

- Andrew Mills moved to accept the Financial Report as presented.
- Marilu Moreno seconded.
- Motion passed.

Work Plan 2025: Marieke Edwards, Research Analyst

Marieke Edwards, Research Analyst, presented the 2025 draft annual Work Plan. Staff recommended an update to Objective 2.1 due to the START model beginning as a pilot in five counties. However, Council members and staff will serve on the START Advisory Council once it has been created later this year. Therefore, the Council requested the original language from Objective 2.1 in the Council's 2024 workplan be added to the 2025 Work Plan.

***ACTION: 2025 Work Plan Approval**

- I, Sara Bennett motion to approve the 2025 work plan with the original language from Objective 2.1 from the 2024 plan.
- Edgar Zuniga seconded.
- Motion passed.

Annual Budget 2025: Mona Engelbrecht, Financial Specialist

Mona Engelbrecht, Financial Specialist, presented the 2025 annual proposed budget.

***ACTION: 2025 Annual Budget**

- I Jenna Garrett motion to approve the 2025 Budget as presented.
- Amy Cunningham seconded.
- Motion passed.

Working Lunch: Networking and Member Reports, All Council Members – Andrew Mills and Rochelle Larsen

Andrew Mills and Rochelle Larsen shared their activities over the last year with the Council.

Presentation: Crisis System Improvement Program, START Services Review and Update – Stephanie Perry, Idaho START Program Director, David O'Neal and Felicia Bates, Project Facilitators, National Center for START Services

Stephanie Perry, David O'Neal and Felicia Bates provided an overview of the Crisis System Improvement Project and the national START model. START stands for Systemic – Therapeutic – Assessment – Resources – Treatment. This model is

evidence-informed and integrates community crisis prevention and intervention for children ages six through the lifespan with intellectual and developmental disabilities and co-occurring mental health needs. The START model uses a whole person perspective to better understand needs, strengths and triggers.

Discussion: Why START services are important to the DD Council – Christine Pisani, Executive Director

Christine Pisani, Executive Director, reviewed the history of the Council's support and work towards an improved crisis intervention system in Idaho. She helped the Council understand how the Council's current work towards an improved person-centered service system could benefit START implementation.

Presentation: START services and Person-Centered Planning – Sarah Allen, Supervisor, Charting the LifeCourse Ambassador and Person-Centered Thinking Training, Hayley Helm, Clinical Team, Person-Centered Thinking Trainer

Sarah Allen and Hayley Helm described the person-centered thinking curriculum, the Charting the LifeCourse framework and tools. They clarified their work as trainers and how these tools have been used in Idaho.

Discussion Activity: How could DD Council Person-Centered Planning work help START services in Idaho? – All Council Members

Council members shared feedback from small group discussions relating to START model implementation on four topics. START national team members participated as well and learned about dynamics unique to Idaho. This information can help inform roll-out activities. Topics discussed included rural and urban community considerations, building community connections for individuals and teams, and how to ensure team integrity.

Adjourn until July 19th, 9:00 am.

Friday, July 19, 2024

9:00 am - 3:30 pm Mountain Time

Joe R Williams Building, East Conference Room

700 W. State St., Boise, ID

Attendees

Council Members Present

Sara Bennett

Janice Carson

Randi Cole

Amy Cunningham

Jenna Garrett

Jennifer Johnson

Maria Juarez

Rochelle Larsen

Andrew Mills

Marilu Moreno

Emily Petersen

Danielle Reff – “DR”

Michael Sandvig

Carly Saxe

Adrienne Seamans

Edgar Zuniga

Members Absent

Michael Case

Deedra Hunt

Mike MacGuffie

Newly Appointed Members: Erica Powell, Mona Zucker, Kevin Swearingen

Staff Present

Christine Pisani

Marieke Edwards

Mona Engelbrecht

Jill Smith

Richelle Tierney

Will Wallace

Presenters

Sue Pierson, Legal Director, Disability Rights Idaho

Amy Cunningham, Executive Director, Disability Rights Idaho

Guests

Amanda Morales, Bureau of Developmental Disability Services, Idaho Department of Health and Welfare

Laura Leavitt, Interpreter

Alma Lopez, Interpreter

Minutes

Welcome, Introductions, Ground Rules, and Perfection of Agenda

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:00 AM.

Guests were welcomed and guidelines reviewed.

Marilu Moreno, Vice Chair, reviewed the ground rules for the Council meeting.

DD Council Five-Year Plan Overview – Marieke Edwards, Research Analyst

Marieke Edwards, Research Analyst reviewed the process and timeline for the Council’s next five-year plan. She shared the range of activities the Council will complete to get input from a wide variety of people across Idaho including public forums and surveys.

Work Plan 2026: Marieke Edwards, Research Analyst

Marieke Edwards presented the 2026 draft Work Plan. Marieke explained the requirements of submitting a 2026 workplan and why there is less detail included. The Council identified the need to keep the language regarding Objective 2.1.

*ACTION: 2026 Annual Work Plan

- I, Andrew Mills, motion to approve the 2026 draft annual Work Plan with Objective 2.1 reflecting same language as the 2024 Work Plan.
- Emily Petersen seconded.
- Motion passed.

***ACTION: Council Vice-Chair Election – Christine Pisani, Executive Director**

Carly Saxe was nominated by Michael Sandvig. Carly shared her ideas on why she wants to serve as the Vice Chair and the numerous leadership roles she has served in Idaho. She is the only nominated Council member.

***ACTION: 2026 Annual Work Plan**

- I, Emily Petersen, motion that Carly Saxe be our Vice Chair via unanimous consent.
- Jenna Garrett seconded.
- Motion passed.

Danielle “DR” Reff welcomed Carly Saxe as the newest Vice Chair.

Quarterly Project Report – All Staff

Marieke Edwards, Research Analyst led the discussion of quarterly project updates. All staff present participated in this discussion. Project details were shared on Community NOW! activities, person-centered thinking and planning activities, and Lideramos Juntos. Disability Advocacy Network of Idaho and Our Care Can’t Wait Coalition activities were also detailed. Council members were encouraged to get involved in several activity areas coming up.

Working Lunch: Networking and Member Reports, All Council Members – Michael Sandvig and Emily Petersen

Michael Sandvig and Emily Petersen shared their activities over the course of the last year with the Council.

Presentation: Disability Rights Idaho Voter Toolkit – Sue Pierson, Legal Director, Disability Rights Idaho

Sue Pierson presented an overview of the Determined to Vote website and their grant funded voting project.

Presentation: Disability Rights Idaho Proposed Goals and Priorities – Amy Cunningham, Executive Director, Disability Rights Idaho

Amy Cunningham, Executive Director, requested Council member feedback on Disability Rights Idaho priorities for the coming year. Amy helped Council

members understand Disability Rights Idaho's required work and how stakeholder input informs their other activities.

Announcement: Completing annual paperwork – Jill Smith, Program Specialist

Jill Smith reviewed annual Council member paperwork and requested input from members about their communication preferences around receiving materials throughout the year.

Council Meeting Evaluation

Marieke Edwards, Research Analyst, facilitated the Council Meeting evaluation with members.

***ACTION Adjourn**

Danielle "DR" Reff, Council Chair, entertained a motion to adjourn the meeting.

- Edgar Zuniga made a motion to adjourn.
- I, Andrew Mills, second the motion.
- Motion to adjourn passed at 2:53 PM.

***ACTION ITEMS require a decision or a vote by membership.**

The mission of the Idaho Council on Developmental Disabilities is to promote the capacity of people with developmental disabilities and their families to determine, access, and direct the services and supports they need to live the lives they choose, and to build the community's ability to support their choices.

Legislative Action Recommendations: Setting Priorities for the 2025 Legislative Session and Next Steps

Background Information

Council members will receive more information about possible topics for the Council to work on during the 2025 legislative session. The full Council will discuss all topics and prioritize them to create legislative action recommendations.

Legislative Topics:

- **ABLE Legislation**-allows people with disabilities to save money without losing benefits. Idaho is proposing to join another state's program.
- **Proposed changes to Idaho guardianship laws** – these changes update the law and protects the rights of individuals who are subject to guardianship and conservatorship.
- **Direct Care Workforce Shortage**- ongoing education and information sharing about the workforce shortage in Idaho.
 - **Apprenticeship Model**

Next Steps

During the 2025 Legislative Session Council staff would like to create an Ad Hoc Committee to review legislation, DD Council priorities and communicate to DD Council Members. Regular meetings would be set during the session to review proposed legislation. Members will be asked if they would like to participate.

Council member legislative homework and due dates will be discussed.

Council staff will host a virtual meeting on Thursday, January 16th (time to be determined at the Council meeting) to prepare for visits, review proposed legislation, and fact sheets. This meeting will be held to prepare Council members for their legislative visits.

How the Council Sets Priorities for Legislative Issues

The Council has three levels of involvement in legislative issues.

Priority One -- Leading the Way

ICDD will actively promote, oppose, influence, and advocate for programs and policies that impact people with developmental disabilities and their families.

ICDD will take a leadership role on these activities, and will use these ways to do so:

- Educating Policymakers
- Grassroots advocacy
- Working with others
- Media
- Other activities, as needed
 - Past example: Criminal History Background Checks for Guardians and Conservators Legislation – Council drafted legislation to require prospective guardians and conservators to undergo a criminal history background check. We worked with legislative services to create the bill and a sponsor Legislator to carry the legislation. Staff created plain language fact sheets and promoted the issue with stakeholders, associations, and partners. Staff and Council members met with legislators about the issue and then staff testified in support of the bill during hearings (the bill passed and became law in 2013).

Priority Two -- Lending Support

ICDD will work closely with people with developmental disabilities, parents, disability partners, coalitions, and others to promote legislation that is helpful -- and will work against harmful legislation to -- individuals with developmental disabilities and their families. ICDD may choose to lead on some issues, or may follow the lead of others, but in general will use these ways to do so:

- Active Coalition Participation (i.e., serving on committees, signing on to coalition efforts, forwarding coalition information)
- Watch Legislation
- Communicating with Council Members
- Communicating with Policymakers
- Communicating through social media and website
- Action Alerts

- Past Example: Sign Language Interpreter Licensing – Council members heard a presentation from the Council for the Deaf and Hard of Hearing (the sponsor) about their legislation. Staff drafted plain language versions of fact sheets and informed Council members who met with legislators about the issue. Staff presented testimony in support of the bill for both germane committee hearings. (bill passed and became law in 2017).

Priority Three -- Keeping Track

ICDD will closely watch legislation and have a voice on issues of interest to the disability community. ICDD will watch legislation, answer questions to the Council, and provide clear information and recommendations.

- Past Example: Futile Care Legislation – in 2013 the Idaho Medical Association introduced legislation to change the definition of “futile care” in Idaho code. The ICDD Public Policy Committee was informed about the issue and recommended monitoring the legislation. Staff tracked the bill’s status during the session and informed members and stakeholders through ICDD legislative updates.



Five Year Plan: Developing Public Input Surveys

Background Information

The Council is starting work on the development of the 2027-2031 Plan. As part of the planning process, we will collect public input through a survey. This survey will be for individuals with intellectual and developmental disabilities and family members, but service providers and direct support professionals often also provide input. We are also going to collect input from (potential) partner organizations.

Survey Link for Individuals and Family Members

Please review the following online survey:

<https://idaho-dd-council.limequery.com/486753?lang=en>

Bring your questions and comments about the survey to the meeting.

Please note, this is not the official survey that will be used to collect public input.

This is a draft survey that will only be used to collect Council Member input for the final version of the survey.

Survey Link for Organizations

Please review the following online survey:

<https://idaho-dd-council.limequery.com/458233?lang=en>

Bring your questions and comments about the survey to the meeting.

Please note, this is not the official survey that will be used to collect public input.

This is a draft survey that will only be used to collect Council Member input for the final version of the survey.

Member Roster

2024-2025

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Vacant

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