

## Meeting Minutes

### Spring Quarterly Council Meeting

Thursday, April 27, 2023

9:00 am – 4:00 pm Mountain Time

Joe R. Williams, 700 W State St., East Conference Room  
Boise 83702

### Attendees

#### Council Members Present

Ian Bott	Natali Pellens	Adrienne Seamans
Janice Carson	Emily Petersen	Karren Streagle
Amy Cunningham	Danielle Reff – DR	Stephanie Walters
Jenna Garrett	Michael Sandvig	Nicholas Wyatt
Jennifer Johnson	Carly Saxe	Edgar Zuniga

#### Council Members Absent – we'll remove the reason, but wanted to include as FYI

Mike MacGuffie (knew in advance)  
Maria Juarez (illness)  
Rochelle Larsen (learned Monday 4/24)  
Michael Case (learned Wednesday 4/26, provided rep in his place)  
Marilu Moreno (illness)  
Deedra Hunt (illness)

#### Staff Present

Marieke Edwards  
Miguel Juarez  
Christine Pisani  
Jill Smith  
Richelle Tierney  
Will Wallace

## **Presenters**

Office of Performance Evaluations staff including Amanda Bartlett, Senior Researcher, Sasha O’Connell, Researcher, and Ryan Langrill, Researcher  
Briseida Trapero, Non-Attorney Advocate, DisAbility Rights Idaho

## **Guests**

Libby Oseguera, Executive Director, Utah Developmental Disabilities Council  
Krissy Vesseth, Financial Management Analyst, Executive Office of the Governor  
Amanda Morales, Program Manager, Idaho Department of Health and Welfare, Bureau on Developmental Disabilities, Alma Lopez, Spanish Language Interpreter  
Nina Spiro, Spanish Language Interpreter

## **Minutes**

### **Welcome, Introductions, Ground Rules, and Perfection of Agenda**

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:04 AM.

Guests were welcomed and guidelines were reviewed.

Natali Pellens, Vice Chair, reviewed the ground rules for meeting protocol.

### **Consent Agenda – Danielle “DR” Reff, Council Chair**

- a. Draft Meeting Minutes: February 9-10, 2023**
- b. Executive Director Report**
- c. Chair Report**
- d. Vice Chair Report**

### **ACTION: Consent Agenda**

- Jen Johnson moved to accept the proposed consent agenda.
- Edgar Zuniga seconded.
- Motion passed.

## **Review Vice-Chair Nomination Process – Christine Pisani, Executive Director**

Nominations may be made of any Council Member who holds a parent or advocate seat and are due by June 30, 2023. Nomination forms should be submitted to Jill Smith, Program Specialist.

## **Presentation: Financial Report, Marieke Edwards, Research Analyst**

Marieke Edwards presented the financial report for Quarter 2 (January 1 - March 31, 2023).

## **ACTION: Financial Report**

- Jenna Garrett moved to approve the Financial Report as presented.
- Nick Wyatt seconded.
- Motion passed.

**Presentation: 2023 Legislative Report - Richelle Tierney, Policy Analyst and Will Wallace, Disability Specialist**

Will and Richelle presented a review of how Council Staff followed up on the Council's legislative priorities.

**Presentation: Quarterly Progress Report – Marieke Edwards, Research Analyst**

All staff presented an overview of project activities for Quarter 2.

**Member Legislative Updates (lunch provided) - All Council Members**

Council members who met with legislators after the winter Council Meeting provided updates to the full Council.

**Presentation: Office of Performance Evaluations Report: *Sustainability in the Direct Support Workforce in Home and Community Based Services* – Amanda Bartlett, Senior Researcher**

Council members had a chance to ask questions of the researchers about the findings in their report.

**Presentation: DisAbility Rights Idaho Transition Application – Briseida Trapero, Non-Attorney Advocate**

Briseida Trapero shared the transition planning application that DisAbility Rights Idaho is working to provide on their website.

Meeting will resume at 9:00 AM, Friday, April 28th.

**Friday, April 28, 2023**

**9:00 am-3:00 pm Mountain Time**

**Joe R Williams Building, East Conference Room**

**700 W. State St., Boise, ID**

**Attendees**

**Council Members Present**

Ian Bott	Maria Juarez	Carly Saxe
Janice Carson	Mike MacGuffie	Adrienne Seamans
Michael Case – morning	Marilu Moreno	Karren Streagle
Amy Cunningham	Natali Pellens	Stephanie Walters
Jenna Garrett	Emily Petersen	Nicholas Wyatt
Jennifer Johnson	Danielle Reff – DR	Edgar Zuniga
	Michael Sandvig	

**Members Absent**

Deedra Hunt  
Rochelle Larsen

**Staff Present**

Marieke Edwards  
Miguel Juarez  
Christine Pisani  
Jill Smith  
Richelle Tierney  
Will Wallace

**Presenters**

None

**Guests**

Alma Lopez, Spanish Language Interpreter  
Nina Spiro, Spanish Language Interpreter  
Libby Oseguera, Executive Director, Utah Developmental Disabilities Council

## Minutes

### **Welcome, Introductions, Ground Rules, and Perfection of Agenda**

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:05 AM.

Guests were welcomed and guidelines reviewed.

Natali Pellens, Vice Chair, reviewed the ground rules for meeting protocol.

### **Membership Committee Updates – Marieke Edwards, Research Analyst and Jill Smith, Program Specialist**

Jill Smith gave an update about the current Membership Committee activities and the plan for applicant interviews coming up in May. Marieke Edwards presented work on the interview rating guide for applicants.

### **Set Council Meeting Dates for 2024 – Christine Pisani, Executive Director**

Christine Pisani presented the upcoming year’s meeting dates.

July 20-21, 2023

October 26-27, 2023

January 30-31, 2024

April 25-26, 2024

July 25-26, 2024

October 24-25, 2024

### **ACTION: Accept Council Meeting Dates for 2024**

- Edgar Zuniga moved to accept the 2024 Council Meeting dates as presented.
- Mike MacGuffie seconded.
- Adrienne Seamans and Natali Pellens abstained.
- Motion passed.

### **Ad-Hoc Committee Executive Director Evaluation Update – Danielle “DR” Reff, Council Chair**

Danielle “DR” Reff provided an update on the work that has been taking place on the Executive Director evaluation process and next steps.

### **Discussion: Council’s Role with the OPE Recommendations – Christine Pisani, Executive Director, Richelle Tierney, Policy Analyst, and Will Wallace, Disability Specialist**

Christine Pisani led a discussion with the full Council to identify priorities for the Council from the OPE recommendations.

### **Member Reports (lunch provided)**

Janice Carson, Stephanie Walters, Marilu Moreno, and Ian Bott presented their activities to the full Council.

### **Community NOW! Leadership Development Activities Update – Marieke Edwards, Research Analyst and Will Wallace, Disability Specialist**

Will Wallace led a discussion about what was learned from two outreach activities with people with developmental disabilities and family members who are Community NOW! member. Findings were presented on the one-on-one interviews and the April 5<sup>th</sup> in-person focus group with people with developmental disabilities and family members.

### **NACDD Conference Update – Christine Pisani, Executive Director**

The National conference is taking place in Orlando, Florida July 26-28, 2023. Christine Pisani shared that funding is available for up to three Council Members to attend the upcoming national conference. This is in addition to the members who were names as part of a presentation proposal who includes Marilu Moreno,

Edgar Zuniga, and Maria Juarez. Council Members should contact Christine Pisani by Monday, May 15, 2023.

### **Council Member Appreciation – Christine Pisani, Executive Director**

Certificates and thank you's were shared with Karren Streagle, Natali Pellens and Ian Bott who have completed their appointments as Council Members.

### **Council Meeting Evaluation – Marieke Edwards, Research Analyst**

Marieke Edwards, Research Analyst, provided the Council Meeting evaluation to members.

### **ACTION Adjourn**

Danielle "DR" Reff, Council Chair, entertained a motion to adjourn the meeting.

- Natali Pellens moved to adjourn.
- Karren Streagle seconded.
- Motion to adjourn passed at 2:55 PM.