

DRAFT Meeting Minutes

WINTER QUARTERLY COUNCIL MEETING

Thursday, January 27, 2022

9:30 am – 2:45 pm Mountain Time - Zoom video teleconference

Council Members Present

Ian Bott	Michael MacGuffie	Karren Streagle
Janice Carson	Marilu Moreno	La Donna Tuinstra
Michael Case	Emily Petersen	Stephanie Walters
Amy Cunningham	Danielle Reff – DR	Nicholas Wyatt
Jenna Garrett	Michael Sandvig	Edgar Zuniga
Jennifer Johnson	Carly Saxe	Natali Pellens
	Adrienne Seamans	Deedra Hunt

Members Absent

Sylvia Arnold

Staff Present

Marieke Edwards	Miguel Juarez
Trisha Hammond	Richelle Tierney
Christine Pisani	Jill Smith

Guests

Presenters:

Michael Case, Bureau Chief, Division of Medicaid, Idaho Department of Health and Welfare

Jane Donnellan, Administrator Division of Vocational Rehabilitation

Matt Freeman, Executive Director, State Board of Education

Tracie Bent, Chief Planning Officer, Idaho State Board of Education

Other Guests:

Juliet Charron, Administrator, Idaho Division of Medicaid

McKayla Matlack, CEO, Development Workshop, Idaho

Trinity Nicholson, Executive Director, Panhandle Special Needs, Idaho

Kathryn Bozzo, Supervisor at The Arc, Inc.

Sandra Smith, Cache Employment and Training Center, Logan, UT

Hannah Liedke, President/CEO, Opportunities Unlimited, Idaho

Minutes:**Welcome, Introductions, Ground Rules, and Perfection of Agenda**

Emily Petersen, Council Chair, called the meeting to order at: 9:30 AM.

Marieke provided guest guidelines in the chat to guests as they arrived.

DR reviewed the meeting ground rules.

Welcome New Staff

Emily welcomed Jill Smith. Jill briefly shared her background and experience with Council members.

Consent Agenda

- a. Draft Meeting Minutes: October 27-29, 2021
- b. Draft Meeting Minutes: December 7, 2021
- c. Executive Director Report Provided in Pre-Recorded Video
Council member feedback on using a pre-recorded video: Nick shared he enjoyed the video better. DR shared the videos were more engaging.
- d. Chair Report Provided in Pre-Recorded Video
- e. Vice-Chair Report

ACTION: Consent Agenda

- DR moved to approve the minutes as presented.
- Edgar seconded.
- Motion passed.

Financial Agenda

Trisha Hammond presented the financial report through December 31, 2021. Trisha reviewed the quarterly expenses.

Christine Pisani reported the Administration for Community Living (ACL) made \$80,000.00 available for DD Act Partners to apply for to spend on a public health issue. Christine considered applying for these funds; however, ACL explained that the funds must be used for direct service in public health. The DD Council could use the money to hire a mental health counselor to provide counseling to individuals with a dual diagnosis. It was determined that the funding would not be enough to support a full-time mental health counselor.

Christine let Council members know that the Council presentation to the Joint Finance and Appropriation Committee (JFAC) is on February 1st around 8:00 am Mountain time. It will be recorded and will be available online.

ACTION: Financial Report

- Ian moved to approve the Financial Report as submitted.
- Nick seconded.
- Motion passed.

Member Reports

Council member Michael Case provided an update on the KW Lawsuit.

Michael Case, Bureau Chief at the Division of Medicaid, reported on activities related to the KW Lawsuit settlement. Draft rules about program are available on the My Choice Matters website: <https://healthandwelfare.idaho.gov/services-programs/about-my-choice-matters>.

The Department will present its budget to the Joint Finance and Appropriation Committee (JFAC) on January 31 and February 1.

Michael provided an update on Liberty Healthcare's delivery of 500 practice SIS-A assessments to maintain assessors' certification to use the tool. The American Association on Intellectual and Developmental Disabilities (AAIDD) is the company that created the SIS-A. Every assessor who delivers the SIS-A must maintain the certification that AAIDD requires. Practice assessments are not used for annual eligibility or to develop budgets. Practice assessments will not be kept in the adult's file or considered for budget determinations. Michael reported that adults who are coming up for their annual eligibility assessments will get a letter in their packet from Liberty Healthcare about volunteering for the practice tests. All people who agree to a practice SIS-A will have their name entered into a drawing for one \$500 gift card.

Explanation of the timeline for all assessments to meet implementation requirements was shared. Using the SIS-A for eligibility determination will begin in May 2022 and the goal is for adults to be evaluated in the same month. Amy Cunningham is concerned this will create a bottleneck and slow things down for adults. Michael reported that because they cannot have two systems running at the same time, Liberty Healthcare must complete assessments with the SIS-A for all

participants in the program in the first year. Liberty Healthcare must hire more staff to make this happen, which impacts the budget request for this year.

Michael Sandvig asked how the assessment is administered. It is preferred that the adult who is being assessed be present at the assessment and is considered one of two required respondents.

Ian shared his experience that he and his staff are worried about not being found eligible. Michael shared with Ian that all the research they've done looks like if you were eligible under the current system, it is likely you will still be eligible under the new model. Michael shared that anyone who is interested in participating with the practice SIS-A's can contact Liberty Healthcare directly: (208) 258-7980 (BOISE) or 1-877-305-3469 (Toll Free).

Michael added that the Department and Liberty Healthcare will be monitoring eligibility determinations to analyze when an adult who has been eligible for DD Waiver services for years is determined ineligible under the new model. Cases like that will be reviewed using past eligibility reports and the SIS-A and the adult's services will continue while the review is taking place.

Extended Employment Service (EES) Program Legislation Review

Matt Freeman, Executive Director, State Board of Education, presented the legislation representing a change to the plan developed in 2021. The Governor's Office wanted legislation to transfer the EES program back to the Department of Health and Welfare (IDHW) versus creating a dedicated Council for employment services.

How will this change affect staffing at the Department of Health & Welfare? Michael Case responded that if the legislation goes through, EES will come under the Bureau of Developmental Disability Services and Michael's supervision. In addition to the two staff that will come with the transfer, Michael has requested funding for two additional staff.

Clarification was requested about whether a participant rights section will be added. Tracie Bent shared this would likely be handled at the program level.

Michael Sandvig asked how many participants currently use the program? Ryan Waddell clarified there are 548 total adults, of which 244 are competitively employed, 248 are using non-competitive employment and 56 are currently working

with the Idaho Division of Vocational Rehabilitation. He attributes lower numbers than usual due to COVID precautions.

ACTION: Extended Employment Service Program – Set priority level

- Ian moved to set Extended Employment Service Program legislation as priority 2 – Lending Support – in favor.
- Jenna seconded
- Motion Passed
- Mike MacGuffie, Vocational Rehabilitation and Amy Cunningham, DisAbility Rights Idaho abstained.

Welcome Juliet Charron, Administrator, Idaho Division of Medicaid

Juliet Charron is the new Division Administrator at Medicaid.

Juliet is very interested in holding more Listening Sessions statewide much like the Listening Tour done by Community NOW! A staff position to focus on Quality Service is being added at Medicaid. This is designed to focus on all of Medicaid including the value care program, home and community-based services, and population health.

Down Syndrome Diagnosis Information Act Legislation Review

Richelle Tierney, Policy Analyst reviewed this proposed legislation. Senator Fred Martin is the bill sponsor. This bill requires that parents who are notified of a likely Down Syndrome diagnosis be provided a fact sheet with accurate, up-to-date, evidence-based information that is more balanced and hopeful.

Ian Bott and Jenna Garrett both shared the importance of this type of effort in their experience.

ACTION: Down Syndrome Diagnosis Information Act – Set priority level

- Amy Cunningham moved to set the Down Syndrome Diagnosis Information Act legislation as priority 2 – Lending Support – in support
- Mike MacGuffie seconded
- Ian Bott opposed
- Motion Passed

Ad Hoc Policy Committee and Legislative Next Steps Discussion

Richelle Tierney reviewed the purpose of the Ad Hoc Policy Committee and the Council member Homework Assignments.

Team Building: All Council Members & Staff

Marieke facilitated a teambuilding activity between Council members and staff.

Meeting was recessed at 3:20 pm to be reconvened at 9:30am on Friday, January 28.

Friday, January 28, 2022

9:30 am-2:50 pm Mountain Time - Zoom video teleconference

Council Members Present

Ian Bott	Marilu Moreno	Karren Streagle (For
Janice Carson	Natali Pellens	the Education
Michael Case	Emily Petersen	Presentation)
Amy Cunningham	Danielle Reff – DR	La Donna Tuinstra
Jenna Garrett	Michael Sandvig	Stephanie Walters
Jennifer Johnson	Carly Saxe	Nicholas Wyatt
Michael MacGuffie	Adrienne Seamans	Edgar Zuniga

Members Absent

Sylvia Arnold
Deedra Hunt

Staff Present

Marieke Edwards	Miguel Juarez
Trisha Hammond	Richelle Tierney
Christine Pisani – out in morning	Jill Smith

Presenters:

Kimberlee Hall, Human Resources, Idaho Council on Developmental Disabilities
Charlie Silva, Special Education Director, State Department of Education
Jane Donnellan, Administrator, Idaho Division of Vocational Rehabilitation
Stephanie Walters, Maternal and Child Health, Idaho Department of Health & Welfare

Guests

McKayla Matlack, CEO, Development Workshop (in afternoon)
Trinity Nicholson, Executive Director, Panhandle Special Needs (am & pm)

Minutes:

Welcome, Ground Rules, and Perfection of Agenda

Emily Petersen, Council Chair, began the meeting at 9:30 am.

DR read the meeting ground rules.

Guests were welcomed and guest guidelines and ground rules were reviewed.

Executive Director Evaluation Information

Kimberlee Hall, Human Resources presented the survey. Responses to the survey are due by February 11, 2022. The survey will be emailed to Council members from: Kimberlee.Hall@dhw.idaho.gov. Responses are anonymous. At the end of the survey, your email is requested only for Kimberlee to track who has responded, not how Council members responded.

Survey results and making a recommendation for raises will be addressed during the April Council meeting. Council members can reach out to Kimberlee for assistance with the survey if needed.

Chair Election Announcement

Emily Petersen, Council Chair provided a summary of what the responsibilities of the Chair are. Nominations may be sent on behalf of themselves, or a Council member may nominate someone else. Nominations are due April 7, 2022.

Member Recruitment Update & Ad Hoc Membership Committee

Trisha Hammond, Council staff, reported it is time to recruit a Membership Committee. The Council has positions for the Private/non-profit representative, individuals with developmental disabilities, and parents or guardians of children with developmental disabilities.

You are not eligible to serve on this committee if you are reapplying for your Council seat. Trisha will send an email asking if you are interested in being on this committee.

First Quarter Progress Report

Staff presented the work from the past quarter. Christine Pisani presented her quarterly project report in the Executive Director's video report. See report for details.

Member Reports

Charlie Silva, Jane Donnellan, and Stephanie Walters presented legislative issues important to their programs.

Charlie Silva, Special Education Director for the State Department of Education reported that the State Superintendent of Education presented the State Department of Education's educational priorities for this session to the Joint Finance and Appropriation Committee and the House Education Committee. Included in her presentation:

- Full day kindergarten
- Early literacy
- Dyslexia programs
- Social Studies standards
- The Superintendent is asking for 50 million dollars to maintain the professional career ladder.
- There is an ask to use some Pandemic-related funds towards a stipend for teachers to reflect what teachers have had to adjust to with developing virtual learning plans without much training.

Jane Donnellan, Administrator for the Idaho Division of Vocational Rehabilitation reported on 1) Council on Deaf and Hard of Hearing and 2) The Extended Employment Services program and 3) The Vocational Rehabilitation program which is made up of two programs: Competitive Employment and Non-competitive Employment.

Since 2014, there has been shift in how the Idaho Division of Vocational Rehabilitation works with students with disabilities. 19 counselors are now tasked for student school to work efforts specifically – to focus on pre-employment programs. Vocational Rehabilitation also has a large adult population as well as students. Apprenticeships are being looked at to support employment and job development for both students and adults.

Vocational Rehabilitation has had significant challenge in retaining and recruiting new staff.

There are no legislative changes for Vocational Rehabilitation this year.

Stephanie Walters, with Maternal and Child Health at the Idaho Department of Health and Welfare reported on Children's Special Health Program to ensure Council understanding of their program. Kids under the age of 18, with certain diagnoses (cardiac, cranial facial, neuro, plastic/burn, cleft palate, cystic fibrosis, orthopedic and PKU,) that live in Idaho, with insurance needs may qualify. The program is paid for through a block grant from the federal government. Children must be residents of Idaho.

Senator Melissa Wintrow invited Stephanie to talk about the newborn screening process. They are adding 4 more conditions to the screening beginning February 1, 2022, bringing the total conditions screened to 51.

Final Announcements:

Legislative Debrief Meeting – Friday, February 18 from 10:00 am -11:30 am Mountain Time

The next quarterly Council meeting is scheduled for April 28-29, 2022.

ACTION: Adjourn Meeting

- DR moved to adjourn the meeting.
- Edgar seconded.
- Motion passed. Meeting adjourned at 2:51 pm