



Friday, April 8, 2022

MEMORANDUM

TO: Council Members

FROM: Christine Pisani, Executive Director

RE: **Materials for April 28-29, 2022, Council Meeting**

Attached is the Council meeting packet for the upcoming Council meeting. We will meet through Zoom. The same link will work for every day of the meeting.

Please review the full agenda to prepare for the upcoming Council meeting. Staff has decided not to provide so many issue sheets for the Council packet. Please let us know if this is a good thing or if they were helpful.

On Thursday, Andy Snook, our new Deputy Attorney General, will be join us to introduce himself and explain the service he provides to the Council.

Representatives from the Department of Health & Welfare will be presenting their work on the Crisis System Improvement Project.

The last item of business on Thursday will be the election of a new Council Chair.

On Friday, Roger Sherman, Executive Director of the Idaho Children's Trust Fund will provide training to the Council on Adverse Childhood Experiences & Trauma Informed Care.

Friday afternoon we will hear from the following members with member reports: Deedra Hunt, Commission on Aging, Carly Saxe, La Donna Tuinstra, Edgar Zuniga, Sylvia Arnold, and Janice Carson with the Center on Disabilities and Human Development.

If you have questions about any of the packet materials, please call the Council office at 208-334-2178 or 1-800-544-2433.

We are looking forward to seeing you this meeting.



DRAFT Spring Quarterly Council Meeting

700 W. State Street, Suite 119
Boise, Idaho

Thursday, April 28, 2022, 9:15 am - 3:45 pm (MST)

<https://us02web.zoom.us/j/82956598031?pwd=akJla2l4VVdRRENiWWMvN3NWcDNkQT09>

Meeting ID: 829 5659 8031

Passcode: 277259

- 9:15 am Welcome, Guest Introductions, Review Guest Protocol, and Agenda Review/Changes - Emily Petersen, Council Chair
- 9:25 am Review Ground Rules - Danielle "DR" Reff, Council Vice-Chair
- 9:30 am Andy Snook - DD Council Deputy Attorney General
- 9:35 am Teambuilding - Jill Smith, Program Specialist
- 10:05 am **ACTION ITEM*: Consent Agenda** - Emily Petersen, Council Chair
- a. **Draft Meeting Minutes: January 27-28, 2022 & February 18, 2022**
 - b. **Executive Director Report:**
<https://www.youtube.com/watch?v=ppSEpHZs54Q>
 - c. **Chair Report**
 - d. **Vice-Chair Report**
- 10:20 am Announcement of Chair Election, Emily Petersen, Council Chair
- 10:25 am Break
- 10:40 am **ACTION ITEM*: Financial Report** - Trisha Hammond, Financial Manager
- 11:00 am **ACTION*: Closed Executive Session: Personnel Discussion - Kimberlee Hall, Human Resources**
- Idaho Code Section 74-206

- 11:30 am Break
- 11:45 am **ACTION*: Personnel Discussion - Emily Petersen, Council Chair**
- 12:00 pm Break
- 1:15 pm Crisis System Improvement Project - Stephanie Perry, Project Manager; Blake Brumfield, Program Manager Developmental Disability Crisis Prevention and Court Services.
- 2:30 pm Break
- 2:45 pm 2022 Legislative Report - Richelle Tierney, Policy Analyst
- 3:15 pm Council Member Appreciation
- 3:25 pm Member Recruitment Update & Membership Orientation - Trisha Hammond, Financial Manager
- 3:30 pm Council Chair Election
- 3:45 pm Adjourn

Friday, April 29, 2022, 9:15 am - 3:15pm (MST)

- 9:15 am Welcome, Guest Introductions, Review Guest Protocol, and Agenda Review/Changes - Emily Petersen, Council Chair
- 9:25 am Review Ground Rules - Danielle "DR" Reff, Council Vice-Chair
- 9:30 am Announcement of New Chair – Christine Pisani, Executive Director
- 9:40 am Adverse Childhood Experiences & Trauma Informed Care - Roger Sherman, Executive Director Idaho Children's Trust Fund
- 10:15 am Break
- 10:30 am Adverse Childhood Experiences & Trauma Informed Care - Roger Sherman, Executive Director Idaho Children's Trust Fund
- 11:30 am Break
- 12:45 pm Quarterly Project Report - All Staff

- 1:30 pm National Association of Councils on Developmental Disabilities
Worlds Imagined Conference July 18-22, 2022, Washington, DC
- 1:35 pm Plan for July 28-29 Council Meeting - Christine Pisani, Executive Director
- 1:40 pm Vice-Chair Election at July Council Meeting - DR Reff, Vice Chair
- 1:45 pm Break
- 2:00 pm **ACTION ITEM*: Proposal for Council Member Leadership Development** - Christine Pisani, Executive Director
- 2:15 pm Member Reports – Deedra Hunt, Carly Saxe, La Donna Tuinstra, Edgar Zuniga, Sylvia Arnold, Natali Pellens, and Janice Carson
- 3:15 pm Adjourn

***Items in teal are considered “ACTION ITEMS” that may require a decision or a vote by membership.**

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Council. Time frames designated on this agenda are approximate only. The Council will continue its business if an agenda item is resolved in less than the allotted time.

The mission of the Idaho Council on Developmental Disabilities is to promote the capacity of people with developmental disabilities and their families to determine, access, and direct the services and supports they need to live the lives they choose, and to build the community’s ability to support their choices.



Idaho Council on Developmental Disabilities (ICDD) Meeting - Guest Responsibilities

The responsibility of guests (non-members and the public):

- Must obey meeting ground rules.
- Do not deliberate or vote.
- Act with respect.

Must obey meeting ground rules

Guests are welcome to attend ICDD Council meetings. As a guest there are certain rules that must be followed. Guests will listen during presentations and Council deliberations. If there is time on the agenda the Chair or Co-chair may ask Guests if they have any comments or input. All comments should be addressed to the Chair.

Guests are also expected to follow ICDD meeting ground rules.

- Everyone participates
- Listen – seek to understand
- Be open to new ideas
- Be issues / solutions oriented
- Be honest and respectful
- Be prepared; do your homework
- No interruptions, side conversations, personal attacks
- Turn off cell phones, no texting
- Honor time limits
- Do not speak too long or too often

Do not deliberate or vote

ICDD will seek input from non-members and the public through public comment periods. Unless a guest is asked to speak, provide their opinion, or answer a

question during the Council meeting, they should remain quiet so that the Council can deliberate and hold their meeting without disturbance. Guests are not allowed to vote on issues deliberated during Council meetings.

Act with Respect

Guest should respect ICDD and its members, abide by their rules and address the Council with the respect they deserve for the commitment they are making in serving. Guests should expect that the Council will listen to your comments, pay attention to your proposals, and take action steps or advise you on how to take action to get your ideas implemented if appropriate.

If you have an issue that you would like the Council to consider you will need to make a request to be added to the agenda. To request time on a Council meeting agenda please contact the Council Chair and the Executive Director four (4) weeks prior to the scheduled meeting.

Meeting Ground Rules

- Find a quiet a space without background noise.
- Use the “speaker view” if it is too overwhelming to see all of the people in the video boxes
- Mute your microphone when not speaking.
- When you speak, state your name each time. This helps others know who is speaking.
- Do not interrupt others when they are speaking.
- Use the raise hand function when possible to speak.
- Use Zoom’s chat feature to ask questions or make comments. We will have someone monitoring the chat during the entire meeting.



Meeting Ground Rules

- Everyone participates
- Listen - seek to understand
- Be open to new ideas
- Be issues / solutions oriented
- Be honest and respectful
- Be prepared; do your homework
- No interruptions, side conversations, personal attacks
- Turn off cell phones; no texting (unless needed for meeting supports or understanding)
- Honor time limits
- Do not speak too long or too often





Consent Agenda

Background Information:

The Consent Agenda contains items that require a vote by the Members. If there are items on the Consent Agenda a Member wishes to discuss before that vote a Member may make a motion to move the item to the Business Agenda.

Recommended Action:

Review and approve the Consent Agenda:

- Meeting Minutes
 - January 27-28, 2022
 - February 18, 2022
- Executive Director Report:
<https://www.youtube.com/watch?v=ppSEpHZs54Q>
- Chair Report: When available information will be provided
- Vice-Chair Report: Attached

Notes:

DRAFT Meeting Minutes

WINTER QUARTERLY COUNCIL MEETING

Thursday, January 27, 2022

9:30 am – 2:45 pm Mountain Time - Zoom video teleconference

Council Members Present

Ian Bott	Michael MacGuffie	Karren Streagle
Janice Carson	Marilu Moreno	La Donna Tuinstra
Michael Case	Emily Petersen	Stephanie Walters
Amy Cunningham	Danielle Reff – DR	Nicholas Wyatt
Jenna Garrett	Michael Sandvig	Edgar Zuniga
Jennifer Johnson	Carly Saxe	Natali Pellens
	Adrienne Seamans	Deedra Hunt

Members Absent

Sylvia Arnold

Staff Present

Marieke Edwards	Miguel Juarez
Trisha Hammond	Richelle Tierney
Christine Pisani	Jill Smith

Guests

Presenters:

Michael Case, Bureau Chief, Division of Medicaid, Idaho Department of Health and Welfare

Jane Donnellan, Administrator Division of Vocational Rehabilitation

Matt Freeman, Executive Director, State Board of Education

Tracie Bent, Chief Planning Officer, Idaho State Board of Education

Other Guests:

Juliet Charron, Administrator, Idaho Division of Medicaid

McKayla Matlack, CEO, Development Workshop, Idaho

Trinity Nicholson, Executive Director, Panhandle Special Needs, Idaho

Kathryn Bozzo, Supervisor at The Arc, Inc.

Sandra Smith, Cache Employment and Training Center, Logan, UT

Hannah Liedke, President/CEO, Opportunities Unlimited, Idaho

Minutes:

Welcome, Introductions, Ground Rules, and Perfection of Agenda

Emily Petersen, Council Chair, called the meeting to order at: 9:30 AM.

Marieke provided guest guidelines in the chat to guests as they arrived.

DR reviewed the meeting ground rules.

Welcome New Staff

Emily welcomed Jill Smith. Jill briefly shared her background and experience with Council members.

Consent Agenda

- a. Draft Meeting Minutes: October 27-29, 2021
- b. Draft Meeting Minutes: December 7, 2021
- c. Executive Director Report Provided in Pre-Recorded Video
Council member feedback on using a pre-recorded video: Nick shared he enjoyed the video better. DR shared the videos were more engaging.
- d. Chair Report Provided in Pre-Recorded Video
- e. Vice-Chair Report

ACTION: Consent Agenda

- DR moved to approve the minutes as presented.
- Edgar seconded.
- Motion passed.

Financial Agenda

Trisha Hammond presented the financial report through December 31, 2021. Trisha reviewed the quarterly expenses.

Christine Pisani reported the Administration for Community Living (ACL) made \$80,000.00 available for DD Act Partners to apply for to spend on a public health issue. Christine considered applying for these funds; however, ACL explained that the funds must be used for direct service in public health. The DD Council could use the money to hire a mental health counselor to provide counseling to individuals with a dual diagnosis. It was determined that the funding would not be enough to support a full-time mental health counselor.

Christine let Council members know that the Council presentation to the Joint Finance and Appropriation Committee (JFAC) is on February 1st around 8:00 am Mountain time. It will be recorded and will be available online.

ACTION: Financial Report

- Ian moved to approve the Financial Report as submitted.
- Nick seconded.
- Motion passed.

Member Reports

Council member Michael Case provided an update on the KW Lawsuit.

Michael Case, Bureau Chief at the Division of Medicaid, reported on activities related to the KW Lawsuit settlement. Draft rules about program are available on the My Choice Matters website: <https://healthandwelfare.idaho.gov/services-programs/about-my-choice-matters>.

The Department will present its budget to the Joint Finance and Appropriation Committee (JFAC) on January 31 and February 1.

Michael provided an update on Liberty Healthcare's delivery of 500 practice SIS-A assessments to maintain assessors' certification to use the tool. The American Association on Intellectual and Developmental Disabilities (AAIDD) is the company that created the SIS-A. Every assessor who delivers the SIS-A must maintain the certification that AAIDD requires. Practice assessments are not used for annual eligibility or to develop budgets. Practice assessments will not be kept in the adult's file or considered for budget determinations. Michael reported that adults who are coming up for their annual eligibility assessments will get a letter in their packet from Liberty Healthcare about volunteering for the practice tests. All people who agree to a practice SIS-A will have their name entered into a drawing for one \$500 gift card.

Explanation of the timeline for all assessments to meet implementation requirements was shared. Using the SIS-A for eligibility determination will begin in May 2022 and the goal is for adults to be evaluated in the same month. Amy Cunningham is concerned this will create a bottleneck and slow things down for adults. Michael reported that because they cannot have two systems running at the same time, Liberty Healthcare must complete assessments with the SIS-A for all

participants in the program in the first year. Liberty Healthcare must hire more staff to make this happen, which impacts the budget request for this year.

Michael Sandvig asked how the assessment is administered. It is preferred that the adult who is being assessed be present at the assessment and is considered one of two required respondents.

Ian shared his experience that he and his staff are worried about not being found eligible. Michael shared with Ian that all the research they've done looks like if you were eligible under the current system, it is likely you will still be eligible under the new model. Michael shared that anyone who is interested in participating with the practice SIS-A's can contact Liberty Healthcare directly: (208) 258-7980 (BOISE) or 1-877-305-3469 (Toll Free).

Michael added that the Department and Liberty Healthcare will be monitoring eligibility determinations to analyze when an adult who has been eligible for DD Waiver services for years is determined ineligible under the new model. Cases like that will be reviewed using past eligibility reports and the SIS-A and the adult's services will continue while the review is taking place.

Extended Employment Service (EES) Program Legislation Review

Matt Freeman, Executive Director, State Board of Education, presented the legislation representing a change to the plan developed in 2021. The Governor's Office wanted legislation to transfer the EES program back to the Department of Health and Welfare (IDHW) versus creating a dedicated Council for employment services.

How will this change affect staffing at the Department of Health & Welfare? Michael Case responded that if the legislation goes through, EES will come under the Bureau of Developmental Disability Services and Michael's supervision. In addition to the two staff that will come with the transfer, Michael has requested funding for two additional staff.

Clarification was requested about whether a participant rights section will be added. Tracie Bent shared this would likely be handled at the program level.

Michael Sandvig asked how many participants currently use the program? Ryan Waddell clarified there are 548 total adults, of which 244 are competitively employed, 248 are using non-competitive employment and 56 are currently working

with the Idaho Division of Vocational Rehabilitation. He attributes lower numbers than usual due to COVID precautions.

ACTION: Extended Employment Service Program – Set priority level

- Ian moved to set Extended Employment Service Program legislation as priority 2 – Lending Support – in favor.
- Jenna seconded
- Motion Passed
- Mike MacGuffie, Vocational Rehabilitation and Amy Cunningham, DisAbility Rights Idaho abstained.

Welcome Juliet Charron, Administrator, Idaho Division of Medicaid

Juliet Charron is the new Division Administrator at Medicaid.

Juliet is very interested in holding more Listening Sessions statewide much like the Listening Tour done by Community NOW! A staff position to focus on Quality Service is being added at Medicaid. This is designed to focus on all of Medicaid including the value care program, home and community-based services, and population health.

Down Syndrome Diagnosis Information Act Legislation Review

Richelle Tierney, Policy Analyst reviewed this proposed legislation. Senator Fred Martin is the bill sponsor. This bill requires that parents who are notified of a likely Down Syndrome diagnosis be provided a fact sheet with accurate, up-to-date, evidence-based information that is more balanced and hopeful.

Ian Bott and Jenna Garrett both shared the importance of this type of effort in their experience.

ACTION: Down Syndrome Diagnosis Information Act – Set priority level

- Amy Cunningham moved to set the Down Syndrome Diagnosis Information Act legislation as priority 2 – Lending Support – in support
- Mike MacGuffie seconded
- Ian Bott opposed
- Motion Passed

Ad Hoc Policy Committee and Legislative Next Steps Discussion

Richelle Tierney reviewed the purpose of the Ad Hoc Policy Committee and the Council member Homework Assignments.

Team Building: All Council Members & Staff

Marieke facilitated a teambuilding activity between Council members and staff.

Meeting was recessed at 3:20 pm to be reconvened at 9:30am on Friday, January 28.

Friday, January 28, 2022

9:30 am-2:50 pm Mountain Time - Zoom video teleconference

Council Members Present

Ian Bott	Marilu Moreno	Karren Streagle (For
Janice Carson	Natali Pellens	the Education
Michael Case	Emily Petersen	Presentation)
Amy Cunningham	Danielle Reff – DR	La Donna Tuinstra
Jenna Garrett	Michael Sandvig	Stephanie Walters
Jennifer Johnson	Carly Saxe	Nicholas Wyatt
Michael MacGuffie	Adrienne Seamans	Edgar Zuniga

Members Absent

Sylvia Arnold
Deedra Hunt

Staff Present

Marieke Edwards	Miguel Juarez
Trisha Hammond	Richelle Tierney
Christine Pisani – out in morning	Jill Smith

Presenters:

Kimberlee Hall, Human Resources, Idaho Council on Developmental Disabilities
Charlie Silva, Special Education Director, State Department of Education
Jane Donnellan, Administrator, Idaho Division of Vocational Rehabilitation
Stephanie Walters, Maternal and Child Health, Idaho Department of Health & Welfare

Guests

McKayla Matlack, CEO, Development Workshop (in afternoon)
Trinity Nicholson, Executive Director, Panhandle Special Needs (am & pm)

Minutes:

Welcome, Ground Rules, and Perfection of Agenda

Emily Petersen, Council Chair, began the meeting at 9:30 am.

DR read the meeting ground rules.

Guests were welcomed and guest guidelines and ground rules were reviewed.

Executive Director Evaluation Information

Kimberlee Hall, Human Resources presented the survey. Responses to the survey are due by February 11, 2022. The survey will be emailed to Council members from: Kimberlee.Hall@dhw.idaho.gov. Responses are anonymous. At the end of the survey, your email is requested only for Kimberlee to track who has responded, not how Council members responded.

Survey results and making a recommendation for raises will be addressed during the April Council meeting. Council members can reach out to Kimberlee for assistance with the survey if needed.

Chair Election Announcement

Emily Petersen, Council Chair provided a summary of what the responsibilities of the Chair are. Nominations may be sent on behalf of themselves, or a Council member may nominate someone else. Nominations are due April 7, 2022.

Member Recruitment Update & Ad Hoc Membership Committee

Trisha Hammond, Council staff, reported it is time to recruit a Membership Committee. The Council has positions for the Private/non-profit representative, individuals with developmental disabilities, and parents or guardians of children with developmental disabilities.

You are not eligible to serve on this committee if you are reapplying for your Council seat. Trisha will send an email asking if you are interested in being on this committee.

First Quarter Progress Report

Staff presented the work from the past quarter. Christine Pisani presented her quarterly project report in the Executive Director's video report. See report for details.

Member Reports

Charlie Silva, Jane Donnellan, and Stephanie Walters presented legislative issues important to their programs.

Charlie Silva, Special Education Director for the State Department of Education reported that the State Superintendent of Education presented the State Department of Education's educational priorities for this session to the Joint Finance and Appropriation Committee and the House Education Committee. Included in her presentation:

- Full day kindergarten
- Early literacy
- Dyslexia programs
- Social Studies standards
- The Superintendent is asking for 50 million dollars to maintain the professional career ladder.
- There is an ask to use some Pandemic-related funds towards a stipend for teachers to reflect what teachers have had to adjust to with developing virtual learning plans without much training.

Jane Donnellan, Administrator for the Idaho Division of Vocational Rehabilitation reported on 1) Council on Deaf and Hard of Hearing and 2) The Extended Employment Services program and 3) The Vocational Rehabilitation program which is made up of two programs: Competitive Employment and Non-competitive Employment.

Since 2014, there has been shift in how the Idaho Division of Vocational Rehabilitation works with students with disabilities. 19 counselors are now tasked for student school to work efforts specifically – to focus on pre-employment programs. Vocational Rehabilitation also has a large adult population as well as students. Apprenticeships are being looked at to support employment and job development for both students and adults.

Vocational Rehabilitation has had significant challenge in retaining and recruiting new staff.

There are no legislative changes for Vocational Rehabilitation this year.

Stephanie Walters, with Maternal and Child Health at the Idaho Department of Health and Welfare reported on Children's Special Health Program to ensure Council understanding of their program. Kids under the age of 18, with certain diagnoses (cardiac, cranial facial, neuro, plastic/burn, cleft palate, cystic fibrosis, orthopedic and PKU,) that live in Idaho, with insurance needs may qualify. The program is paid for through a block grant from the federal government. Children must be residents of Idaho.

Senator Melissa Wintrow invited Stephanie to talk about the newborn screening process. They are adding 4 more conditions to the screening beginning February 1, 2022, bringing the total conditions screened to 51.

Final Announcements:

Legislative Debrief Meeting – Friday, February 18 from 10:00 am -11:30 am Mountain Time

The next quarterly Council meeting is scheduled for April 28-29, 2022.

ACTION: Adjourn Meeting

- DR moved to adjourn the meeting.
- Edgar seconded.
- Motion passed. Meeting adjourned at 2:51 pm

DRAFT Meeting Minutes

Legislative Debriefing - COUNCIL MEETING

Friday, February 18, 2022

10:00 am – 11:30 am Mountain Time - Zoom video teleconference

Council Members Present

Sylvia Arnold

Ian Bott

Michael Case

Amy Cunningham

Jenna Garrett

Jennifer Johnson

Michael MacGuffie

Marilu Moreno

Natali Pellens

Emily Petersen

Danielle Reff – DR

Michael Sandvig

Adrienne Seamans

Karren Streagle

Nicholas Wyatt

Members Absent

Janice Carson

Carly Saxe

LaDonna Tuinstra

Stephanie Walters

Edgar Zuniga

Staff Present

Christine Pisani, Executive Director

Richelle Tierney, Policy Analyst

Miguel Juarez, Program Specialist

Jill Smith, Program Specialist

Marieke Edwards, Research Analyst

Welcome, Introductions, Ground Rules, and Perfection of Agenda

Emily Petersen, Council Chair, called the meeting to order at 10:02 am.

Emily reviewed the Guest Protocol and Agenda with a call for any changes.

DR reviewed ground rules.

Richelle reminded Council Members to turn in their contact report.

Council Member Legislative Meeting Reports

Richelle Tierney, Policy Analyst, requested Council Members complete their legislative visit forms and submit them as soon as possible. Council Members reported on their meetings with legislators.

Legislative Update

Richelle Tierney, Council Policy Analyst, presented updates on:

Senate Bill 1257 supports the removal of ICF/IID language from existing law.
Passed out of the Senate – moving to the House.

Senate Bill 1270, the Down Syndrome Diagnosis Information Act

House Concurrent Resolution 29 encourages state officers, agencies, and employees to promote interventions to identify and treat child and adult survivors of severe emotional trauma. This passed out of the House.

Extended Employment Services (EES) is now Senate Bill 1329.

Senate Bill 1259 regarding income from Medicaid and the ability to apply for property tax relief (Circuit Breaker). This is currently on the Senate floor.

House Bill 547 is one of the election bills that will negatively affect people with disabilities and seniors regarding the collection of ballots. The Council opposes this bill.

The Disability Policy Seminar: March 28-30 9:00 am - 3:15 pm, (mountain time). This is an opportunity for Council Members to participate on policy issues at the federal level. Interested Council Members should contact Richelle by March 4th. The Council will pay the registration fee.

ACTION: Adjourn

- Jen Johnson moved to adjourn the meeting.
- Nick Wyatt seconded.
- Motion passed.

Emily Peterson adjourned the meeting at 11:36 am.

For a video recording of this meeting please email info@icdd.idaho.gov

Summary of Council Vice Chair Activity- January 29, 2022-April 6, 2022

Jan. 31, 2022- 1hr post ICDD council meeting, 1hr legislature visits via zoom and phone

Feb. 10, 2022 -3hrs Boise Art Museum disability group

Feb. 11, 2022-1hr DD legislative committee

Feb. 18, 2022-30mins ICDD update on legislature visits meeting

Feb. 25, 2022-1hr DD legislative committee

March 10, 2022-1hr zoom meeting with Human Relationships and Sexually
subcommittee

March 11, 2022-1hr DD legislative committee

March 15, 2022-3.5hrs Membership Committee

March 16, 2022-4hr Membership Committee

March 25, 2022-1hr DD legislative committee



Election of Council Chair

Background Information:

Each spring, the Council elects a person to serve as Chair of the Council for the coming year. After the Council selects someone the name is forwarded to the Governor for appointment. This position is limited to members of the Council who are self-advocates, parents, or guardians.

Recommended Action:

We have one applicant, Danielle “DR” Reff. Please review the attached application and be ready to vote.

Notes:



COUNCIL NOMINATION FORM

Seeking Office As:

Name:

Address:

City/State/Zip:

Nominated By:

Number of Years on the Council:

Past Committee Assignments:

Present Committee Assignments:

Offices Previously Held:

Outside Associated Groups:

Other Relevant Activities:

Reason for Seeking Office:

Idaho Council on Developmental Disabilities

Council Budget Update



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES

Our Income



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES

Federal Budget

2021

Budget \$539,580

Spent \$145,163

Left \$394,417



2022

\$202,524

State Budget

Budget	\$191,700
Spent	\$ 88,841
Left	\$102,859



Living Well Grant

Budget	\$ 58,695
Spent	\$ 0
Roll-over	\$ 98,387
Left	\$ 157,082



Our Spending



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES

Budgeted

EXPENSES

Sub Grants

- LINC
 - Total Contracted \$33,000
 - Paid \$33,000
- Life Course Ambassadors
 - Total Contracted \$30,000
 - Paid \$18,009
- Boise State University
 - Total Contracted \$25,500
 - Paid \$19,623
- David Nichols – Interaction Consulting
 - Total Contracted \$12,100
 - Paid \$1,018



Budgeted

EXPENSES

Continued

Living Well Sub Grant:

- Support Development Associates LLC
 - Total Contracted \$66,700 + \$24,000
 - Paid \$31,421



Annual

EXPENSES

Salaries, mailings, rent, office equipment and supplies, etc.

Budgeted \$618,907

Spent \$318,651



ICDD

Summary

State: \$191,700

Federal 2020: \$149,835

Federal 2021: \$539,580

Living Well: \$157,082

Total: \$1,038,197

Spent: \$311,172

Balance: \$727,025



ICDD



Questions?
Comments?
Concerns?
Thoughts?
Suggestions?



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES



Closed Session: Executive Director Evaluation

Background Information:

The Executive Director oversees and directs Council staff. The Council is responsible for directing the Executive Director. Every year, Council members, with support from Human Resources, evaluate the Executive Director's performance.

An evaluation of the Executive Director has been completed by members, and input was also provided by staff. Kimberlee Hall, Human Resources, Department of Health and Welfare, has worked closely with the Emily Petersen, Council Chair, to make sure the process collects all of the required information for her to present the results to the Council.

Recommended Action:

Listen to the presentation by Kimberlee Hall. Ask questions, make comments and discuss the information provided so you can make an informed decision about a potential raise and/or bonus to be discussed in the open meeting. After the discussion a recommendation will be presented and voted upon by you as a Council Member.

Notes:



Crisis System Improvement Project

Background Information:

In 2019, the Office of Performance Evaluations released a study on the Southwest Idaho Treatment Center (SWITC). One of the recommendations from the report was to create a long-term vision for crisis care in Idaho. The Department has been working with stakeholders, including the Council, on the recommendations. The Crisis System Improvement Project includes Community Services, Transition Beds, and Other Services. Community Services include Community Residential Habilitation and Community Facilities, Adult Autism Services and Specialized Skilled Nursing. Other Services include Assessment/Observation/Stabilization and Step-Down Treatment.

Stephanie Perry, Project Manager; Blake Brumfield, Program Manager
Developmental Disability Crisis Prevention and Court Services will provide an update on the progress on the Crisis System Improvement Project.

Recommended Action:

Listen to the presentation and ask questions when you have them.

Notes:



Adverse Childhood Experiences and Trauma Informed Care Approaches

Background Information:

The Council has been working for many years to inform policymakers about the need for trauma informed care approaches for people with intellectual and developmental disabilities. The adverse childhood experiences (ACES) assessment and trauma informed care approaches were included in the Idaho Behavioral Health Council's recommendations. House Concurrent Resolution 29 was introduced in the Legislature this year and the Council provided supporting testimony. This resolution was adopted.

This concurrent resolution encourages state officers, agencies, and employees to promote interventions and practices to identify and treat child and adult survivors of severe emotional trauma and other adverse childhood experiences using interventions proven to help and develop resiliency in these survivors.

This resolution:

- Highlights recent advances in understanding the impact of adverse childhood experiences on an individual's future outcomes.
- Encourages state officers, agencies, and employees to become informed regarding well-documented detrimental short-term and long-term impacts to children and adults from serious traumatic childhood experiences.
- Encourages state officers, agencies, and employees to implement evidence-based interventions and practices that are proven to be successful in developing resiliency in children and adults currently suffering.

Recommended Action:

Listen to the presentation and ask questions when you have them.

Notes:



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES

Council Member Application for Sponsorship for the 2022 NACDD Conference

Contact Information

Name

Street Address

Phone Number

Email Address

I am A person with a disability A parent of a child with a disability

Availability

Are you able to travel and attend the conference on all days? (Departing July 18th and returning July 22nd) This may vary depending on where you are located in Idaho. Yes No

Accommodations

What accommodations are needed to attend?

Personal Attendant

Specialized Equipment (Please specify)

Accessible transportation

Accessible hotel room

Roll-in shower

Dietary needs



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES

Council Member Application for Sponsorship for the 2022 NACDD Conference

Demonstrated Commitment to the Council

Please provide detailed information about the specific work you have done over the past year to support the mission of the Council. This may be a Council project or the way you followed through on your legislative assignments. This question will be weighted heavily as we are interested in supporting members who have demonstrated follow through with Council member expectations.

Agreement and Signature

I have been truthful with the information I have shared in this application. I understand if I am chosen to attend the national conference, I am expected to represent the Idaho Council on Developmental Disabilities to the best of my ability and I agree to attend sessions both days.

Signature

Date

Thank you for your interest in leadership development!

Applications due to Trisha.Hammond@icdd.idaho.gov by

Friday, May 6th, 2019



Election of Council Vice-Chair

Background Information:

Each summer, the Council elects a Vice-Chair for the coming year. This position is limited to members of the Council who are individuals with intellectual or developmental disabilities or family members. The responsibilities of this position and a nomination form are listed after this page.

Recommended Action:

If you are interested in serving as Council Vice-Chair you may nominate yourself or have someone nominate you. If you would like to nominate someone other than yourself for the Vice-Chair position, please be sure to ask their permission first.

Nominations must be submitted to Trisha Hammond by close of business Wednesday, July 27, 2022. The election will be held during the Summer Council meeting.

All applicants should prepare a two (2) to three (3) minute speech about why you would be a good candidate for this position and why you are interested in the Vice-Chair position.

Notes:



Council Vice-Chair Responsibilities:

In the absence of the Chair, the Vice Chair shall preside and perform all duties assigned to the Chair's office. In addition, the Vice Chair shall perform all other duties as assigned by the full Council or Chair.

Council Chair Responsibilities (for Vice-Chair if sitting in for the Chair):

Being the Chair of the Council is a significant responsibility and time commitment. The activities and responsibilities, unless otherwise delegated, of the Council Chair shall include, but not be limited to the following:

1. Preside at all Council meetings
2. Present policy for consideration by the Council membership
3. Develop agendas for Council meetings
4. May be a delegate at National Association of Councils on Developmental Disabilities (NACDD) activities and assist in the information sharing and policy implementation of NACDD
5. Serve as liaison to other organizations and government entities unless otherwise delegated directly by the Chair, or by full Council vote, whichever the Chair may choose
6. With the Executive Director, initiate and maintain ongoing communication with Council membership between quarterly meetings
7. Report to the full Council at each regular meeting on activities performed on behalf of the Council and
8. All other duties as outlined by Council membership, by-laws and policy.

To meet the responsibilities listed above the Chair should be able to commit time and identify local support (as needed) to do many behind the scenes activities such as:

- Represent the Council at public meetings
- Address individual membership issues
- Review and write materials such as:
 - Council newsletter articles and Chair letter for annual report
 - Letters to other organizations from the Council
 - Help with the development and review of various reports
- Send out and compile all Council member input for annual Executive Director evaluation
- Meet regularly with the Council Executive Director (usually weekly) to discuss Council governance, preparation for Council meetings, and any current opportunities and responsibilities in representing the Council



Idaho Council on Developmental Disabilities

VICE CHAIR NOMINATION FORM

The Vice-Chair position is limited to Council members who are individuals or family members.

Vice-Chair Duties:

Performs all duties of the Chair in the Chair's absence and may be assigned other responsibilities by the Chair or the Council.

If you are interested in serving as either Vice-Chair be prepared to nominate yourself or have someone nominate you. If you know of someone on the Council that you think would be good in this position, you may nominate them, but be sure to ask their permission first.

Vice-Chair Nomination Form:

Council Member Name:

Nominated by:

Years of Service on the Council:

Offices held on the Council (if any):

Outside Involvement:

Other Activities:

Reason for Seeking Office:

Why do you think you would be a good Vice-Chair?

Attach additional information and/or speech, if desired.