



Winter Quarterly Council Meeting

Wednesday, February 3, 2020 from 1:00 pm – 4:00pm (MST)

Please register in advance for this meeting by clicking this link:

<https://us02web.zoom.us/meeting/register/tZUlcuuqigtG9NJOs-ijSEedA3qsSj0EOG>

An individualized link will come to you in your email for signing in the day of the meeting.

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|---------|---|
| 1:00 pm | Welcome, Guest Introductions, Review Guest Protocol, and Agenda Review/Changes – Emily Petersen, Council Chair |
| 1:10 pm | Review Ground Rules - Danielle “DR” Reff, Council Vice-Chair |
| 1:15 pm | *Action Item: Consent Agenda – Emily Petersen, Council Chair <ul style="list-style-type: none">a. Draft Meeting Minutes: October 28, 2020 / December 15, 2021 / January 14, 2021b. Chair Reportc. Executive Director Report |
| 1:25 pm | *Action Item: Financial Report - Trisha Hammond, Financial Manager |
| 1:35 pm | Chair Election Announcement - Emily Petersen, Council Chair |
| 1:40 pm | Annual Report - Christine Pisani - Executive Director |
| 1:50 pm | Member Recruitment Update – Tracy Warren, Program Specialist |
| 2:00 pm | Break |
| 2:05 pm | Members Review Draft 2022-2026 Plan for Public Comment – Marieke Edwards, Research Analyst |
| 2:50 pm | Break |
| 2:55 pm | Members Review Draft 2022-2026 Plan for Public Comment – Marieke Edwards, Research Analyst |
| 3:30 pm | *Action Item: Draft 2022-2026 Plan – Marieke Edwards, Research Analyst |
| 3:45 pm | Adjourn |

***Items in teal are considered “ACTION ITEMS” that may require a decision or a vote by membership.**



Winter Quarterly Council Meeting

Thursday, February 4, 2020 from 1:00 pm – 2:45 pm (MST)

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|---------|--|
| 1:00 pm | Welcome, Guest Introductions, Review Guest Protocol, and Agenda Review/Changes – Emily Petersen, Council Chair |
| 1:05 pm | Review Ground Rules - Danielle “DR” Reff, Council Vice-Chair |
| 1:10 pm | Council Member Reports on Legislative Visits – DD Council Members |
| 2:00 pm | Break |
| 2:05 pm | Legislative Update – Richelle Tierney, Policy Analyst |
| 2:45 pm | Adjourn |

***Items in teal are considered “ACTION ITEMS” that may require a decision or a vote by membership.**

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Council. Time frames designated on this agenda are approximate only. The Council will continue its business if an agenda item is resolved in less than the allotted time.

The mission of the Idaho Council on Developmental Disabilities is to promote the capacity of people with developmental disabilities and their families to determine, access, and direct the services and supports they need to live the lives they choose, and to build the community’s ability to support their choices.

Meeting Ground Rules

- Find a quiet a space without background noise.
- Use the “speaker view” if it is too overwhelming to see all of the people in the video boxes
- Mute your microphone not speaking.
- When you speak, state your name each time. This helps others know who is speaking.
- Do not interrupt others when they are speaking.
- Use the raise hand function when possible to speak.
- Use Zoom’s chat feature to ask questions or make comments. We will have someone monitoring the chat during the entire meeting.

Meeting Ground Rules

- Everyone participates
- Listen - seek to understand
- Be open to new ideas
- Be issues / solutions oriented
- Be honest and respectful
- Be prepared; do your homework
- No interruptions, side conversations, personal attacks
- Turn off cell phones; no texting (unless needed for meeting supports or understanding)
- Honor time limits
- Do not speak too long or too often

Consent Agenda

Background Information:

The Consent Agenda contains items that require a vote by the Members. If there are items on the Consent Agenda a Member wishes to discuss before that vote a Member may make a motion to move the item to the Business Agenda.

Recommended Action:

Review and approve the Consent Agenda:

- Chair Report – Emily Petersen will provide a verbal report at the meeting.
- Meeting Minutes
 - October 28-30, 2020
 - December 15, 2020
 - January 14, 2021
- Executive Director Report

Notes:

DRAFT Meeting Minutes

FALL QUARTERLY COUNCIL MEETING

Wednesday, October 28, 2020 - Zoom video teleconference

Council Members Present

Ian Bott – at 10:15am

Lydia Dawson

Julie Fodor

Jenna Garrett

Alan Hansen

Deedra Hunt

Sarah Lopez

Marilu Moreno

Natali Pellens

Emily Petersen

Danielle Reff – DR

Michael Sandvig

Carly Saxe

Adrienne Seamans

Karren Streagle

La Donna Tuinstra

Edgar Zuniga – at 10:35am

Members Absent

Gina Johnson - except for Member report

Valerie Hurst

Art Evans

Nanna Hanchett

Staff Present

Marieke Edwards

Trisha Hammond

Christine Pisani

Richelle Tierney

Tracy Warren

Guests

Livia Ivascu, Medicaid (for Art Evans)

Tamie Baker, support staff

Bruce Klootwyk Jr., DisAbility Rights Idaho - advocate

Hannah Liedkie, Opportunities Unlimited - service provider

Trinity Nicholson, Panhandle Special Needs - service provider

McKayla Matlack, Development Workshop - service provider

Jayne Konkel, Captioner

Minutes:**Welcome, Introductions, Ground Rules, and Perfection of Agenda**

Danielle Reff “DR,” Council Vice-Chair, called the meeting to order at 10:02am. DR informed the Council that Emily Petersen would not be able to chair this meeting, so DR will be chairing this meeting.

Suggested changes to the meeting agenda – eliminate 11:20am break, Nanna Hanchett will give member report on Friday, Members group photo on Friday.

ACTION: Changes to Fall Council Meeting Agenda

- Amy Cunningham moved to approve the changes to the meeting agenda as discussed
- Alan Hansen seconded.
- Vote through chat (12 ayes). Lydia Dawson abstained.
- Motion passed.

Guests were asked to introduce themselves with their video on.

Meeting ground rules: DR reviewed the meeting ground rules with request for folks to say their name each time they speak and a suggestion to use “speaker view” in Zoom.

Trisha Hammond explained options in Zoom for closed captioning, how to access speaker view, and how to use the bookmarks in the meeting packet.

Consent Agenda

Reminder to have reviewed the consent agenda prior to the meeting. No changes were suggested to the consent agenda reports and meeting minutes.

ACTION: Consent Agenda

- Mike Sandvig moved to accept the consent agenda.
- Jenna Garrett seconded.
- Vote through chat (15 ayes).
- Motion passed.

Financial Report

Trisha Hammond, Council staff, presented the financial report as of September 30, 2020. She provided an explanation of terms and description of different fiscal years. The work of current contractors was reviewed with a status of each contract.

Member question – any consequences to having so much carryover? Answer - we asked permission to spend the carryover funds and have been permission to spend all federal carryover in the next fiscal year. The surplus is staff salary was a result of Living Well Grant funds, position vacancies, the state employee hiring freeze which has since been removed.

ACTION: Financial Report

- Alan Hansen moved to approve the financial report as presented.
- Carly Saxe seconded.
- Vote through chat (14 ayes).
- Motion passed.

Year End Report

Marieke Edwards and other Council staff presented the Year End Report and presented project outcomes. The report included COVID-19 related activities conducted this year. Staff answered questions from members and guests about specific projects. The PowerPoint presentation for this report will be posted with the packet on the Council website.

President's Executive Order

Christine Pisani talked about the President's Executive Order "Combating Race and Sex Stereotyping" that went into effect on September 22, 2020. This included a memo to heads of executive departments and agencies from the Executive Office of the President (see packet).

Christine discussed the possible impact of the executive order on DD Council's and their activities. She has requested guidance from our federal partners – the Administration on Community Living. When we receive guidance, we will provide that to members. She discussed how this directive effects the Cultural Competency webinars the Council is hosting. We have already changed our webinar training to be in compliance with the executive order.

Conflict of Interest

Tracy Warren provided information about Conflict of Interest and the requirement for members to complete and submit a Conflict of Interest Disclosure Form each year. Members were encouraged to complete, sign, and scan this form and email or mail it to Trisha Hammond at the Council office. New members who may have completed their disclosure form after new member orientation in July do not have

to re-submit a form at this time. If a Council member has any new situations arise during the year that may be considered a conflict of interest, they are encouraged to add to or fill out a new disclosure form and submit it for the Council's records.

Member Reports

Marilu Moreno reported that she is a board member of Mujeres Unidas (United Women of Idaho). The group brings Latinas together to take action on issues that effect our communities. Members take an active role and leadership in society to uphold the value and position of women. Mujeres Unidas has a conference each year, usually close to Women's Day. Marilu is also an active member of the Culturally Responsive Advisory Group (CRAG), a committee that is part of Community NOW! She has taken on the role of reminding members about meetings to increase participation. She supports other members to speak and share their ideas in meetings. She has been participating in Council focus groups and training webinars.

Lydia Dawson reported that she is the Executive Director of the Idaho Association of Community Providers (IACP). IACP has been working to keep service providers afloat and address any access issues to services during the pandemic. There is a workforce shortage in direct support professionals (DSP). One of the causes of the shortage is that reimbursement rates to providers has kept DSP wages low. Other businesses, like retail, offer starting wages at \$15.00 hour and it pushes service providers out of the market for workers.

Being a DSP is hard work and requires training and skills. Service Providers report 15-25% vacancies in the workforce. When the COVID outbreak happened folks could earn more through claiming unemployment so some DSPs left the field. Provider agencies would like to be competitive with retail for wages. IACP had been collecting waitlist data for services and now with COVID restrictions, children are also not in school to receive support in that environment either. IACP has observed that children are not being served and has been meeting with the Department of Health and Welfare about these issues. Providers and the association are trying to encourage folks to come into the field with marketing, but it is challenging when agencies aren't able to provide competitive wages.

Christine reminded Members of an article she sent to them from the Post Register talking about the direct support workforce shortage in Idaho and encouraged them to read the article. Members discussed the direct support staff workforce shortage.

Lydia said that although we have talked about the workforce shortage for a long time, it is important to not get complacent because the consequences of the workforce shortage is happening now.

Question – one barrier was lack of Personal Protective Equipment (PPE) early on, how is that now? Lydia responded that it was an initial challenge but now have good access to sources of PPE. At different times certain items like gowns can be difficult to get.

The Council office currently has 4,000 cloth masks available. Please let us know if you need masks and we will mail them to you.

Gina Johnson reported that she enjoyed the Cultural Competency webinars. Glad that the Council is doing these. She is working on a project that would help with internet access in Idaho and she has created a website **upgradeidaho.com**. There is a survey for people to provide feedback and comments about the need for better internet signal/access. Survey Link:

https://forms.office.com/Pages/ResponsePage.aspx?id=DQSIkWdsW0yxEjajBLZtrQAAAAAIAAAAZ_qG-GoxUQU5ITVRSWVM0RUhWS001RVpVTDgxR1RUUi4u

Gina is putting together a task force to address internet issues statewide that will help with work from home, attending school, etc. – activities that require a strong internet signal and web access. Please contact Gina for more information.

Alan Hansen reported about the ABLE Act. He explained what an ABLE Account is under the Achieving a Better Life Act (ABLE). Congress approved the Act in 2014. It enables people with disabilities to save money to help them with their living needs and the money in the account does not affect your eligibility for public benefits. The money going into an ABLE account is not taxed. The amount of funds that can be contributed each year is adjusted for inflation but currently a person can put up to \$15,000/year in the account. The account can be up to \$100,000 without penalty to public benefits like Social Security Income. The money can be used to support the living needs of a person with a disability without being taxed. Housing, education, transportation, support, etc. If you want to open an able account, you can go to one

of the organizations like Able for All that can provide information - <https://ableforall.com/>. To be eligible you must have a disability that has an onset before the age of 26.

Alan also reported that the Internal Revenue Service (IRS) has come out with the final rules for ABLE accounts. The Idaho State Independent Living Council has staff that provides technical assistance on ABLE accounts – please contact Mel Leviton, Executive Director, State Independent Living Council. mel.leviton@silc.idaho.gov

Mike Sandvig suggested that a presentation about ABLE Accounts related to things like special needs trusts be provided to the Council in the future. Perhaps a webinar on ABLE and other kinds of accounts, trusts, etc. would be good and reach a wider audience.

Meeting ended at 1:28pm. Meeting will reconvene at 10:00am on Thursday morning.

Thursday, October 29, 2020 - Zoom video teleconference

Council Members Present

Ian Bott
Lydia Dawson
Julie Fodor
Jenna Garrett
Alan Hansen
Deedra Hunt
Gina Johnson – until noon
Sarah Lopez
Marilu Moreno

Natali Pellens
Emily Petersen
Danielle Reff – DR
Michael Sandvig
Carly Saxe
Adrienne Seamans
Karren Streagle
La Donna Tuinstra
Edgar Zuniga

Members Absent

Valerie Hurst
Art Evans
Nanna Hanchett

Staff Present

Marieke Edwards
Trisha Hammond
Christine Pisani

Richelle Tierney
Tracy Warren

Guests

Livia Ivascu, Medicaid (for Art Evans)
Tamie Baker, support staff
Griselda Camacho, Cultural Broker
Gary Sandusky, Connexus
Marsha Bracke, Marsha Bracke & Associates
Bruce Klootwyk Jr., DisAbility Rights Idaho - advocate
McKayla Matlack, Development Workshop, Inc. - service provider
Hannah Liedkie, Opportunities Unlimited - service provider
Trinity Nicholson, Panhandle Special Needs - service provider
Jayne Konkel, Captioner

Minutes:**Welcome, Ground Rules, and Perfection of Agenda**

Emily Petersen, Council Chair, called the meeting to order at 10:02am.

DR read the ground rules.

Karren Streagle shared her concern about the comment yesterday that some children with disabilities may not be receiving school-based services during this pandemic. She recommends to people who know children that may not be receiving services to contact the Idaho Department of Education, Special Education: Emily Sommer (208) 332-6912 or esommer@sde.idaho.gov

Year End Contract Reports

Griselda Camacho, presented information about her Cultural Broker work for the Council in her presentation “Me Camino with ICDD.” She shared stories of families she connected with and supported during her work in the Latino community. Griselda also described the partnership with “Las Senoras” group to bring very good trainings and conferences to families in Spanish. These trainings helped families understand disability, services and supports available, and to encourage families to imagine positive futures for their children.

Griselda talked about the Culturally Responsive Advisory Group (CRAG) that was formed to be advisors to, and participate in, the Community NOW! statewide systems change initiative. The intentional recruitment of Spanish-speaking individuals and families to participate in Partners in Policymaking leadership development and how they brought a celebration of culture to the program.

Additional systems change work was to increase access of Spanish-speaking Certified Family Home providers to the rule required medication training. Work needs to continue to have the curriculum, class presentation, and testing available in Spanish.

Griselda shared that she feels Idaho is a leader in learning from and working with the Latino community. Members and staff shared their appreciation for the opportunity to learn from and work with Griselda.

Question/statement about the need for similar support and resources for Spanish-speaking families in North Idaho.

Griselda also introduced Latino individuals and family members to advocacy at the state level and supported people to talk to their legislators at the statehouse.

Helping people understand how things happen and orienting to the Capitol building provided confidence to the Latino community members.

Discussion about the extra anxiety about speaking English and the challenge or understanding English when it is not your first language. Members expressed appreciation for the hard work of Griselda, individuals, and families participating in these activities and the phenomenal job they have done.

Gary Sandusky and Richelle Tierney

Gary Sandusky has been a Council contractor over the last 4 years to establish the DD Network's (the Council, Center on Disabilities and Human Development, and DisAbility Rights Idaho) collaborative project, the Idaho Advocacy Coalition. The Coalition is made up of individuals with disabilities, family members, service providers, and others who are informed and supported to take an active role in advocating about issues and policies.

The work began in Eastern Idaho and moved to the Magic Valley and onto the Treasure Valley. Work in North Idaho began to take place before the pandemic. Gary described intentional work to ensure connection to legislators and policymakers from all parts of the state.

Gary discussed how he worked closely with Christine to identify issues. The majority of time spent over the last few years has been to protect Medicaid from block grants. Block grants would be devastating to Home and Community-Based Services. The Coalition also worked on preventing harmful housing eviction policy and helped people to understand voting. The most recent work focused on checking on people and identified needs for targeted support during COVID-19.

Gary described elements of the Coalition including key individuals and leaders, supporting community fellows, hosting community conversations, Blessings of Liberty screenings, and the Leadership Academy. He shared a tentative plan with a timeline of future events to ensure the strength, growth, and effectiveness of the Statewide Advocacy Coalition. Council members and Coalition fellows expressed appreciation for Gary's work and support to help them become leaders.

Richelle Tierney, Council Policy Analyst, talked about her role to continue to support the Coalition and that mentoring with Gary over the past year has helped her learn. She explained how the Council will continue to support the Coalition with community conversations, sustaining the list and digital platforms, Leadership Academy, and connecting with Idaho legislators. Richelle said she would be focusing on supporting community fellows, Coalition education on policy issues, and driving

action on issues over the next year. She shared the new name and image that the Coalition members voted for is the “Disability Advocacy Network of Idaho” - DANI.

Marsha Bracke, presented information about her contract work for the Council as a certified professional facilitator. Her role has been to support the Community NOW! stakeholder group to meet its objectives in an effective, collaborative and equitable way. She talked about the CNOW! structure that emphasizes the voice of individuals with disabilities and family members in systems change and policy recommendations.

Marsha talked about the different CNOW! workgroups and committees and how they all work together to develop recommendations and content on topics that come from the 17 original recommendations drafted by CNOW! in 2018. She talked about the teamwork involved in supporting all the different groups working under CNOW!

Marsha described the effects of the pandemic and how that has changed the way we now meet with CNOW! members. She explained that we had to regroup around how to meaningfully engage people and continue to be effective. Discussions about access to technology and the learning curve we faced, but also the new opportunity for individuals to be engaged from home, not having to travel. CNOW! looks at its recommendations with the new knowledge we have gained from working through the pandemic.

Marsha shared the work products from various CNOW! work groups up to now. She shared timelines, graphs and charts that show how groups have described the work they are doing. These are available in Marsha’s presentation that will be posted to the Council website.

Focus Group Summaries

Marieke Edwards, Council Research Analyst, presented information from 4 topical focus groups the Council has hosted: 1) direct support professionals 2) abuse 3) neglect, and 4) financial exploitation. She talked about the structure of focus groups being an introduction to the topic and then listening to participants. Marieke shared input received during focus groups and some of the comments provided.

Comments about the important issue of aging caregivers and future planning. Appreciation for the focus group format in hearing stories directly from individuals and families. Comment that Targeted Service Coordinators and Support Brokers are

entities within services who might be able to look in and have impact on what is happening, the importance of training for these folks. Comments that the information we got from the focus groups will help us and our partners beyond the development of our Council 5-year plan but in other work as well.

Meeting ended at 2:14pm. Council will reconvene for their last day of meetings on Friday at 10am Mountain Time. A reminder that a Council photo (via Zoom) will be taken just before the break on Friday.

Friday, October 30, 2020 - Zoom video teleconference

Council Members Present

Ian Bott

Lydia Dawson

Julie Fodor – at 10:40am

Jenna Garrett

Nanna Hanchett

Alan Hansen

Deedra Hunt

Gina Johnson

Sarah Lopez

Marilu Moreno

Natali Pellens

Emily Petersen

Danielle Reff – DR

Michael Sandvig

Carly Saxe

Adrienne Seamans

Karren Streagle

La Donna Tuinstra

Edgar Zuniga

Members Absent

Valerie Hurst

Art Evans

Staff Present

Marieke Edwards

Trisha Hammond

Christine Pisani

Richelle Tierney

Tracy Warren

Guests

Livia Ivascu, Medicaid (for Art Evans)

Tamie Baker, support staff

Bruce Klootwyk, DisAbility Rights Idaho - advocate

Hannah Liedkie, Opportunities Unlimited - service provider

Trinity Nicholson, Panhandle Special Needs - service provider

McKayla Matlack, Development Workshop - service provider

Lori Gentillon, Development Workshop - service provider

Maureen Stokes, WITCO – service provider

Jayne Konkell, Captioner

Minutes:**Welcome, Ground Rules, and Perfection of Agenda**

Danielle Reff “DR”, Council Vice-Chair, called the regular meeting to order at 10:05am.

DR read the ground rules and Zoom meeting tips.

Christine announced that we will be using breakout rooms today and guests will be assigned a breakout room as well. The break out rooms will be used to collect input from Council members for our planning process. If time allows, we will accept comments from guests as well.

Rural Survey Data Outcomes

Marieke Edwards, Council Research Analyst, reported results of the surveys to inform our plan development and her presentation will be posted on the Council website within the packet. She shared results of the initial survey in which we had 296 responses. The Council directed us to do an additional survey to people living in rural areas to collect information. We mailed the survey to 28 counties with 917 individuals and 163 guardians receiving a survey. There was also a link to complete the survey online. We received 203 responses to the rural survey.

Results from the survey identified lack of employment opportunities and access to recreation that is accessible and lack of accessible public transportation. Comments from the survey noted lack of developmental disability service providers and direct support professionals in rural areas.

Meeting participants were sent into breakout rooms to discuss the following questions, some of the responses reported out are listed below the question:

What was surprising?

Recreation being at the top. Need to know more specifics about what people mean by lack of access in their particular situation.

Not seeing cultural/language access in services and the community was surprising.

If we want to include work in our plan that specifically benefits the rural counties....

- **What should we work on?**
 - Lack of access to recreation

- Lack of transportation
 - Make more transportation available
- Lack of service providers and Direct Support Professionals
- Increase in employment opportunities
- Keeping telehealth around after the pandemic
- **What would that work look like?**
 - Suggest doing a study to answer the lingering questions about what access to recreation means in different areas and with different people. Include transportation in study.
 - Increase direct support professional wages
 - Build up the perception that DSP is a valuable job/role
 - Support a Bureau of Labor statistic be developed for direct support professional
 - Address the difference between what IDHW and what the community feels is access or lack of access, define what is appropriate access
 - Create a Medicaid reimbursement rate that would cover the time required to get to a person's house
 - Look at grants to increase rural transportation
 - Making sure that there is coordination to set up telehealth appointments/meetings
 - Increase employment opportunities through economic development and growth in rural areas
- **Who should we partner with?**
 - Department of Transportation
 - Independent Living Centers (transportation)
 - Service Provider associations
 - Vocational Rehabilitation and Small Business Association(SBA)/SCORE to increase self-employment opportunities in rural areas

Comment that experiences with the pandemic may have affected how people responded to the survey.

Concern for discrimination of people who have more complex needs and a higher level of support when services/supports are limited and becoming more limited.

Gina shared that the SBA SCORE grant is to be awarded to one organization for \$11,500,000.00. Grant application deadline closes in January. Rural access is a focus they are looking at. Link to grant information:

<https://www.grants.gov/web/grants/view-opportunity.html?oppld=329508>

Cultural barriers, those we may not know about, may create access issues.

Some rural areas have more intermediate care facilities for people with Intellectual Disabilities and less self-directed services.

Adrienne Seamans shared that her doctoral program project is to create an Echo Hub for rural providers. They are partnering with Utah State University Center for Excellence in Developmental Disabilities.

Guest sharing:

Glad that the Council asked these questions of rural areas. As a rural service provider, I feel there is definitely a need for more service providers in rural areas.

Development Workshop provides services in the Salmon area and the other service provider there just went out of business. It would help if we can pay DSP more, but the reimbursement rate prevents this. We only get paid \$6 per hour for supporting recreational opportunities and that is for up to 6 people in a group.

Feel that the Council has been doing good work in its 5-year plan. Encourage the Council to be flexible in their 5-year plan and do other things (example extra work because of COVID).

Member Report

Nanna Hanchett provided her member report that included a short video in celebration of the Americans with Disabilities Act (ADA) turning 30 and the 100-year anniversary of Vocational Rehabilitation. A link to the video will be posted on the Idaho Division of Vocational Rehabilitation website.

Public Comment on Extended Employment Services Program

Tracy Warren presented a draft policy statement from the DD Council for review by Council members. The deadline to submit public comment is later as

negotiated rulemaking process has not begun. Right now, Vocational Rehabilitation is hosting listening sessions to hear from the public. Suggestion to take more time to explain the statute and what the Council would want to submit for recommendations.

Mike suggests having discussions with service providers who provide these services. Hannah offered to set up conversations with their staff and clients at Opportunities Unlimited, other service providers offered as well. Lydia suggested we talk about the new employment services recommended by CNOW! for the developmental disability service array.

5-Year Plan Preparation

Marieke Edwards presented information to help Members understand DD Council requirements in developing a 5-year plan and their role in this process. Based on data we collect we must develop goals and objectives. Marieke provided an explanation of planning terms and examples. Goals must be SMART. Members worked in small groups to discuss how to write a SMART goal with sample objectives.

Marieke explained how our plan needs to be data driven and that we must also include how we will meet the self-advocacy requirement of the DD Act. She also explained the requirement to include how we will address targeted disparity.

Staff recommendations for what members might consider for the 5-year plan were shared including work already in progress that should continue from the current plan based on commitments to grant partners.

Suggestion by Emily to share a flow chart that shows how we develop goals and objectives.

Emily reminded members of the Council planning meetings that happen in two weeks: Monday, November; Tuesday, November 10; and Thursday, November 12 all from 10:00 am - 2:00 pm (MST)

ACTION: Adjourn Meeting

- Gina Johnson moved to adjourn the meeting.
- DR seconded.
- Motion passed. Meeting adjourned at 2:19pm

DRAFT Meeting Minutes

Legislative Policy Prioritization

COUNCIL MEETING

Tuesday, December 15, 2020 - Zoom video conference

Council Members Present

Ian Bott
Lydia Dawson
Julie Fodor
Jenna Garrett
Alan Hansen
Deedra Hunt
Valerie Hurst
Gina Johnson (until 1:50pm)
Sarah Lopez
Marilu Moreno
Natali Pellens

Emily Petersen
Danielle Reff – DR
Michael Sandvig
Carly Saxe
Adrienne Seamans
Karren Streagle
La Donna Tuinstra
Edgar Zuniga

Members Absent

Art Evans
Nanna Hanchett

Staff Present

Christine Pisani
Marieke Edwards
Trisha Hammond
Richelle Tierney
Tracy Warren

Presenters

Catherine Libby, Division of Medicaid
Matt Wimmer, Division of Medicaid
Hillarie Hagen, Idaho Voices for Children/Close the Gap
TeRonda Robinson, Community Partnerships of Idaho

Guests

Andrea Parker, South Meridian YMCA Pride Center
Deborah Johnson, Certified Family Home/parent
Charmaine Thaner, Advocate for Students
Kelly Hardy, Guardian
Hannah Liedkie, Opportunities Unlimited, Inc.
McKayla Matlack, Development Workshop Inc. (DWI)
Lori Gentillon, DWI
Crystal Moore, DWI
Representative Sue Chew, Idaho Legislature House of Representatives

Minutes:**Welcome, Introductions, Ground Rules, and Perfection of Agenda**

Emily Peterson, Council Chair, called the meeting to order at 11:30am. She suggested a change to the meeting agenda to accept questions from guests at the end of the meeting if time allows.

ACTION: Changes to Meeting Agenda

- DR Moved to change agenda to note questions from guests at the end of the meeting, if time allows.
- Mike Sandvig seconded.
- Motion carried.

Emily reviewed the ICDD meeting guest policy/procedure. Guests introduced themselves.

Danielle Reff “DR,” Council Vice-Chair reviewed the meeting ground rules.

How the Council Sets Legislative Priorities

Christine Pisani, Council Executive Director, described the process for members to review recorded video interviews with policy presenters and submit questions for presenters that will be addressed in this meeting.

She reviewed the process followed by the Council to set priorities on policy issues each year.

Discussion about possible policy/legislative issues that may be coming.

Questions and Answers – Proposed Medicaid Budget Cuts

Matt Wimmer, Division of Medicaid Administrator, recapped his interview with main points including Medicaid Expansion enrollment, federal funding, and cost containment proposals submitted to the Joint Finance and Appropriation Committee for state fiscal year 2022. Questions submitted by Council members were asked and answered. Additional questions were submitted through chat.

Mr. Wimmer explained that Medicaid submits their budget to the legislature after working with the Governor’s office. The Governor submits a state budget to the legislature as well. The legislature makes budgetary decisions. State agencies can provide information but can’t advocate/lobby as other organizations can.

Hillarie Hagen, Idaho Voices for Children/Close the Gap, recapped the main points of her interview related to Medicaid Expansion and budget cuts. She explained

that the Close the Gap group is working with the Governor to understand accurate numbers and information related to enrollment in Medicaid Expansion. Questions submitted by Council members were asked and answered. Additional questions were submitted through chat.

Ms. Hagen explained that the increased percentage of federal funding to the Medicaid program was provided by Congress and will go away once the public health emergency is over. Congress has predicted that the related effects of the public health emergency will continue into 2022.

Questions and Answers – Direct Support Professional Shortage

Cathy Libby, Division of Medicaid Deputy Administrator, recapped the main points of her interview about the direct support professional shortage during the COVID-19 health emergency. Questions submitted by Council members were asked and answered. Additional questions were submitted through chat.

Christine said that a group of organizations are meeting with Director Jeppesen, Idaho Department of Health and Welfare, this week to discuss measures to help with hiring and retention of direct support staff during the public health crisis.

TeRonda Robinson, Community Partnerships of Idaho, answered questions submitted by members related to the direct support staff shortage during the public health emergency.

Ms. Robinson and Lydia Dawson explained the factors the Department considers when determining a reimbursement rate for providers of a particular service.

Legislative Priorities

Christine Pisani, reminded members of the three priority levels. She reported that staff suggests that both these policy issues be set at a priority two.

ACTION: Policy Priority Setting

- DR moved that the Council set both policy issues at Priority Two.
- Motion died for lack of second.

Group discussed issue one – proposed Medicaid budget cuts.

ACTION: Policy Priority Setting – Proposed Medicaid Budget Cuts

- Gina Johnson moved that we set the Medicaid Budget Cut issue at priority two.
- Marilu Moreno seconded.
- Voice vote. Adrienne Seamans abstained.

- Motion carried.

Group discussed issue two – Direct Support Workforce Shortage. Lydia explained the groups and partners working on this issue.

ACTION: Policy Priority Setting – Direct Support Professional Crisis

- Mike Sandvig moved that the Council set the Direct Support Staff Workforce Shortage during the public health crisis as a priority two.
- DR seconded.
- Voice vote. Amy Cunningham, Lydia Dawson, and Adrienne Seamans abstained.
- Motion carried.

Legislative Homework

Richelle Tierney, Council staff, reviewed the member homework assignment including activities to prepare for meetings with legislators before or during the upcoming session.

Christine Pisani talked about the Council member legislative visit preparation meeting that will be held on January 14, 2020 from 12:30-2:30pm Mountain (11:30am-1:30pm Pacific). During this meeting members will have an opportunity to have further discussions, review policy fact sheets, and prepare for meetings with legislators. She described the support available for members to meet with their legislators.

Our Winter quarterly Council meeting on February 3 & 4, 2021 will be held virtually through Zoom.

ACTION: Adjourn Meeting

- DR moved to adjourn the meeting.
- Jenna Garrett seconded.
- Motion passed. Meeting adjourned at 3:30pm

A recording of this video conference Council meeting is available upon request. Please call the Council office at 208-334-2178 or 1-800-544-2433 or email trisha.hammond@icdd.idaho.gov

DRAFT Meeting Minutes

COUNCIL POLICY ISSUES TRAINING MEETING

Thursday, January 14, 2021 - Zoom video teleconference

Council Members Present

Ian Bott
Lydia Dawson
Julie Fodor (for short time)
Jenna Garrett
Nanna Hanchett
Valerie Hurst
Gina Johnson
Marilu Moreno

Natali Pellens
Emily Petersen
Danielle Reff – DR
Michael Sandvig
Adrienne Seamans
La Donna Tuinstra
Edgar Zuniga

Members Absent

Art Evans
Julie Fodor
Deedra Hunt
Sarah Lopez
Carly Saxe
Karren Streagle

Staff Present

Marieke Edwards
Trisha Hammond
Christine Pisani

Richelle Tierney
Tracy Warren

Presenters

Matt Wimmer, Division of Medicaid Administrator, Dept. of Health and Welfare
Christine Tiddens, Director, Idaho Voices for Children

Guests

Lori Gentillon and McKayla Matlack, Development Workshop, Inc.
Trinity Nicholson, Panhandle Special Needs
Lisa Barth, Parent
Tyler Johnson, Advocate

Minutes:**Welcome, Introductions, Ground Rules, and Perfection of Agenda**

Emily Petersen, Council Chair, called the meeting to order at 12:30pm.

Suggested changes to the meeting agenda - move discussion of the Executive Director evaluation to 2:10pm.

ACTION: Changes to Meeting Agenda

- DR moved to approve the changes to the meeting agenda as discussed
- Mike Sandvig seconded.
- Motion passed.

Emily Petersen reviewed meeting guest rules.

DR, Council Vice-Chair, reviewed the meeting ground rules.

Introductions of guests.

KW Lawsuit Update

Matt Wimmer, Medicaid Administrator, provided an update on the KW settlement agreement and recent ruling from the court. The Idaho Department of Health and Welfare had asked for extra time to work on the settlement agreement, however the judge has issued a court order for the Department to complete work on the new budget model by June 2022.

The Department has come up with a plan to meet this order. The new budget model is being developed through work with Human Services Research Institute (HSRI). A budget model is how you determine what a person's support needs are and then assign an individual budget for the services they need. A good budget includes having the right menu of services to meet the person's needs.

The Department has convened a small workgroup of service providers to discuss how to "unbundle" residential habilitation services. This will allow individuals to have more choice in their services and flexibility in how they spend their day. Other services being worked on include: Community Habilitation, Career Planning, Pre-Vocational Services, and Transportation. The Department is hopeful that these services may be included in the service array when launching the new budget model. A goal is to help people get the services they really need rather than have to use services that just kind of work for them.

The Department is hiring new staff or moving existing staff from other areas to help complete the work. They have had to delay work on person-centered planning until later. The Department still wants to get input from people who use services through Community NOW! and other means.

The Council recorded an video interview Mr. Wimmer about the court order and what it means. It will be posted on the My Choice Matters website and members are encouraged to share it.

Cares Act Funding for Direct Care Workforce

Christine Pisani, Council Executive Director, mentioned that work is happening to create training to improve quality in direct support continues through Community NOW. This work will likely create a policy recommendation in the future.

Matt Wimmer, Medicaid Administrator, provided information about use of Cares Act Funding to provide funds during this crisis for Home and Community Based service providers to support people. There are certain limitations on how the money can be used and guidelines are in the Cares Act. There is a simple application on the IDHW website for providers to request funding (up to \$1800 per participant they serve). This application for funds is not for self-directed or family-directed services. The Department is working through how to extend this support to people on the Aged and Disabled waiver who are self-directing and to people self-directing on the DD waiver.

Protecting the Medicaid Budget

Christine Tiddens, Director, Idaho Voices for Children, provided information about the Legislative session and their position related to proposed cuts to the Medicaid budget. The Governor's budget includes 118 million in cuts to Medicaid (\$30 million of that is state funds). Home and Community Based Services service providers are not included in the proposed cuts. The Joint Finance and Appropriations Committee (JFAC) will decide if those cuts will remain in the budget. They will have to pass legislation to make these cuts that will affect traditional Medicaid, not Medicaid expansion.

Idaho Voices for Children feels that cuts are not needed with the current strong state economy, large state fund surplus, and federal funds relief provided to state Medicaid programs.

The cost for Medicaid Expansion has increased because people are using needed supports/services directly related to impacts of the health crisis and because there was a pent-up demand for health care coverage. There has been an increase in mental health care costs to meet higher needs - 1/3 of Medicaid Expansion participants are using mental health services. The higher cost of Medicaid Expansion is reasonable because more people need health care coverage right now.

Idaho Voices for Children budget brief: https://www.closesthegapidaho.org/wp-content/uploads/2021/01/Medicaid-Budget-Brief-SFY22_1.11.21.pdf

Idaho Voices for Children talking points to protect Medicaid funding: <https://www.closesthegapidaho.org/wp-content/uploads/2020/12/Promoting-a-Healthy-Idaho-FINAL2.pdf>

Christine Pisani sent a message encouraging Council Members to register for an upcoming Close the Gap Idaho webinar that will explain more about this issue.

Executive Director Evaluation

Emily Petersen provided information about the annual evaluation of the Council Executive Director. Emily is working with our HR staff, Kimberly Hall on the evaluation survey. If any Member has input on evaluation questions please send them to Emily by Monday, January 18th end of day. Members will receive the evaluation survey through email from Kimberlee Hall in about two weeks.

Member Preparation to Visit with Legislators

Richelle Tierney, Council Policy Analyst, reviewed an issue fact sheet on the proposed Medicaid budget cuts. Members asked questions to clarify facts and discussed talking points to help them prepare for visits with their district legislators. Emily emphasized that meeting with policymakers is a very important role for Council members. She asked members to contact their legislators to make appointments very soon if they have not already.

Richelle asked members to please email her with details when you have your meetings scheduled. Christine and Emily did a role play of a visit with a legislator. Members practiced with each other.

Christine mentioned that a lawsuit was filed on Monday against the legislature on behalf of several plaintiffs. The lawsuit asks the legislature to provide

accommodations to ensure a healthy and safe environment for people with disabilities to be able to connect with legislators, advocate, and provide testimony on important issues during the session. The Legislature has filed a response to the lawsuit today.

Christine let members know that Council staff are not going to the Statehouse in person this session but are providing testimony in writing or other means as available. JFAC offered an orientation virtually and has been working through technical difficulties. JFAC has created a virtual option for presentations from programs and Christine will be doing this for the Council's budget hearing to JFAC February 1, 2021.

ACTION: Adjourn Meeting

- Mike Sandvig moved to adjourn the meeting.
- DR seconded.
- Motion passed. Meeting adjourned at 3:44pm

Summary of Council Chair Activity- October 1, 2020- December 31, 2020

This past quarter has been jam packed with meetings as I continue educating myself as chair and collaborating with others to help the Council serve the best they can through another quarter of the pandemic. Zoom meetings are becoming the normal in this time of life and I look forward to getting through this phase and working in person again just like so many! My activities have included:

- Correspondence with council staff, weekly calls and emails on a regular basis with the executive director to plan and approve the many agendas for council meetings held monthly, conversations around what to expect this legislative session, and continued work through membership changes.
- Chair Training Questions and Answers with Christine and DR in October
- Attended and participated in the DD Council Focus Group- Financial Exploitation in October
- Conversations and sharing stories with reporter Steve Stuebner regarding the importance of early intervention for individuals with disabilities and their families and Medicaid matters concerns for all individuals being given opportunity to participate safely in the upcoming 2021 legislative session
- Correspondence and phone calls with Christine Tiddens and Hillarie Hagen from Idaho Voices for Children
- Continued correspondence and virtual meetings with Kimberlee Hall, HR Health and Welfare department
- Reached out to legislature to get input regarding safety protocols and virtual possibilities for upcoming 2021 session
- Prepared and presented a power point presentation about "Reaching out to the Legislature" for Infant Toddler Coordinating Council in December
- Attended and participated in the NACDD Peer to Peer Chairperson Leadership virtual meeting held in December
- Directed the quarterly Council meeting on October 28-30, additional meetings November 10-11, and December 15, 2020
- Contacted area legislatures via email at end of December to schedule virtual visits for January 2021
- Attended and participated in Cultural and Linguistic Competence Webinar Series Monthly October- December.
- Phone call meetings with Vice chair DR to discuss improvement strategies to benefit the Council.
- Started preparations and correspondence in December to present a session for parents and advocates of young children at the 2021 Idaho Head Start Association Conference in February 2021

Idaho Council on Developmental Disabilities

Council Executive Director Report

Summary of Council Director Activity October 1 – December 31, 2020, 2020

- **October 1-2, 2020**

All Staff Meeting

NACDD Public Policy Committee Meeting

Planning Meeting with Idaho Living Well Grant Partners

Prepare for Financial Exploitation/Neglect Focus Groups with DRI

Attended Person Centered Thinking Training

Presentation to Children's Developmental Disability Partnership on DD Council Work

Meeting with Human Resources for New Position

Prepare for Community NOW! Meeting

Meeting with Kathie Snow to discuss Idaho Partners in Policymaking

Plan meeting with DD Network Partners

Meeting with Boise State University Criminal Justice Department for Idaho Living Well grant

Work on Idaho Living Well Grant Activities

- **October 5-9, 2020**

Meetings with Vivian Jackson to plan for 2nd Cultural Competency Training

Meeting with SILC Director to Plan Cultural Competence Presentation to APRIL Conference Attendees

Meeting with Human Resources for New Position

Plan meeting with DD Network Partners

All Staff Meeting

Meeting with Nancy Volle, Idaho Department of Corrections

Community NOW! Meetings

Attend the Consortium for Idahoans with Disabilities Meeting

Meeting with Allison Cruz, Administration on Community Living on President's Executive Order on Cultural Diversity Training

Meeting with Donna Meltzer, ED NACDD President's Executive Order on Cultural Diversity Training

Facilitate Focus Group on Financial Exploitation

Meeting with Council Chair
Bi-weekly State Director Call with Governor Little
Work on Idaho Living Well Grant Activities
Prepare for Focus Group on Neglect
Prepare Presentation on Cultural Competence for APRIL Conference
Prepare for DD Council Meeting October 28-30

- **October 12-16, 2020**

Meeting with Kyle Pfannenstiel Post Register about direct support workforce shortage
All Staff Meetings
Present to APRIL Conference Attendees on Cultural and Linguistic Competence
Meeting with Vivian Jackson to Plan 2nd Cultural Competency Training
Attend Quarterly Self-Direction Quality Assurance Meeting
Facilitate Focus Group on Neglect
Work on Idaho Living Well Grant Activities
Facilitate Cultural Competency Webinar
Meeting with Human Resources for New Position
Scope of Work for Studies on Abuse of People with Disabilities in Idaho
Meeting with Matt Wimmer, Administrator Division of Medicaid about Community NOW! and COVID Related Topics
Meeting with Jen Magelky-Seiler, Coordinator Idaho Living Well Grant
Bi-Weekly State Director Call with Governor Little
Prepare for DD Council Meeting October 28-30
Prepare for Post Culturally Responsive Advisory Committee Meeting

- **October 19-23, 2020**

Meeting with Gary Sandusky about Work on Medicaid
Meeting with Council Chair and Vice Chair to Review Council Meeting
Meeting with Human Resources for New Position
Meeting with Boise State University Criminal Justice Department for Idaho Living Well grant
Prepare for Post Culturally Responsive Advisory Committee Meeting
Meeting with Lydia Dawson, ED Idaho Association of Community Providers
Staff Meeting to Plan for Council Meeting
Cultural Outreach Meeting with Children's Developmental Disability Program
NACDD Weekly Update Call
Prepare for DD Council Meeting October 28-30
Prepare for Post Culturally Responsive Advisory Committee Meeting

Facilitate Post Culturally Responsive Advisory Committee Meeting
Meeting with Cathy Libby, Deputy Administrator, Division of Medicaid to
Discuss Survey to A & D and DD Waiver Participants
Scope of Work for Studies on Abuse of People with Disabilities in Idaho

Work on Idaho Living Well Grant Activities
Meeting with Council Member

- **October 26-30, 2020**

First Quarter Budget Review
Meeting with Council Member
All Staff Meetings
Meeting with Human Resources for New Position
Chair Community Care Advisory Council Meeting
Quarterly DD Council meeting
Scope of Work for Studies on Abuse of People with Disabilities in Idaho
Attended National Association on DD Councils National Call
Work on Idaho Living Well Grant Activities
Prepare for Council Meetings November 9-10
Support Council Member to Provide a Radio Spot for the Idaho Caregiver
Alliance
Prepare for Culturally Responsive Advisory Committee
Bi-Weekly State Director Call with Governor Little

- **November 2-6, 2020**

Prepare for 3rd Cultural Competency Training
Meeting with Human Resources for New Position
Post Council Staff Meeting
All Staff Five-Year Planning Meeting
Meeting with Boise State University Criminal Justice Department for Idaho
Living Well grant
Prepare for DD Network Partner Meeting
Meeting with Vivian Jackson to Plan for 3rd Cultural Competency Training
Scope of Work for Studies on Abuse of People with Disabilities in Idaho
Attended National Association on DD Councils National Call
Attended Consortium for Idahoans with Disabilities
Prepare for Council Meetings November 9-10
Planning Meeting for Abuse/Neglect Workgroup Living Well Grant
Attend NACDD Public Policy Committee Meeting

Attend Idaho Living Well Partners Planning Meeting
Work on Idaho Living Well Grant Activities
Meeting with Mel Leviton, SILC Director COVID Issues
DD Network Coalition Meeting
Prepare for Culturally Responsive Advisory Committee
Interview with David Jones Administration on Disability How to Improve Relationships Between DD Councils and the Administration on Community Living
Facilitate 3rd Cultural Competency Training

November 9-13, 2020

All Staff Meetings
Meeting with Human Resources
Council Meeting November 9-10
Work on Idaho Living Well Grant Activities
Video Interview with Lydia Dawson Direct Care Staffing Shortages
Video Interview with Matt Wimmer on Proposed Medicaid Cuts
Video Interview with Hillarie Hagen Close the Gap on Proposed Medicaid Cuts
Attend Consortium for Idahoans with Disabilities Board Meeting
Prepare for DD Council Meeting December 15
Prepare for Culturally Responsive Advisory Committee
Attended National Association on DD Councils National Call

- **November 16-20, 2020**

Post Council staff Meeting
Meeting with Human Resources
Prepare for DD Council Meeting December 15
Scope of Work for Studies on Abuse of People with Disabilities in Idaho
Attended Meeting the Needs of Immigrant Survivors of Violence Who Have a Disability Webinar
Meeting with UTAH DD Council Director: Planning for Partners in COVID
Attended National Diversity Inclusion and Cultural and Linguistic Competency Workgroup Meeting
Facilitate Culturally Responsive Advisory Committee
Attended National Association on DD Councils National Call
Work on Idaho Living Well Grant Activities
DD Network Director Meeting
Bi-weekly State Director Call with Governor Little
Idaho Living Well Grant Evaluation Interview

- **November 23-27, 2020**

Meeting with LINC

All Staff Meetings

Planning for Community NOW! Core Team Meeting

Meeting with Human Resources

Meeting with Georgetown University Law Center – Idaho Legislative Session Concerns

Direct Care Workforce Shortage Coalition Meeting

Attended National Association on DD Councils National Call

Meeting with Washington DC DD Council Staff about Culturally Competent Partners Program

Prepare for DD Council Meeting December 15

Video Interview with Cathy Libby, Deputy Director, Division of Medicaid Direct Care Workforce Shortages

Prepare for 4th Cultural Competency Training

Work on Idaho Living Well Grant Activities

- **November 30-December 4, 2020**

Vacation

Meeting with Georgetown University Law Center – Idaho Legislative Session Concerns

Prepare for DD Council Meeting December 15

- **December 7-11, 2020**

All Staff Meetings

Human Resources New Position Announcement Discussion

Meeting with Georgetown University Law Center – Idaho Legislative Session Concerns

Meeting with SILC Director on Direct Care Workforce Shortages

Direct Care Workforce Shortage Coalition Meeting

DD Council Executive Director Leadership Summit

Meeting with Cathy Libby on DD Council Survey to A & D and DD Waiver Participants

Pre-Council Staff Meeting

Meeting with Close the Gap on Proposed Medicaid Cuts/Legislative Session Safety

Community NOW! Core Team Meeting

Facilitate 4th Cultural Competency Training

Work on Idaho Living Well Grant Activities

Attend the DD Network Coalition meeting

- **December 14-18, 2020**

Pre-Council Meeting with Council Chair and Vice-Chair

Meeting with Boise State University Criminal Justice Department for Idaho Living Well grant

Meeting with the Idaho Coalition Against Sexual Assault and Domestic Violence on Office on Violence Against Women with Disabilities Grant

Direct Care Workforce Shortage Coalition Meeting

Facilitate Meeting on Safety Concerns During the Legislative Session

Meeting with Cynthia Yee Wallace about Court Decision on KW Lawsuit

Meeting with Boise State University Criminal Justice Department for Idaho Living Well grant

Staff Meeting on Outcomes and Evaluation of Council Work

Close the Gap Presentation on Medicaid in Idaho

Prepare for DD Council Meeting February 3-4, 2021

Planning Meeting with Utah DDC and UCEDD for Partners Program to Meet the Needs of Spanish Speaking Individuals and Families

Planning and prep for Community NOW! Meetings

Meeting with Division of Medicaid, Office of the Attorney General to Plan for KW Court Decision and Community NOW! Work

Work on Idaho Living Well Grant Activities

Attended Council Meeting December 15

Attended National Association on DD Councils National Call

Bi-Weekly State Director Call with Governor Little

Prepare for February 3-4 Council Meeting

- **December 21-25, 2020**

Post Council Staff Meeting with Chair and Vice-Chair

Human Resources New Position Announcement Discussion

Meeting with Gary Sandusky and Richelle Tierney Advocacy Coalition

Meeting with Heather Cunningham, ED Council on Domestic Violence

Work on Idaho Living Well Grant Activities

Prepare for February 3-4 Council Meeting

Facilitated Meeting with Director Jeppesen, Department of Health & Welfare and the Members of the Direct Care Workforce Shortage Coalition

Facilitate Meeting on Safety Concerns During the Legislative Session

Attended National Association on DD Councils National Call

- **December 28-30, 2020**

Facilitate Meeting on Safety Concerns During the Legislative Session
Meeting with Brian Kane, Office of the Attorney General and Sarah Stover,
Office of the Governor about Legislative Safety Concerns
All Staff Meeting
Prepare for DD Council Meeting February 3-4, 2021
Orientation from Legislative Services for the Joint Finance and Appropriations
Committee State Agency Budget Hearings
Planning for Video Interview of Matt Wimmer for KW Court Decision



Financial Report First Quarter – Federal Fiscal Year 2020

Background Information:

A financial statement reflecting our fund balance and the amount spent to date in this Fiscal Year will be presented at the Council meeting. The Council operates on a Federal Fiscal Year (October 1- September 30). The Council is responsible for overseeing and approving the budget.

Recommended Action:

Review and approve the financial report that is presented at the meeting.

Notes:

Idaho Council on Developmental Disabilities

Council Budget December 2020



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES

1

Explanation of Terms

- Budget – Plan or estimate of expected income and expense during a period of time
- Income – Money received
- Expense – Cost
- Carryover or Rollover – Income we were authorized to spend during a set timeframe and didn't that we can now spend or hope to be able to spend in the future
- Holdback – Money we were authorized to spend and then asked not to.



3

Timelines



4

Where does our income come from?



- FFY – The Council receives a Notice of Award from the Federal Government annually
 - 2019 - \$520,325
 - 2020 - \$520,902
- SFY – Through Designated State Agency (DSA) from the Joint Finance and Appropriation Committee (JFAC)
 - \$188,500
 - Minus 5% Holdback of \$9,425
- FFY20 Living Well Grant
 - \$62,280



5

Living Well Grant

Authorized

- Operating
 - \$1,280 for Captioning
- Contractual
 - \$61,000 Support Development Associates



Roll-over Requested

- Travel
 - \$2,558 Person Centered Thinking Training, Listening Sessions or Interviews
- Operating
 - \$1,700 Supplies
 - \$7,675 CNOW! PC Thinking Individual Travel
- Contractual
 - \$24,600 Support Development Associates
- Personnel
 - \$67,730 Half of a Project Specialist Income and almost 23% ED Income and Fringe



6

Budgeted

EXPENSES

Sub Grants: October 1, 2019- September 30, 2020

- | | |
|--|--|
| <ul style="list-style-type: none"> ▪ Bracke & Associates <ul style="list-style-type: none"> ▪ Total Contracted \$43,290 <ul style="list-style-type: none"> ▪ Paid \$43,290 ▪ Support Development Associates LLC <ul style="list-style-type: none"> ▪ Total Contracted \$66,700 <ul style="list-style-type: none"> ▪ Paid \$6,792 | <ul style="list-style-type: none"> ▪ Contracts in the works <ul style="list-style-type: none"> ▪ Support and Education with LINK ▪ Life Course Ambassador ▪ Abuse Studies ▪ Maria Mabbutt (translation of documents) |
|--|--|



7

Budgeted

EXPENSES

Fixed Annual Expenses

▪ Staff Training	\$1,000
▪ Dues	\$4,700
▪ Computer Software, Equipment and Support	\$13,000
▪ Assessible or Inclusive Operations	\$19,400
▪ Mailing	\$30,000
▪ Supplies, Printing, Copier, Phones, Storage and Subscriptions	\$20,447
▪ Rent (\$10,375 in state funds)	\$20,930
▪ Salaries (\$168,700 in State funds)	\$424,000



8

Totals as of December 31, 2020

	FFY19 Federal	FFY20 Federal
Allocated	\$520,325	\$520,902
Spent	\$488,581	\$14,419
Left	\$31,744	\$506,483

	SFT21 State	Year 2 Living Well Grant
Allocated	\$179,075	\$62,280
Spent	\$127,926	\$3,405+
Left	\$109,263	No reports yet



9



Election of Council Chair

Background Information:

Each spring, the Council elects a person to serve as Chair of the Council for the coming year. After the Council selects someone the name is forwarded to the Governor for appointment. This position is limited to members of the Council who are self-advocates, parents, or guardians. The responsibilities of this position and a nomination form are listed after this page.

Recommended Action:

If you are interested in serving as Council Chair, please review the attached pages regarding Chair responsibilities, talk to the current Chairperson and evaluate whether you have the time necessary to dedicate to this position. If you know of someone on the Council that you think would be a good Chair you may nominate them, but be sure to ask their permission first. If you are interested in running for Council Chair, please do the following:

- Complete the “Chair Nomination Form” and send back to Council staff 3 weeks before the Spring Council meeting. All nomination forms will be included in the packet so that Council members have time to review all Chair candidates
- Prepare a 2-3 minute speech about why you would be a good candidate for this position and why you are interested in serving as Council Chair and be prepared to deliver this speech at the Spring Council meeting.

The Council Chair election will be held during the Spring Council meeting.

Notes:

Council Chair Responsibilities:

Being the Chair of the Council is a significant responsibility and time commitment. The activities and responsibilities, unless otherwise delegated, of the Council Chair shall include, but not be limited to the following:

1. Preside at all Council meetings;
2. Present policy for consideration by the Council membership;
3. Develop agendas for Council meetings;
4. May be a delegate at National Association of Councils on Developmental Disabilities (NACDD) activities and assist in the information sharing and policy implementation of NACDD;
5. Serve as liaison to other organizations and government entities unless otherwise delegated directly by the Chair, or by full Council vote, whichever the Chair may choose;
6. With the Executive Director, initiate and maintain ongoing communication with Council membership between quarterly meetings;
7. Report to the full Council at each regular meeting on activities performed on behalf of the Council; and
8. Perform Annual Executive Director Evaluation

All other duties as outlined by Council membership, by-laws and policy.

To meet the responsibilities listed above the Chair should be able to commit time and identify local support (as needed) to do many behind the scenes activities such as:

- Represent the Council at public meetings
- Address individual membership issues
- Review and write materials such as:
 - Council newsletter articles and Chair letter for annual report
 - Letters to other organizations from the Council
 - Help with the development and review of various reports
- Send out and compile all Council member input for annual Executive Director evaluation
- Meet regularly with the Council Executive Director (usually bi-monthly and can be more often during Council meeting months) to discuss Council governance, preparation for Council meetings, and any current opportunities and responsibilities in representing the Council
- Work directly with current members when problems and issues arise (such as attendance issues, discipline issues, etc.)

COUNCIL NOMINATION FORM

Seeking Office As:	CHAIR
Name:	
Address:	
City/State/Zip:	
Nominated By:	
Number of Years on Council:	
Past Committee Assignments:	
Present Committee Assignments:	
Offices Previously Held:	
Outside Associated Groups:	
Other Relevant Activities:	
Reason for Seeking Office:	



IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES

2020



A Year of Meeting Challenges

Annual Report

OCTOBER 2019 – SEPTEMBER 2020

An estimated 42,000¹ Idahoans have developmental disabilities - disabilities that are life-long and often complex. Tens of thousands of Idaho families are impacted by having a family member that experiences a developmental disability; often providing care and support.

Idahoans with developmental disabilities and their families must navigate a complex system; the Council is their connection to resources, support, peers, leadership development and advocacy.



Who We Are

The Idaho Council on Developmental Disabilities is established and funded under the federal Developmental Disabilities (DD) Act along with our DD Network partners: Disability Rights Idaho, the state's protection and advocacy organization, and the Center on Disabilities and Human Development at the University of Idaho.

Our members are volunteers appointed by the Governor, the majority of whom must have a developmental disability or be a family member of a person with a developmental disability.

1. Prevalence rate of 2.3% based on: Larson, S.A., Eschenbacher, H.J., Anderson, L.L., Taylor, B., Pettingell, S., Hewitt, A., Sowers, M., & Bourne, M.L. (2018). In-Home and Residential Long-Term Supports and Services for Persons with Intellectual or Developmental Disabilities: Status and trends through 2016. Minneapolis: University of Minnesota, Research and Training Center on Community Living, Institute on Community Integration.

Our Purpose

DD Councils focus on creating programs based on best practice and advocating with individuals with developmental disabilities and family members for policy that empowers individuals with developmental disabilities and promotes participation as equal members of society.

We work to create an environment of self-sufficiency, self-determination, inclusion, and acceptance. We play a long standing and critical role in the leadership development of individuals and families and as innovators in the development of community-based programs as directed by individuals and families.

Funding Sources

The Council receives funding from both the federal government authorized under the Developmental Disabilities Act and the state government under the Idaho Council on Developmental Disabilities statute. In 2020 we were a sub-grantee of the Center on Disabilities and Human Development's federal Living Well Grant from the Administration on Community Living.

Our Work in 2020

The Council conducts our work based on a five-year plan. The 2017-2021 plan includes three goals, related to quality in Home and Community-Based Services (HCBS), secondary transition, and leadership development. In this report, we highlight some of our work towards each goal.



2020 Progress Towards Goals

Goal 1

Adults with intellectual/developmental disabilities experience improved quality in Home and Community Based Services.



The Council works with the Idaho Department of Health & Welfare and other partners in the **Community NOW!** (CNOW!) stakeholder collaborative. CNOW! is focused on planning for improvement of Medicaid HCBS available to adults with developmental disabilities. We spend time with individuals with disabilities and family members to assist them in fully understanding complex information, so they are able to lead systems change discussions and activities.



The **Culturally Responsive Advisory Group** (CRAG) is made up of individuals with developmental disabilities and family members from the Latino community. The CRAG was established to ensure CNOW! efforts include the involvement and perspective of Latino family members and individuals.

For every CNOW! meeting, a pre and a post CRAG meeting are facilitated by Council staff. The pre-meetings allow Council staff to provide in-depth education about agenda items, ensure understanding, and provide each member the time to consider the discussion topic within their own lived experience before the large CNOW! stakeholder meetings take place. Post-meetings are facilitated by Council staff to review the discussion that takes place in the CNOW! meetings and answer questions.

Two Spanish language interpreters are available and captioning is provided for CNOW! and CRAG meetings. The Council intentionally works with the same two interpreters with two goals in mind:

- 1) To build their vocabulary of the developmental disability service system, and
- 2) Help to build relationships with CRAG members.

All information to be presented in CNOW! meetings is translated into Spanish and mailed to each member two weeks before for their review.

The role of the CRAG:

At the October 2019 post CNOW! meeting, CRAG members expressed concern about the Person-Centered Planning Facilitator qualification requirement to have a Bachelor's degree. Members said there were currently not enough bilingual Targeted Service Coordinators or Support Brokers to serve the Spanish speaking community in Idaho. Degree requirements for Person-Centered Planning Facilitators would be a barrier to those from the Latino community. Some CRAG members believe what makes a good facilitator are not things that can or need to be studied in college. This input from CRAG members resulted in a waiver for the education requirement.

"More important than education is *corazón* - the desire, passion, and deep understanding of disability and accessibility. There is no training that can be a replacement for *corazón* in a professional."

In September 2020, the Council hosted a 6-part virtual **Person-Centered Thinking Training** for individuals with developmental disabilities, family members, service providers and others. Trainees learned tools and skills to really listen to individuals and support them in planning for their services and lives.



"I definitely approach any situation better equipped. After taking the training I will be aware to have an open mind on how to deal with others. I feel that I will have a better chance at understanding the people I serve by not assuming anything, but rather listen to what they have to say."

Goal 2

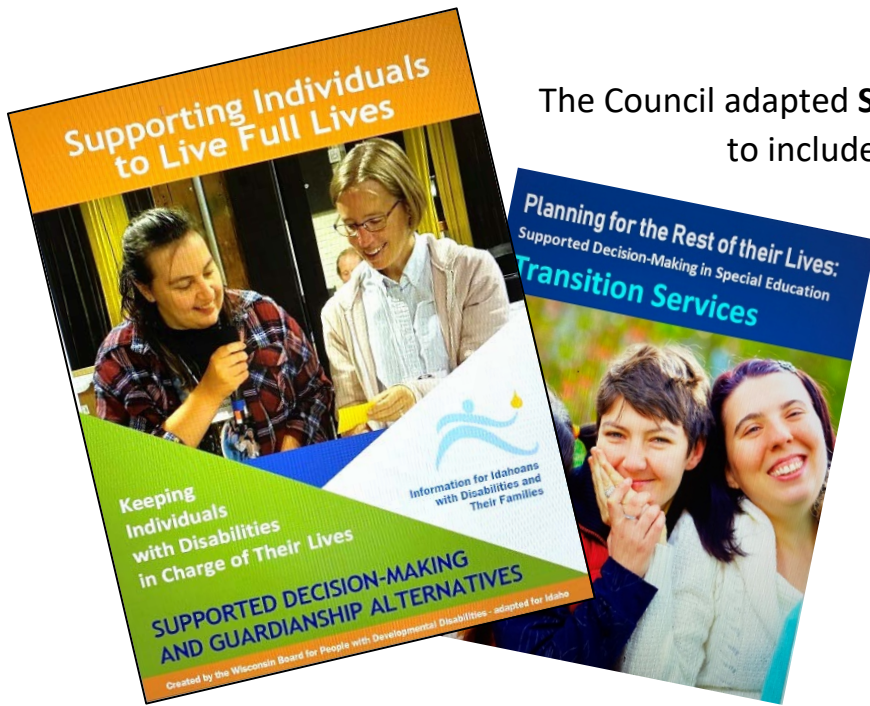
Youth and young adults with intellectual/developmental disabilities transition from school into an adult life that includes competitive integrated employment, community engagement, and full citizenship.



ICDD staff helped to plan and host a two-day 2019 **Idaho Secondary Transition Institute** at Boise State University in November 2019. The Institute is supported by a collaboration of partners from the Idaho Interagency Council on Secondary Transition which is sponsored by the Idaho Department of Education. Educators, Vocational Rehabilitation Counselors and school administrators received information about best practice in secondary transition planning for students in special education. School districts teams from across Idaho spent two days learning new strategies and developing district transition plans to improve post-secondary outcomes for students with disabilities.



As part of the Transition Institute, ICDD partnered with DisAbility Rights Idaho to provide two sessions on how to use **supported decision-making** in special education and planning for transition. Thirty-five attendees participated in these sessions.



The Council adapted **Supported Decision-Making publications** to include state-specific information. Publications were given to teachers, parents, and others who work with transition-age youth and adults. They are also available on the Council website.

As a partner in the Idaho Living Well grant, the Council is supporting a workgroup to develop content for training modules in topics related to self-advocacy. One of the topics is Supported-Decision Making and the training module will be developed from the perspective of people with intellectual and developmental disabilities.



**Supported Decision-Making is getting help
when you need it, from people you trust,
so you can make your own decisions.**

Goal 3

Leaders with intellectual/developmental disabilities are engaged with other people with disabilities and family in a statewide coalition that has a strong, collective voice on policy issues and systems change.

Advocacy Coalition

The fourth year of the statewide Advocacy Coalition showed growth with 255 active people involved in the network from all over Idaho including 64 individuals with developmental disabilities and 123 family members. Supporting the statewide Advocacy Coalition is a collaborative effort with the Center on Disabilities and Human Development at the University of Idaho and DisAbility Rights Idaho.

The Coalition supported three **Fellows**. Fellows are individuals with developmental disabilities or family members who participate in a leadership development program focused on community organizing. They conduct outreach to members in their community, spend time deeply understanding policy issues, and support others to take needed action. They are located in East, Central, and Southwest Idaho.

Over the year the Coalition...

- Met with staff from Senator Crapo's Washington DC and Idaho offices to build support for targeted, federal assistance for Medicaid-funded Home and Community Based Services. COVID-19 fragmented these services, creating great challenges for individuals with I/DD, families and direct care staff.
- Developed and distributed an educational video on how to obtain an absentee ballot to vote by mail.
- Helped to provide **education on absentee voting**.



“People voted for the first time.”

Many of the seasoned advocates had voted before, but in-person at the polling booth. The Coalition contacted 37 self-advocates about voting by mail and worked directly with 16 people. This effort resulted in Coalition members voting for the first time.



Council staff led the planning committee for **Fred Riggers Disability Awareness Day** at the Idaho Statehouse organized by the Consortium for Idahoans with Disabilities. This event provides an opportunity for disability organizations and their members to participate in the legislative process, invite legislators to learn more about the organizations and resources in Idaho for people with disabilities, and award a member of the disability community for their exemplary service to the disability community. Nineteen organizations participated in the event.



During Disability Awareness Day, four individuals with developmental disabilities and five family members from the Latino community visited the Statehouse and met with their legislators to discuss issues that were important to them. Interpreters were available for individuals who needed this support.

Families advocate for people with developmental disabilities at Capitol

By **RACHEL SPACEK**
rspacek@idahopress.com

BOISE — Dozens of advocates filled the Idaho Capitol rotunda on Tuesday to celebrate Fred Riggers Disability Awareness Day and to meet with legislators about issues that will impact people with disabilities this session.

Junior Lazaro, 17, woke up bright and early Tuesday to make the commute from his family's home in Caldwell to the Capitol. He had a 10:30 a.m. meeting with his local senator, Republican Patti Anne Lodge.

Lazaro, accompanied by his Spanish-speaking mother and an interpreter, told Lodge that if an expedited eviction bill comes up again this session and passes, it would have negative impacts on his family.

"It would be very detrimental for me and my mom and especially my little brother," Lazaro said.

Lazaro said both he and his little brother are autistic, but since he is more high-functioning, he feels like he is his little brother's voice.

"There has not been any bill proposed this year to speed up evictions, but in previous sessions, the Idaho Apartment Association has introduced a bill that would require evictions be completed within an expedited time frame. The time frame called for a court trial to be held no more than 12 days from the filing of a complaint for the eviction."

"The ACLU of Idaho recently told the Idaho Press they expect to see the expedited eviction bill come up this session."

"It concerns us because it provides a burden on due process," said Ruby Mendez-Mota, advocacy fellow with the ACLU.

She said the bill would "disproportionately harm" vulnerable communities.

Last session the bill narrowly failed to pass the House.

Melissa Morales, program specialist for the Idaho Council on Developmental Disabilities, said she wanted to highlight the work of Latino advocates at the Capitol on Tuesday. (Morales is also a member of the Idaho Press editorial board.)

"I am very proud of them," Morales said about the Lazaros and other Latino families who met with their legislators Tuesday.

"It takes a tremendous amount of courage to step into the Statehouse and fight for a community that doesn't always include you. I am so proud that they are willing to take that on and fight for all of us, when we don't always return the favor."

Morales said many of the advocates used an interpreter to speak to their legislators, something she said many legislators were not used to.

"When you have some-



Junior Lazaro and his mother stand with Sen. Patti Anne Lodge in the Idaho State Capitol on Tuesday.

one that has a language-access barrier, but also a disability like autism, we need to know that when we talk about accessibility, that we include all of that," Morales said.

FRED RIGGERS DISABILITY AWARENESS DAY

Along with meeting with their legislators,

the group of disability advocates met in the Capitol rotunda for a small ceremony to remember Fred Riggers, who died in 2016 at 73 years old and who fought many years for equal rights of people with disabilities.

Attendees were clad in bow ties, Riggers' signature accessory every time he went to the Capitol.

"The Consortium of Idahoans (with Disabilities) come together every year and spend time looking into what policies to ensure (legislators) are working for people with disabilities," said Jennifer Zielinski, board chair of the Consortium of Idahoans. "We look at things that would hinder and create setbacks and at what needs a stronger voice to say 'no' and people stand up to it."

The Consortium for Idahoans with Disabilities, a coalition of Idaho agencies and organizations concerned with issues affecting people with disabilities, comes together every year in the rotunda to advocate for themselves to legislators and meet and collaborate.

Rachel Spacek is the Latino Affairs and Canyon County reporter for the Idaho Press. You can reach her at rspacek@idahopress.com. Follow her on Twitter @RachelSpacek.

COVID-19 Pandemic Response

The Council, Coalition members, and Developmental Disabilities Network staff conducted a **survey to check in** with 24 individuals with developmental disabilities and 90 family members. People reported they were anxious, and said that they were concerned about their health, their services and supports. Parents of young children with disabilities were struggling to manage everything.

“Remote learning is a joke. I am now having to choose between working to support the family, or being the educator, caregiver, school aide, and therapist, or being the mom. Can’t do it all and we have very little support right now.”



“As a family we are struggling with the twins and trying to bring consistency into their lives when there is little to no services and service hours are constantly changing.”

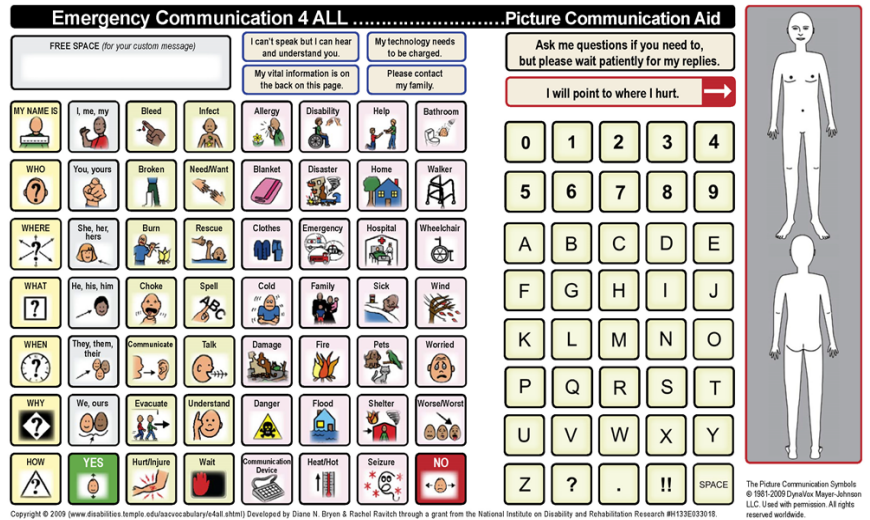
The Council responded to the COVID-19 pandemic in many other ways:

- Provided ongoing COVID-19 information updates in plain language and in Spanish to help people stay informed with fact-based information;
- Provided technical assistance to the Department of Health & Welfare and Governor’s Office for plain language in their Fact Sheets;
- Successfully advocated for a specific phone number for Spanish speaking families and individuals to call the Department of Health & Welfare;
- Distributed 1,000 handmade facemasks to the farmworker community coordinated with the Idaho Community Council and Living Independent Network, Inc.



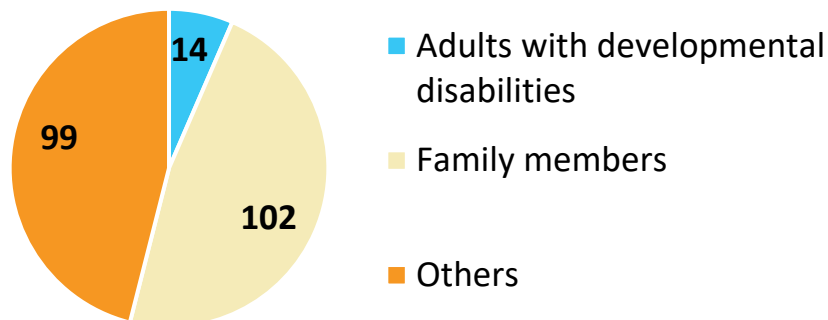
475

**EMERGENCY
COMMUNICATION TOOLS
MAILED TO INDIVIDUALS,
FAMILIES, AND OTHERS**



As a result of concerns and needs that were raised by individuals with developmental disabilities and family members, the Council hosted **webinars**. Topics included changes in services through the Adult and Children's DD programs, how to get the services you need in education, laughter yoga, managing COVID-19 stress, and coping strategies.

215 people attended one or more webinars:



"These webinars for coping during this COVID-19 pandemic time have been very helpful for me as both a family member and care provider for an individual with developmental disabilities. I appreciate all the individuals that have taken the time to plan, prepare, and present ideas that are helpful for coping with the added stress, anxiety, and strain at this time in the world. There have been ideas for activities to do, self-care ideas, meditation, breathing exercises, and much more. Thank you."

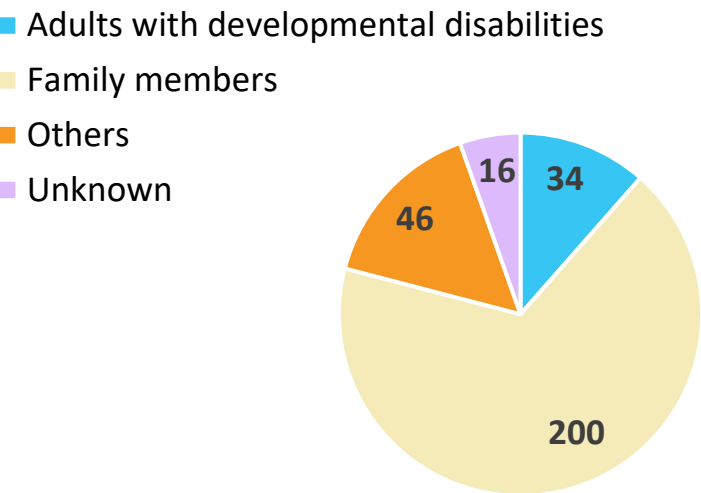
Collecting Public Input

Council work is based on a five-year plan. Every five years, the Council collects public input to learn the needs of people with developmental disabilities and their families and determine what the Council should work on over the next five years. In 2020, the Council collected public input through two surveys: a general survey that 296 people responded to, and a survey targeting Idaho’s rural counties that received 203 responses. The Council also conducted four focus groups around specific topics. The collected public input informs the development of the Council’s 2022-2026 Plan.

General Survey

Most responses to the General Survey came from people in Ada County (126) and Canyon County (49).

296 people responded to the General Survey



Top 3 areas selected by respondents:

- 1. Access to Home and Community Based Services
- 2. Preventing and Recognizing Abuse and Neglect
- 3. Education

“Me being different and having to use supports doesn’t make me any less of a person. I still want to live life to the fullest and want to be able to do that.”

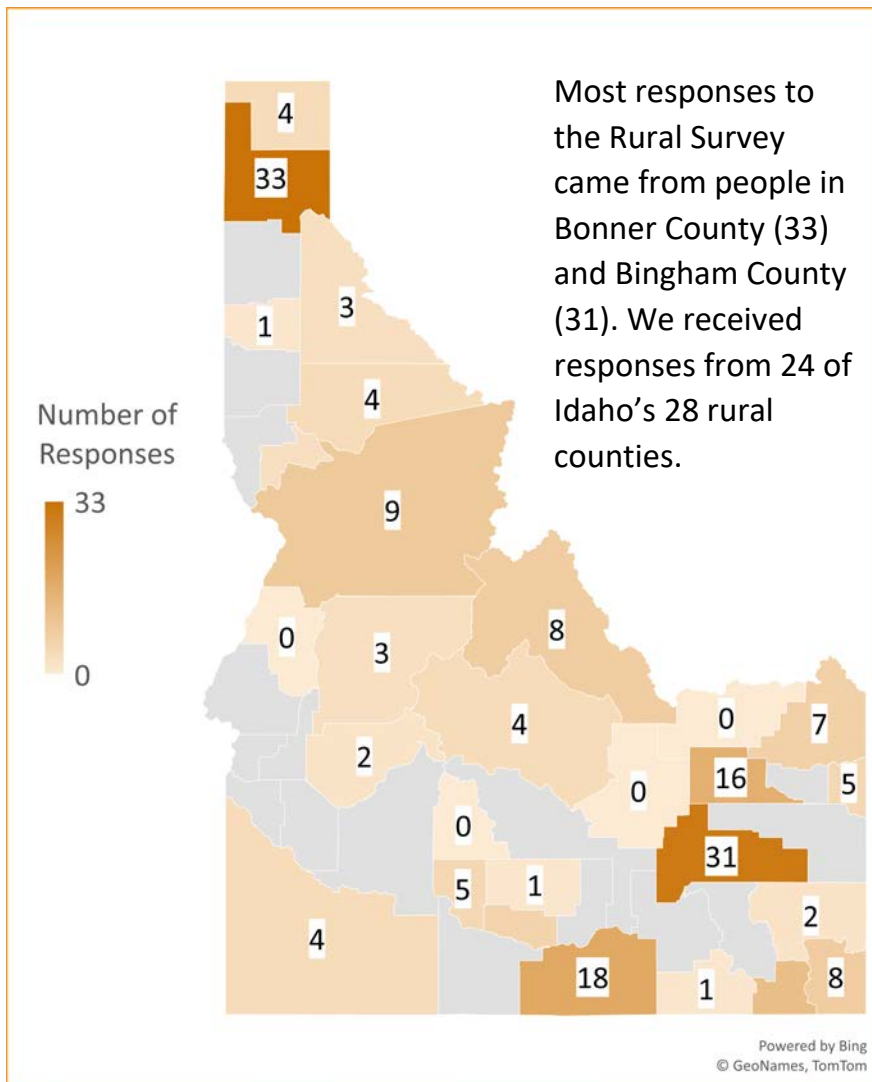
Focus Groups

The Council hosted online focus group discussions around four topics. Individuals with developmental disabilities, family members and others shared their experiences and ideas about:

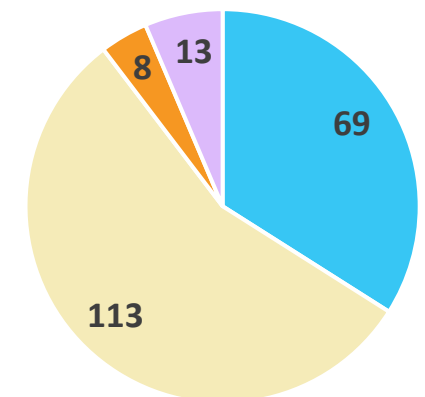
- Direct Support Professionals
- Abuse
- Neglect
- Financial Exploitation

Rural Survey

Because the number of responses from Idaho's rural counties to the General Survey was low (24), the Council followed up with a survey that specifically targeted Idaho's 28 rural counties. In this survey, individuals with developmental disabilities, family members and others were asked to identify issues in rural Idaho that prevent people with disabilities from living the lives they want in their communities.



203 people responded to the Rural Survey



- Adults with developmental disabilities
- Family members
- Others
- Unknown

The biggest issues in rural Idaho according to survey respondents:

1. There are not enough recreational opportunities and activities in my area that are accessible.
2. There is not enough accessible public transportation in my area.
3. There are not enough Developmental Disability service providers in my area.
4. There are not enough employment opportunities in my area.
5. There are not enough Direct Support Professionals in my area.

2020 Council Members

New members joined the Council in July 2020 and are noted as *(new)*.

James Steed, **Chair** (to April 2020), *Advocate, Blackfoot*

Emily Petersen, **Chair** (Appointed April 2020), *Parent, Kimberly*

Danielle Reff “DR”, **Vice-Chair**, *Advocate, Boise*

Ian Bott, *Advocate, Boise*

Amy Cunningham, *DisAbility Rights Idaho*

Lydia Dawson *(new)*, *Idaho Association of Community Providers, Community Non-Profit*

Art Evans, *IDHW-Division of Medicaid*

Julie Fodor, *Center on Disabilities and Human Development, University of Idaho*

Jenna Garrett *(new)*, *Parent, Moscow*

Nanna Hanchett, *Vocational Rehabilitation*

Alan Jack Hansen, *Advocate, Boise*

Jacob Head, *Advocate, Rexburg*

Deedra Hunt, *Commission on Aging*

Valerie Hurst, *Parent, Boise*

Gina Johnson *(new)*, *Advocate, Meridian*

Maria De La Luz Moreno *(new)*, *Parent, Boise*

Natali Pellens, *Parent, Coeur d’Alene*

Michael Sandvig, *Family Member of Person Living in an Institution, Idaho Falls*

Claudia Saustegui, *Nampa YMCA, Community Non-Profit*

Carly Saxe, *Advocate, Eagle*

Adrienne Seamans, *Parent, Idaho Falls*

Charlie Silva/ Karren Streagle *(new)*, *Special Education -Department of Education*

Colleen Sisk/ Anthony Gassman *(new)*, *Syringa Family Partnership, Community Provider*

LaDonna Tuinstra, *Parent, Kuna*

Jacquie Watson/ Sarah Lopez *(new)*, *IDHW-Maternal and Child Health*

Edgar Zuniga *(new)*, *Advocate, Caldwell*

2020 Council Staff

Christine Pisani, *Executive Director*

Marieke Edwards, *Research Analyst*

Trisha Hammond, *Management Assistant*

Richelle Tierney, *Policy Analyst*

Tracy Warren, *Program Specialist*

Our Developmental Disabilities Network Partners:





**IDAHO COUNCIL ON
DEVELOPMENTAL
DISABILITIES**

Contact Us

Idaho Council on Developmental Disabilities
700 W. State Street, Suite 119
Boise, Idaho 83702

Phone: 208-334-2178 or 1-800-544-2433

Email: info@icdd.idaho.gov

Web: www.icdd.idaho.gov

Facebook: www.facebook.com/icdd.idaho.gov

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Department of Health and Welfare, DD Council, in accordance with 60-202, Idaho Code; 21800C20

Member Recruitment

Background Information:

Each year some Council positions become vacant because terms expire, people resign, or choose not to re-apply. Council members help with member recruitment by sharing announcements and helping to identifying possible candidates to apply.

Applications are due by March 1st.

An ad-hoc Membership Committee will be formed from Council members who are **not** re-applying for membership this year. The Committee will review applications, conduct interviews with applicants, and make recommendations to the Governor for appointment. All applications are sent to the Governor for his consideration.

This year the following terms expire and will need to reapply if desired or required:

- Danielle Reff “DR”, Person with a Developmental Disability
- Carly Saxe, Person with a Developmental Disability
- Valerie Hurst, Parent of a Child with a Developmental Disability
- Natali Pellens, Parent of a Child with a Developmental Disability
- Michael Sandvig, Parent/Guardian of a Person Living in an Institution

We currently have the following vacancies to be filled:

- Person with a Developmental Disability – Alan Jack Hansen, Jr. resigned
- Non-government Private Organization – Anthony Gassman moved out of state

Recommended Action:

1. Discuss open Council positions and member recruitment process. Ask questions.
2. Volunteer to be on the ad-hoc Membership Committee if you are not re-applying for a position this year and you can fulfill the responsibilities (see ICDD Membership Recruitment).

Notes:

COUNCIL MEMBER TERMS FY2021

Seat	Held By	Date Appointed	Term Expires	Reg.
Aging Agency	Deedra Hunt	9/27/19	7/1/22	4
Education Agency	Karren Streagle	7/15/20	7/1/23	3
Univ. Center for Excellence in Developmental Disability	Julie Fodor	7/9/02	7/1/21	2
Protection & Advocacy	Amy Cunningham	1/24/20	7/1/22	6
Rehabilitation Agency	Nanna Hanchett	9/27/17	7/1/21	4
Maternal & Child Health - Title V	Sarah Lopez	7/14/20	7/1/23	4
Medicaid - Title XIX	Art Evans	10/17/16	7/1/21	4
Non-Government/Private Org	VACANT	7/14/20	7/1/23	1
Local Agency/Non-Profit	Lydia Dawson	7/14/20	7/1/23	4
Person w/Dev. Disability	Ian Bott	7/1/14	7/1/23	4
Person w/ Dev. Disability	Danielle Reff "DR", V. Chair	7/1/18	7/1/21	4
Person w/Dev. Disability	Gina Johnson	7/14/20	7/1/23	4
Person w/Dev. Disability	Edgar Zuniga	7/14/20	7/1/23	3
Person w/ Dev. Disability	Carly Saxe	7/1/16	7/1/21	4
Person w/Dev. Disability	VACANT	7/1/19	7/1/22	4
Parent of Child	Valerie Hurst	7/1/18	7/1/21	4
Parent of Child	Jenna Garrett	7/15/20	7/1/23	1
Parent of Child	La Donna Tuinstra	7/1/19	7/1/22	4
Parent of Child	Adrienne Seamans	7/1/19	7/1/22	7
Parent of Child	Maria "Marilu" Moreno	7/15/20	7/1/22	3
Parent of Child	Emily Petersen, CHAIR	7/1/16	7/1/22	5
Parent of Child	Natali Pellens	11/1/17	7/1/21	1
Parent/Guardian of Person Living in an Institution	Michael Sandvig	7/1/19	7/1/21	7

*Members in **green** need to re-apply by March 1st to continue for another term. **Yellow** is a current vacancy that needs to be filled. **Orange** are positions that will be vacant upon term completion.

ICDD Membership Recruitment Process

Recruitment

RECRUITMENT PACKETS FOR MEMBERSHIP: The Council member applications are always available on our website or by request throughout the year. However, at the beginning of each year, the Council begins a recruitment process to encourage members of the public to apply for open positions.

All Council members are encouraged to have recruitment packets and talk to people in their communities about applying to be a member. We pay attention to the current position openings and area of the state where the Council needs representation. The packet includes:

- A brochure about Council membership and how to apply
- A flyer about time commitment as a member, both the ICDD application, and the Governor's application, and a general Council brochure.

CURRENT MEMBER RE-APPLICATION: Before the Winter Council meeting an updated list of member terms is shared that identifies current members whose terms are coming due that year on July 1. The list also includes any vacancies from member resignations. Members wanting to reapply are encouraged to let Council staff know about their intentions to reapply at the Winter Council Meeting. This process helps the Council know of any additional upcoming vacancies if a current member chooses not to re-apply. Current members reapplying for a Council position will be considered alongside new applications.

AD HOC MEMBERSHIP COMMITTEE: At the Winter Council meeting, staff makes a request for Council member volunteers to serve on a temporary Membership Committee. Volunteers *should not* include members who are re-applying for appointment to the Council. This ad hoc Committee is responsible for reviewing membership applications, conducting interviews with new applicants, and meeting to determine recommendations to the Governor for member appointments.

Council staff collects completed/submitted applications. The deadline for applications is March 1. If the Council has a vacancy mid-year, recruitment activities can happen during the year and a different deadline set for applications.

Applicant Interviews

Mid to late March, Council staff sends an announcement to the ad hoc Membership Committee members that we are to begin reviewing member applications and conducting interviews. Staff shares all submitted applications with this group. Staff works with the ad hoc Membership Committee and applicants to schedule interviews. All interviews should be completed by the Spring Council meeting.

Interviews with applicants usually last about 20-30 minutes. All applicants are asked the same questions—it is important to have consistency throughout the interviews. Current Council members reapplying for a position are asked different questions than applicants who have not served on the Council. All questions are sent to every applicant and committee member prior to the interviews so that all involved feel prepared for the interview. During all interviews, Council staff takes notes to record a summary of the applicant's answers to the interview questions. The applications as well as the notes taken by the Council staff person detailing the interviewee's answers are all sent to the ad hoc Membership committee members. ALL INFORMATION IS TO BE KEPT CONFIDENTIAL.

Membership Committee Application Review Meeting

The ad hoc Membership Committee members meet to review applications and interview notes. This meeting can happen before or during the Spring Council meeting. During this meeting, committee members discuss each applicant and people who were involved in the interviews share their perspective. The committee uses a rating sheet to identify a list of top choices of applicants for the open positions.

Applicants Recommended to Governor

Council staff creates a packet to be submitted to the Governor's office. All applications are submitted, along with the list prioritized by the Membership Committee members, as well as an introduction letter describing our open positions and a summary of the process followed by the Membership Committee to make recommendations.

The Governor considers all the applications and makes a decision on who will be appointed for each open Council position. Normally, the Governor's office

notifies the Council office of his/her choice a few weeks before the Summer Council meeting. The Governor's office notifies selected candidates via mail.

New Member Training

The Summer Council meeting is normally the first meeting for new members. This meeting will happen on Wednesday afternoon the day before our Summer Council Meeting. This year, we hope to have two vacancies filled before the Spring Council meeting in April.

You must also fill out a Governor's application available online at:

<http://gov.idaho.gov/pdf/ApplicationForAppointment1.pdf>

Double-clicking on the gray boxes below allows you to select “checked.” Mark a printed form with a pen.

LEGAL NAME:		STREET ADDRESS	
NAME YOU GO BY:		CITY	
E-MAIL ADDRESS		COUNTY	ZIP CODE
HOME PHONE	WORK PHONE		FAX
I identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> OTHER: _____		I am: <input type="checkbox"/> CAUCASIAN <input type="checkbox"/> HISPANIC/LATINO <input type="checkbox"/> AFRICAN AMERICAN <input type="checkbox"/> NATIVE AMERICAN <input type="checkbox"/> ASIAN <input type="checkbox"/> OTHER: _____	
Preferred pronouns: She/her/hers Circle one He/him/his They/theirs		I <input type="checkbox"/> SPEAK <input type="checkbox"/> WRITE a language other than English. The language(s) I speak: _____	
1.	I am applying for: <input type="checkbox"/> FIRST TIME Appointment <input type="checkbox"/> Reappointment		
2.	I am applying as: <input type="checkbox"/> Person with a Developmental Disability <input type="checkbox"/> Parent of a Child with a Developmental Disability <input type="checkbox"/> Person with a Developmental Disability who currently is or was in an institution <input type="checkbox"/> Local Non-governmental Agency Representative <input type="checkbox"/> Private Nonprofit Organization Representative <input type="checkbox"/> Protection and Advocacy Org. Representative <input type="checkbox"/> University Center for Excellence in DD Representative <input type="checkbox"/> State Agency Representative, agency name: _____ <input type="checkbox"/> Immediate Relative, Parent, or Guardian of a Person w/ Developmental Disability who is or was living in an institution <u>OR</u> <input type="checkbox"/> Person with a Dev. Disability who is living in an institution or has lived in an institution <input type="checkbox"/> Other (please list) - _____		

3.	Tell us what qualifies you for the box you check in # 2.
4.	What are your specific disability-related interests or concerns?
5.	What have you done to address/resolve your specific disability related interests/concerns?

6.	As a Council member, what do you expect to contribute that will improve the lives of Idahoans with disabilities?
7.	<p>A. My commitment level for working on my disability related issues/concerns is: <input type="checkbox"/> EXTREMELY HIGH <input type="checkbox"/> HIGH <input type="checkbox"/> AVERAGE <input type="checkbox"/> LOW</p> <p>B. My commitment level for working on other issues affecting people with developmental disabilities is: <input type="checkbox"/> EXTREMELY HIGH <input type="checkbox"/> HIGH <input type="checkbox"/> AVERAGE <input type="checkbox"/> LOW</p> <p>C. My comfort level for speaking in and before groups and making presentations is: <input type="checkbox"/> EXTREMELY HIGH <input type="checkbox"/> HIGH <input type="checkbox"/> AVERAGE <input type="checkbox"/> LOW</p> <p>D. My comfort level for presenting information to state and local elected officials is: <input type="checkbox"/> EXTREMELY HIGH <input type="checkbox"/> HIGH <input type="checkbox"/> AVERAGE <input type="checkbox"/> LOW</p>
8.	<p>Do you have commitments or conflicts that might prevent you from attending quarterly Council meetings in Boise? <input type="checkbox"/> NO <input type="checkbox"/> YES If "YES", please explain:</p>

<div>9</div>	<div>Please list three (3) non-family references with addresses and phone numbers. At least two of these references should be professional (employer, child’s teacher, civic leader, elected official, clergy, etc.).</div> <div>A.</div> <div></div> <div></div> <div></div> <div>B.</div> <div></div> <div></div> <div></div> <div>C.</div> <div></div> <div></div> <div></div>
<div>11.</div>	<div>Provide any other information that will help us to know you better. (Use additional paper if needed.)</div>

Draft 2022-2026 Plan for Public Comment

Background Information:

Every five years the Council must develop a 5-year strategic plan. During the past Council meetings, Members reviewed and discussed data collected through surveys, focus groups and from other sources. Members also reviewed work that will carry over into the next 5-year plan.

Staff will give an overview of the process and data that has led to the development of the 2022-2026 plan. Staff will then present the draft 2022-2026 plan. This plan includes goals and objectives that will drive our work starting October 1, 2021 and ending September 30, 2026. Members will discuss the plan and recommend changes if necessary. The approved Draft Plan will then be available for public comment for 45 days.

Recommended Action:

Read the Draft 2022-2026 Plan before the meeting. Ask questions during the presentation of the plan. Discuss the plan and recommend changes if necessary.

Notes:

Draft 2022-2026 Plan for Public Comment

Goal 1: Individuals with I/DD and family members inform and direct changes in service systems that improve the quality of services

- **Objective 1.1:** Support individuals with I/DD and family members to lead in defining HCBS developmental disability services in collaborative meetings
- **Objective 1.2:** Support members of the Latino community to provide recommendations to improve the service system to meet the needs of Latino families and individuals with developmental disabilities
- **Objective 1.3:** Develop state quality indicators defined by individuals with I/DD and family members for Home and Community Based Services
- **Objective 1.4:** Advocate for systems change in the DD service system to align with quality indicators identified by individuals with I/DD and family member
- **Objective 1.5:** Identify gaps in services and make recommendations based on best practices to inform policy resulting in improved access to reporting of abuse, neglect and exploitation

Goal 2: Build capacity in service systems so individuals with I/DD and family members have access to quality services

- **Objective 2.1:** Work with partners to build capacity in mental health services and supports available to children and adults who experience the dual diagnosis of mental illness and intellectual/developmental disability
- **Objective 2.2:** Work with partners to establish a state person-centered community of practice
- **Objective 2.3:** Work with partners to ensure that direct support staff receive sustainable, accessible training taught by self-advocates, family members or professionals guided by evidence-based practices

- **Objective 2.4:** Build capacity in service systems around cultural and linguistic competency by providing training and technical assistance to state agencies and service providers
- **Objective 2.5:** In year 3 of the plan, identify needs and barriers to services in rural Idaho
- **Objective 2.6:** In years 4 and 5, work with partners to ensure access to needed services and supports identified by rural Idahoans

Goal 3: Individuals with I/DD and family members have the knowledge and skills needed to access the services and supports they need to live meaningful lives in their communities

- **Objective 3.1:** Working with partners, develop and provide training that increases awareness of abuse, neglect and exploitation for people with disabilities, family members and other stakeholders
- **Objective 3.2:** Working with partners, develop a sustainable self-advocate train-the-trainer model by September 2023 to conduct statewide training on self-advocacy in all life areas
- **Objective 3.3:** Support individuals with I/DD and family members from the Latino community to build awareness and provide education in their community around disability and disability services
- **Objective 3.4:** Starting in year 3, provide information and education to individuals with I/DD and family members to support them to explore employment opportunities, set employment goals and access the services and supports needed to achieve those goals
- **Objective 3.5:** Provide information and education on Supported Decision-Making and transition to youth and young adults with I/DD and their families so they have knowledge and tools to help them transition into adult life

Goal 4: People with I/DD and their families are heard and influence issues important to them

- **Objective 4.1:** Build leadership of individuals with developmental disabilities and family members by hosting three classes of the Partners in Policymaking program, including one specifically designed for Latino community members
- **Objective 4.2:** Maintain a statewide, culturally diverse coalition of people with disabilities and families who are developing their leadership to advocate at the local, state and national level on policy issues
- **Objective 4.3:** Support individuals with I/DD and families to advocate at the local, state and national level for issues that affect their lives
- **Objective 4.4:** Each year of the plan, monitor legislative and other emerging issues that affect the lives of people with I/DD and their families, inform individuals with I/DD and family members, and promote the Council's position on these issues

Meeting Ground Rules

- Find a quiet a space without background noise.
- Use the “speaker view” if it is too overwhelming to see all of the people in the video boxes
- Mute your microphone not speaking.
- When you speak, state your name each time. This helps others know who is speaking.
- Do not interrupt others when they are speaking.
- Use the raise hand function when possible to speak.
- Use Zoom’s chat feature to ask questions or make comments. We will have someone monitoring the chat during the entire meeting.

Meeting Ground Rules

- Everyone participates
- Listen - seek to understand
- Be open to new ideas
- Be issues / solutions oriented
- Be honest and respectful
- Be prepared; do your homework
- No interruptions, side conversations, personal attacks
- Turn off cell phones; no texting (unless needed for meeting supports or understanding)
- Honor time limits
- Do not speak too long or too often

Member Report on Legislative Visits

Background Information:

All Members will report on their legislative visits.

Recommended Action:

Listen and ask questions.

Notes: